

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
February 10, 2015
High School LGI Room – 7:00 PM
MINUTES

Called to Order by Vice President Steven Kramer at 7:10 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.
Vice President Kramer led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers (arriving at 7:17 PM), Mr. Matthew Feil, Mr. Steven Kramer, Mrs. Atalanta Shablowski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Rudy, and Mr. Stewart Burrous;
Member absent: Mr. Christopher Gastrock

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mrs. Bonnie Thompson, Mr. Steve Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck and Mr. Robert Kregger; Bruce Vickery, WASD Solicitor; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary; Troy Kennedy, Student Representative;

Visitors present: Dillon Thall, Casey Hoover, Tina Colton, Landen Kennedy, Noah Colton, Brandon Plume, Randy Doud, Chris Doud, Angela Cochran, Brian Plume, Marcia Smith, Cindy Carr, Jennifer Outman, Sarah Wagaman, Linda West, John Hoover, Jacob Singer, Cheryl Gould, Rhoda Mann, Sue Hackett, Sue Cummings, Kelly Boyce, Julie Sticklin, Margaret Ball, Spring Lohr, Ron Hagy, MS Freeman, S Gee, Susie Karschner, Kylee Karschner, Tom & Patti Mitchell, Sarah & Jennifer Moshier, Lester English, Russ & Carlina Manney, Kelly & Tracy Young, Kristen West, Will and Janel Neuhouser, Mike Wood, Bill Hebe, Jo Ann Yungwirth, April Yungwirth, Vicki Campbell, Tina Kreisler, Anna Miller, Amy Gallant, Hilda Campbell, Janet Dimon, Cindy Shadle, Mike Lundgren, Jim West, Bonnie Wood, Joe Davis, Crystal Delrio, Aaron Yungwirth, Jackie Teets, Shane Mascho, Ron Kemp, Earin Maldona and Julie Kemp.

Announcement of any Executive Session: February 10, 2015 at 6:30 PM, High School Faculty Room, for the purpose of personnel matter;

Concerned Resident Issues: Mike Wood of Wellsboro, PA addressed the Board regarding the Wellsboro Community Athletic Complex; April Yungwirth Shaw addressed the Board concerning the suspension of Middle School Teacher Jo Ann Yungwirth;

Vice President Kramer announced that under Action Item, No. 2 PERSONNEL, C – Motion to Suspend (Consideration of approval to suspend Jo Ann Yungwirth, Middle School 6th Grade Teacher, without pay, effective December 10, 2014 – June 30, 2015) would be added to the Agenda.

Approval of Agenda – A motion was made by Mrs. Shablowski, seconded by Mr. Peropat, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Rudy, to approve the Board Minutes/Financials as presented;

- A. Minutes of Regular Board Meeting of January 13, 2015;
- Minutes of Public Work Session of January 28, 2015;
- B. Financial Reports – Board Summary Report (January 2015); Capital Improvement Fund (January 2015); Student Activity Fund Summary (January 2015);

- C. Approval of Bills – 2014-15 General Fund Invoices (January 2015); 2014-15; 2014-15 General Fund Add-On Invoices (February 2015); 2014-15 School Lunch Fund Invoices (January 2015);

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy reported on the Skills USA Competition – Culinary – Zoey Pavel took first place in cooking and Miranda Dunham placed second in waitressing. Brandon Burrell took 2nd in electrical; On February 19th Andy Thibudo will be meeting with the Middle and High School Student Council and will also have an assembly for both schools. The National Honor Society will be inducting 24 members on Wednesday, February 18 at 6:00 PM in the High School Auditorium. The FFA is holding their farmers breakfast on February 21st from 8:00 to 11:00 AM at the OSSEA Masonic Lodge in Wellsboro.

