

WELLSBORO AREA SCHOOL DISTRICT  
Board of Education Meeting  
January 13, 2015  
High School LGI Room – 7:00 PM  
**MINUTES**

Called to Order by President Carl Chambers at 7:06 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA.

President Carl Chambers led in the Pledge of Allegiance.

Roll Call of Members: Mr. Carl Chambers, Mr. Matthew Feil, Mr. Christopher Gastrock, Mr. Steven Kramer, Mrs. Atalanta Shabloski, Mr. Wayne Hackett, Mr. John Peropat, Mrs. Susan Rudy, and Mr. Stewart Burrous;

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mrs. Bonnie Thompson, Mr. Steve Adams, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Mrs. Amy Repard, Mr. Scott Keck and Mr. Robert Kreger; Bruce Vickery, WASD Solicitor; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary; Troy Kennedy, Student Representative;

Visitors present: Tracy & Ron Doughtie; Joseph Davis; Chris Reese; Jim West; Brenda Copp; Tina Kreisler, Vicki Campbell; Bonnie Wood; Carline Manney; Russ Manney; Linda West; Kristen West; Cindy Carr; Patti & Tom Mitchell; Margaret Ball; Deb Patterson; Tracy & Kelly Young; Erin Szentesy; Matt Hildebrand; Nathan Babcock; Tina Colton; Bonnie Stanley; Anna Miller; Lisa Higham; Matthew Guillaume; Jen Erway; Bill Roesch; Brenda Roesch; Marcia Smith; JoAnn Yungwirth; Aaron Yungwirth; Bill Hebe;

Announcement of any Executive Session: January 13, 2015 at 5:30 PM, High School Faculty Room, for the purpose of personnel matter and legal matters;

Concerned Resident Issues: Tracy Doughtie of Wellsboro, PA addressed the Board concerning an item that was on the January Agenda (School-Community Agreement) regarding the Horse Thief Run Road Route and Turnaround. James West of Wellsboro, PA addressed the Board regarding JoAnn Yungwirth, Middle School Teacher and the costs of Athletic Complex. Joseph Davis of Wellsboro, PA addressed the Board regarding JoAnn Yungwirth.

Approval of Agenda – A motion was made by Mrs. Shabloski, seconded by Mr. Hackett, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Peropat, seconded by Mrs. Kramer, to approve the Board Minutes/Financials as presented;

- A. Minutes of Regular Board Meeting of November 11, 2014;  
Minutes of Public Work Session of November 18, 2014;  
Minutes of Reorganization Meeting of December 2, 2014;
- B. Financial Reports – Board Summary Report (November 2014); Board Summary Report (December 2014);  
Capital Improvement Fund (December 2014); Student Activity Fund Summary (December 2014);
- C. Approval of Bills – 2014-15 General Fund Invoices (December 2014); 2014-15 General Fund Invoices  
(January 2015); 2014-15 General Fund Add-On Invoices (January 2015); 2014-15 School Lunch Fund  
Invoices (December 2014); 2014-15 School Lunch Fund Invoices (January 2015);

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Troy Kennedy reported to the Board the student council held a dance at the Deane Center and it was successful and are now preparing for courtwarming (Winter Homecoming). The carpentry, construction and culinary crew will be taking 9 students to the Skills USA Challenge on January 30<sup>th</sup>. On February 5<sup>th</sup> students will be going to Northeast Bradford to the NTCC to compete in a competition (team build and building construction). Class of 2015 raised \$522 by selling hot chocolate and parking cars at Dickens. They will be doing another fundraiser (Joe Corbi) this month to raise money for the Prom. Jenny Young will represent our school at the Maple Sweetheart Festival in May.

Report from Superintendent – Superintendent introduced Adam Petesky, from Buffamante, Whipple, Butafaro, PC., Accountants from Olean, New York who presented the Wellsboro Area School District Single Audit Financial Report for School Year 2013-14. All in all, from an audit standpoint, it was a good audit!