Report from Superintendent – Superintendent Landen Kennedy who read to the Board, the 2015 Resolution of the Tioga County Youth Leadership Day. Superintendent Moral reported to the Board that the recent weather had caused several disruptions to the school calendar. To date, he reported 3 cancellations along with several delays. With that said, he commended the folks in our maintenance department and custodians for their relentless support in helping to make our parking lots and sidewalks safe. In addition, he also thanked PennDot as well as our township people for managing our roads, and making them safe to travel to and from the schools.

Report from Business Manager – Business Manager Marcia Newcomb reported to the Board that the business office has spent much of the last month working on the preliminary budget which is on the Agenda for approval tonight. Bonnie Thompson, our new Business Manager, has been working every day and I feel confident she is up to the task.

Report from Administrators –

Mr. Adams reported to the Board that his schools had participated in Global School Play Day on February 4, 2015. The students played without electronic devices or teacher-led activities.

Mr. Pietropola reported that Darrell Morris, Grade 7 Geography Teacher, held his geography bee with 10 7th grade students making it into the Geography Bee Challenge. Two finalists were Rachel Chamberlain and Aidan Perry. He also reported that the cast for this year's MS musical has been selected and practice is in full swing. This year's presentation is "Sussical". The dates for the show are April 10-12th.

Mr. Hewitt reported to the Board that the annual Title I Parent Dinner for this year is scheduled for March 17th. Nutrition Inc will cater it rather than having a dish to pass and we are having a show "The Magic of Reading" put on by ventriloquist Bruce Weaver.

Mr. Kregger reported about the Boys Basketball Record of 16-5 and Coach Outman's 100th win on Friday, February 6th. They move on to District Play next week. Girls Basketball with a record of 10-12 has no district play. Wrestling to Sectionals on Saturday, February 13th – Owen Covert 18-7; Jack Chambers 15-10; Kaleb Smith, 14-9; Spring sports begin on March 2nd.

Mr. Krick reported to the Board that the high school musical is scheduled for March 5, 6 & 7th – Fiddler on the Roof. The music department has been very busy with four students going to District Band and three of them moving on to Regional Band. One went on to District Jazz and one to District Orchestra. Guidance is preparing for course selections and 8th

grade course meetings. Java Hive is up and running. January 9th was the first Hornet Happenings on Wellsboro Home Page and we are filming for the second edition next week.

Reports from Board Members – Board Member Peropat reported on Buildings & Grounds matters and Board Member Chambers apologized to the Board for his tardiness in that he was attending his son's last wrestling match (15-10)

X. CONSENT ITEMS:

A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Tioga County Youth Leadership 2015 Resolution
Consideration of approval to adopt Resolution to designate April 23, 2015 as ***Youth Leadership Day*** in Tioga County.

B. BLAST Intermediate Unit #17 Budget for Fiscal Year 2015-16
Consideration of approval of the BLAST Intermediate Unit #17 2015-16 General Operations Budget for the fiscal year July 1, 2015 – June 30, 2015 in the amount of \$2,577,735.

C. Approval of Roofing Bid
Consideration of approval to award lowest bid to David M. Maines & Associates, Inc. for the removal of existing and installation of new roofing at several District buildings at a cost of \$870,256.42. The project includes three sections of Don Gill Elementary School, two sections of the Rock L. Butler Middle School (including the Old Gym), and metal edge modifications over the Weight Room of the Administration Building (control rain water), and will provide a 20-year Manufacturer's Warranty. Other bids received were:

Dunmore Roofing, Scranton, PA	\$953,155.96
R. H. Marcon, Inc., State College, PA	\$1,158,124.29

This project was bid out through the Keystone Purchasing Network (KPN), previously known as the Pennsylvania Education Joint Purchasing Council (PEJPC).

D. Agreement between WASD and Snyder's Driving School, L.L.C.
Consideration of approval of Agreement between Wellsboro Area School District and Snyder's Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator's license and promote safe driving habits with the requirements of the PA Department of Transportation.

E. E-Rate Letter of Agency for Funding Year 2015
Consideration of approval to participate in Intermediate Unit #17's E-Rate Category 2 Consortium for the procurement eligible Category 2 technology equipment and/or services and hereby authorize IU #17 to file the FCC Form 470 and to submit FF Form 471 and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the Wellsboro Area School District.

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments
Consideration of approval for the following extra-curricular volunteer appointments for the school year 2014-15:
1. Tim Frazier as Volunteer High School Baseball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;
2. Dave Allen as Volunteer High School Baseball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;

3. Nick Saniga as Volunteer High School Baseball Assistant Coach, effective March 2, 2015 – June 12, 2015;
4. Connor Coolidge as Volunteer High School Baseball Assistant Coach, effective March 2, 2015 – June 12, 2015;
5. Edward McNett as Volunteer High School Softball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;
6. Aaron Singer as Volunteer High School Softball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;
7. Katelyn Reese as Volunteer High School Softball Assistant Coach, effective March 2, 2015 – June 12, 2015;
8. Cynthia Carr as Volunteer High School Softball Assistant Coach, effective March 2, 2015 – June 12, 2015, pending receipt of required clearances;
9. Jennifer Stephens as Volunteer Odyssey of the Mind Middle School Coach, effective February 11, 2015, pending receipt of required clearances;

B. Extra-Curricular Coach Resignation
Consideration of approval to accept letter of resignation from Corey Lewis, High School Golf Head Coach, effective January 17, 2015.

C. Conference Requests
Consideration of approval for the following conference requests:
1. Miranda Smith and Karen Farrer (Don Gill Elementary Teachers), Jennifer Outman, Brenda Copp, Margaret Ball and Tina Kreisler (Middle School Teachers), and Patrick Hewitt, Director of Curriculum and Instruction, to attend “Understanding, Creating and Scoring PSSA Text-Dependent Analysis Prompts”, in Williamsport, PA on February 11 & 20, 2015 (approximate costs of \$1,595 to be paid from Title I Grant)
2. Matt Hildebrand, Ben Miller, Nathan Babcock, John Johnston, Shane Mascho, and Mike Pietropola to attend “Pennsylvania State Football Coaches Association Clinic”, in State College, PA on February 12-14, 2015 (approximate costs of \$975 to be paid from Athletic Budget)
3. Sherry Mohr (High School Social Studies Teachers), Erin Szentesy (High School English Teacher), Kevin Cavanaugh (Middle School 8th Grade Teacher) and Patrick Hewitt, Director of Curriculum and Instruction, to attend “Teaching Thinking 101”, in Williamsport, PA on February 13 and March 11, 2015 (approximate costs of \$3,000 to be paid from General Fund/Curriculum Budget)

D. Support Staff Resignations

Consideration of approval to accept letter of resignations from:
1. Randolph Zuchowski, High School Custodian, for the purpose of retirement, effective January 16, 2015;
2. Luann Williams, High School Custodian, effective January 16, 2015;

3. STUDENT

A. Overnight Field Trip Request
Consideration of approval for the following overnight field trip request:
1. Jodi Niver Wieder, High School Social Studies Teacher, would like to take 12 Student Council students to Sellinsgrove, PA on March 20 & 21, 2015;

B. Instruction Conducted in the Home Request

Consideration of approval to provide instruction in the Home for the entire school year 2014-15 for WASD Student #1 2014-15, as allowed under federal regulations, 34 CFR Subsection 300.39 (a) (i).