Report from Business Manager – Mrs. Newcomb reported that the Business Office has been working on budget. Also the end of the year payroll responsibility (W-2s, Form 1099's end of the year reporting) are almost done and we are getting ready to close out the real estate collection.

Report from Administrators –

Mr. Adams reported that in late September, their teacher, Carla Starkweather, had won at the District level and also the state level of the VFW-SMART/MAKER Citizenship and Teacher Award. We are now waiting to hear if she takes the national level.

Mr. Pietropola thanked John Weaver, Middle School Teacher for his time and commitment to the District and wished him luck upon his retirement at the end of the school year. The Middle School old gym floor is all repaired and functional for physical education and extra-curricular activities. Teacher Denise Route completed another successful year of the International Hour of code and 500 of our students received certificates of completion.

Mr. Pat Hewitt reported to the Board all the workshops that are coming up at BLAST; the ELA/RTII and PA Science Framework as well as the department meetings which are focused on building the K-12 picture of who is teaching what content at each level. He also reported that we will be looking to have a meeting of all Math teachers to analyze the curriculum map they created to look for holes as well as areas of redundancy to better align our curriculum to the PA Core Standards.

Mr. Robert Kreger thanked Brian Kennedy and bus drivers for flexibility and safety. He reported to the Board the outcome of the Peg Berguson (former WASD High School Teacher) Memorial Tournament against Mansfield stating it was well attended and great rivalry with good sportsmanship and great fan support.

Mr. David Krick also reported to the Board concerning the January 10<sup>th</sup> Peg Berguson Memorial Tournament and also that the Keystone winter window testing is wrapping up and it has all been conducted online.

Mrs. Amy Repard thanked and recognized Elementary Teacher Donna Burrous and Anne Mengel, Instructional Aide, for their service to our learning support students.

Reports from Board Members – Board Member Steve Kramer mentioned that regardless of the motivation for the level of attendance, it is nice to look out and see rows of people instead of looking at empty chairs. Mrs. Shabloski reported on the General Assembly and political happenings and how they will affect education funding. Mr. Chambers reported that he had had a chance to read the retirement letters and he thanked those teachers for their hard work and dedication to the District.

Mr. Gastrock announced that on May 6<sup>th</sup> the Public Relations Committee will be meeting on Noon in the Administration Office.

Mr. Chambers also reported on the Budget & Finance Committee still work on the budget and will have a meeting at the end of the month.

President Chambers called for an Executive Session at 7:49 PM at which time the full Board met in the High School Faculty Room for the purpose of student matter and transportation. The Board re-convened at 8:10 PM.

X. **CONSENT ITEMS:**

A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Consent Items as presented.

1. **ADMINISTRATION AND ORGANIZATION**

A. WASD Single Audit Financial Report for Year Ending June 30, 2014;

Consideration of approval for the Single Audit Financial Report for Year Ending June 30, 2014 prepared by *Buffamante Whipple Buttafaro, P.C.*

B. Tax Collection Committee Delegate Appointment Resolution

Consideration of approval to adopt Tax Collection Committee Delegate Appointment Resolution for Tioga County and Lycoming County, as presented.

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointmen

Consideration of approval for the following extra-curricular volunteer appointment for the school year 2014-15:

1. Jason A. Greenfield, High School Boys Basketball Volunteer Assistant Coach, effective January 14, 2015 through the end of the Basketball Season Championships (projected date of March 20, 2015).

B. Extra-Curricular Coach Resignation

Consideration of approval to accept letter of resignation from John Davis, High School Football Assistant Coach, effective January 5, 2015.