C. Request for Homebound Instruction
Consideration of approval of homebound instruction for Student #3 HB 2014-15 as per his family physician for a period of six weeks commencing February 9, 2015;

4. OTHER

A. 2014-2015 Additions to WASD Substitute List
Consideration of approval for 2014-2015 Additions to WASD Substitute List as presented.
Addition: Steven Leach Teacher (English 7-12)

B. Transportation Driver (Policy #002)
Consideration of approval for the following transportation driver pending receipt of all required clearances:
1. Robert Schweit, school bus driver for Benedict's Bus and Niles Transportation;

Upon a roll call vote: Mrs. Shabloski, aye; Mr. Chambers, aye; Mr. Hackett, aye; Mr. Feil, aye; Mr. Burrous, aye; Mrs. Rudy, aye; Mr. Peropat, aye; Mr. Kramer, aye; Motion passed; Board Member Gastrock was absent;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Resolution Approving Preliminary Budget & Authorizing Referendum Exception and Final Budget Notice – A motion was made by Mr. Chambers, seconded by Mrs. Shabloski, to approve the Resolution to Approve the 2015-16 General Fund Preliminary Budget with Revenues of \$24,032,265 and Expenditures of \$25,227,259 and authorize the School District Administration to apply for Referendum Exceptions.

Upon a roll call vote: Mr. Burrous, aye; Mr. Kramer, aye; Mrs. Rudy, aye; Mr. Peropat, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Chambers, aye; Motion passed; Board Member Gastrock was absent;

B. Transfer of Funds – A motion was made by Mrs. Shabloski, seconded by Mr. Chambers, to approve the transfer of surplus monies of \$588,246 from the General Fund's Unreserved Fund Balance into the District's Capital Reserve Fund per WASD Policy #620. The District's 2013-14 audit has been completed, submitted to PDE, and approved by the Board of Directors. This transfer request serves as formal Board approval for the transfer even though WASD Policy #620 authorizes the transfer. (Note: Expenditures from this fund are limited to capital improvements and no transfers out of this fund are allowable for any purpose. The Capital Reserve Fund is authorized by Municipal Code P.L. 145, Act of April 30, 1943).

Upon a roll call vote: Mr. Chambers, aye; Mr. Burrous, aye; Mr. Feil, aye; Mrs. Rudy, aye; Mrs. Shabloski, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mr. Hackett, aye; Motion passed; Board Member Gastrock was absent;

2. PERSONNEL

A. Increase in Rate of Pay for Cleaning Services – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat, to approve an increase in Selby Jean Pier's hourly rate for cleaning the District Administration Center (5 hours per week) from \$10.36 per hour to \$10.67 per hour, effective January 1, 2015 – December 30, 2015.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Feil, aye; Mrs. Shabloski, aye; Mr. Burrous, aye; Mr. Kramer, aye; Mr. Peropat, aye; Mr. Hackett, aye; Motion passed; Board Member Gastrock was absent;

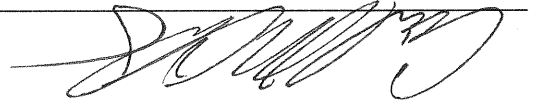
B. Extra-Curricular Hire - A motion was made by Mr. Peropatz, seconded by Mr. Chambers, to approve the extra-curricular hire for the school year 2014-15 of Ellen Dunham Bryant as Odyssey of the Mind Coach for the salary of \$250. Upon a roll call vote: Mr. Burrous, aye; Mr. Chambers, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Peropatz, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion passed; Board Member Gastrock was absent;

C. Motion to Suspend – A motion was made by Mrs. Shabloski, seconded by Mr. Peropatz, to approve to suspend Jo Ann Yungwirth, Middle School 6th Grade Teacher, without pay, effective December 10, 2014 – June 30, 2015. Upon a roll call vote: Mr. Feil, nay; Mr. Peropatz, aye; Mrs. Burrous, aye; Mrs. Shabloski, aye; Mr. Hackett, nay; Mr. Kramer, aye; Mrs. Rudy, aye; Mrs. Chambers, aye; Motion passed; Board Member Gastrock was absent;

XII. Public Comment – Anna Miller of Wellsboro, PA addressed the Board concerning the suspension of Jo Ann Yungwirth, Middle School Teacher.

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Chambers, to adjourn the meeting at 7:37 PM. All ayes; Motion passed.

Carl Chambers, President
WASD Board of Education



Linda K. Gamble, WASD Board Secretary