C. Conference Request

Consideration of approval for the following conference request:

1. Pat Hewitt, WASD Director of Curriculum/Fed. Prog. Coord., Jennifer Paucke, MS English Teacher; Tina Kreisler, MS Reading/SS Teacher; Vicki Campbell, MS Title I Teacher; Jennifer Outman, MS Reading Teacher; Heather Callahan, Kindergarten Teacher; Jessica Witmer, CL Special Education Teacher; Irene Appel, CL 1<sup>st</sup> Grade Teacher; Miranda Smith, DG 4<sup>th</sup> Grade Teacher; Cynthia Carr, Title I Reading Teacher, to attend "PA ELA Core Standards: Best Practices Aligned to an RTII Framework" Conference, January 27, 2015 in Canton, PA (approximate costs of \$994 to be paid from Title I Grant);

D. Support Staff Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Anna Mengel, Special Education Learning/Emotional Support Instructional Aide, with regret, effective at the end of school year 2014-15;

E. Professional Staff Resignations Due to Retirement

Consideration of approval to accept letters of resignation due to retirement from the following individuals:

1. Melodie Doud, Elementary Teacher (3<sup>rd</sup> Grade), effective July 2, 2015;
2. Donna Burrous, Elementary Title I Reading Specialist, effective the end of school year 2014-15;
3. John M. Weaver, Middle School Eighth Grade Teacher, effective the end of school year 2014-15;

3. **STUDENT**

A. **Overnight Field Trip Request**

Consideration of approval for the following overnight field trip requests:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 30 students (Agriculture Classes/FFA) to Harrisburg, PA (State Leadership Conference) on February 14 & 15, 2015;
2. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 9 students (Grand Canyon FFA) to Doylestown, PA (Leadership & Career Development Event Conference) on February 27 & 28, 2015;
3. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 6 students (Grand Canyon FFA) to SLLC (State Legislative Leadership Conference) in Harrisburg, PA on March 15-17, 2015;
4. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 25 students (Grand Canyon FFA) to State College, PA (FFA Activities Week) on June 16-18, 2015;

B. **Expulsion**

Consideration of approval of Expulsion Agreement for Student #3-E 2014-25015.

C. **Independent Study Proposals**

Consideration of approval for the following Independent Study Proposals:

1. Sierra Lancaster, senior, to take an independent study – "***Advanced Justice Education***" – a .5 social studies credit course. Instruction will be provided during the 2014-15 Spring Semester by Ms. Sherry Mohr, High School Social Studies Teacher.
2. Leigh-Ann Konzen, senior, to take an independent study – "***Advanced Justice Education***" – a .5 social studies credit course. Instruction will be provided during the 2014-15 Spring Semester by Ms. Sherry Mohr, High School Social Studies Teacher.
3. Baylea Lehman, senior, to take an independent study – "***Advanced Justice Education***" – a .5 social studies credit course. Instruction will be provided during the 2014-15 Spring Semester by Ms. Sherry Mohr, High School Social Studies Teacher.
4. Jake Mitchell, senior, to take an independent study – "***Microbiology***" – no science credit is awarded for this course but student will receive 0.5 Elective Credit for successfully completing this course. Instruction will be provided during the 2014-15 Spring Semester by Mrs. Anita Davis, High School Science Teacher.

4. **CURRICULUM**

A. **WASD High School Curriculum Guide for School Year 2015-2016**

Consideration of approval of the Wellsboro Area High School Curriculum Guide for School Year 2015-2016 as presented.

5. **OTHER**

A. **2014-2015 Additions to WASD Substitute List**

Consideration of approval for 2014-2015 Additions to WASD Substitute List as presented.

Upon a roll call vote: Mr. Chambers, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Hackett, aye; Mr. Peropat, aye; Mr. Burrous, aye; Mrs. Shabloski, aye; Mrs. Rudy, aye; Motion passed;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. School-Community Agreement (Horse Thief Run Rd. Route & Turnaround) – A motion was made by Mr. Kramer, seconded by Mr. Hackett, to approve the School-Community Agreement regarding the Horse Thief Run Road Route and Turnaround, as presented.

Upon a roll call vote: Mr. Kramer, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Chambers, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Peropat, nay; Mrs. Shabloski, nay; Mrs. Rudy, aye; Motion passed.

B. Memorandum of Understanding between WASD and WAEA - A motion was made by Mr. Peropat, seconded by Mrs. Shabloski, to approve the Memorandum of Understanding between Wellsboro Area School District and Wellsboro Area Education Association amending the 2013-2017 Collective Bargaining Agreement to read that the Track Coach (located in Appendix B-1, Extra Duty Salary Schedule) position will not have separate Boys & Girls Coaches; one (1) Varsity Coach will receive a salary of \$4,637; and three (3) Assistant Coaches will receive \$2,399, to become effective January 14, 2015.

Upon a roll call vote: Mrs. Rudy, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mr. Kramer, aye; Mr. Burrous, aye; Mr. Hackett, aye; Motion passed.

## 2. PERSONNEL

A. Approval of Superintendent's Employment Contract 7/1/2015 – 6/30/2020 - A motion was made by Mrs. Shabloski, seconded by Mr. Kramer, to approve the Employment Contract between Christopher R. Morral, Superintendent and the Board of School Directors of the Wellsboro Area School District, effective July 1, 2015 through June 30, 2020 as presented.

Upon a roll call vote: Mr. Burrous, aye; Mr. Peropat, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Chambers, aye; Mr. Gastrock, aye; Mr. Kramer, aye; Mr. Feil, nay; Mrs. Shabloski, aye; Motion passed.

B. Hire of WASD Business Manager and Approval of Employment Contract – A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock, to approve the hire of Bonnie Thompson as Wellsboro Area School District Business Manager, effective January 13, 2015 through June 30, 2018, as well as approval for her Employment Contract effective 1/13/2015 – 6/30/2018 as presented.

Upon a roll call vote: Mr. Kramer, aye; Mrs. Shabloski, aye; Mr. Chambers, aye; Mrs. Rudy, aye; Mr. Hackett, aye; Mr. Feil, aye; Mr. Burrous, aye; Mr. Gastrock, aye; Mr. Peropat, aye; Motion passed.

C. Hires - A motion was made by Mrs. Shabloski, seconded by Mrs. Rudy approve the following hires:

1. Holly Berguson as High School Special Education Learning/Emotional Support Instructional Aide, part-time (5 hrs. per day/9 months) effective January 5, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period pending receipt of required clearances. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.
2. Bridget Knowlton as Middle School Special Education Learning/Emotional Support Instructional Aide, part-time (5 hrs. per day/9 months), effective January 5, 2015 at a rate of \$10.00 per hour during the first 60-working day probationary period contingent upon completion of required coursework at PATTaN. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.
3. Rachel King as Middle School Special Education Life Skills Instructional Aide, part-time (5 hrs. per day/9 months), effective September 15, 2014 at a rate of \$10.00 per hour during the first 60-working day probationary period contingent upon completion of required coursework at PATTaN. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

Upon a roll call vote: Mr. Peropat, aye; Mr. Chambers, aye; Mrs. Shabloski, aye; Mr. Feil, aye; Mrs. Rudy, aye;

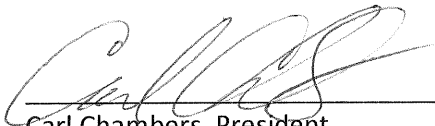
Mr. Gastrock, aye; Mr. Burrous, aye; Mr. Hackett, aye; Mr. Kramer; aye; Motion passed.

D. Termination of Employee - A motion was made by Mr. Burrous, seconded by Mrs. Rudy, to table the motion for termination of JoAnn Yungwirth, Rock L. Butler Middle School Sixth Grade Teacher, effective December 10, 2014.

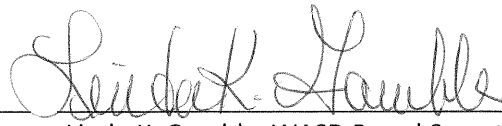
Upon a roll call vote: Mr. Feil, aye; Mr. Peropat, aye; Mr. Kramer, aye; Mrs. Rudy, aye; Mr. Chambers, aye; Mr. Burrous, aye; Mr. Hackett, aye; Mrs. Shabloski, nay; Mr. Gastrock, aye; Motion passed.

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mrs. Shabloski, seconded by Mr. Gastrock, to adjourn the meeting at 8:21 PM. All ayes; Motion passed.



Carl Chambers, President  
WASD Board of Education



Linda K. Gamble, WASD Board Secretary