

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

February 9, 2016

MINUTES

Called to Order by President Matthew Feil at 6:31 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA

President Feil led in the Pledge of Allegiance.

Roll Call of Members: Mr. Duane Cotner, Mr. Chris Gastrock, Mr. John Hoover, Mr. Wayne Hackett, Mr. Timothy McCratic, Mr. Stewart Burrous, Ms. Denise Sherman, Mrs. Judlin and Mr. Feil;

Present were the following: Mr. Patrick Hewitt, Acting Superintendent; Mrs. Bonnie Thompson, Mr. Steven Adams, Mr. Mike Pietropola, Mr. Robert Kreger, Mrs. Amy Repard, Mr. Daren Bryant; Chris Lantz, WASD Solicitor; William Stokes, Jr., Esquire; Press: Natalie Kennedy (Wellsboro Gazette); Diane Eaton (Williamsport Sun Gazette); Linda Gamble, WASD Board Secretary; Shelby Osgood, Student Representative;

Visitors Present: Jo Ann Yungwirth; Aaron Yungwirth; Alyssa Yungwirth; Flora Humbert; Dan Driscoll; JoAnn Osgood; Linda West; Jennifer Outman; Todd Outman; Richard Miskovitz; Joe Davis; Ryan Stough; Taylor Menginee; Anna Miller; Toni Burtch; Heather Ladd; Tim McBride; Becky Briggs; Tom Briggs; Lauren Morral; Matt Hildebrand; Jeff Wilson; Chelsea Retzer; Preston Hoopes; Jeff Zuchowski; Bruce Moser; Susan Moser; Ben Miller; John Johnston; Lisa Wilson; Merlin Benner; Annette Nuss; Shane Mascho; Liz Johns; Devin Martin; Brianna Keane;

Announcement of Executive Sessions: February 1, 2016 at 6:00 PM in the High School Faculty Room for the purpose of legal and personnel matter; February 2, 2016 at 5:00 PM in the High School Faculty Room for the purpose of legal and personnel matter; February 9, 2016 at 5:00 PM in the High School Faculty Room for the purpose of legal and personnel matter;

Concerned Resident Issues: Mr. Richard Miskovitz of Wellsboro, PA presented to the Board a handout concerning purchase orders for the stadium project. He addressed the Board with his concerns about the purchase orders for the stadium project. His concern consisted of five statements which he read to the Board. In conclusion he advised the Board that the documents provided did not contain any formal contract verbiage outlining liability of either party.

Approval of Agenda – A motion was made by Mr. McCratic, seconded by Mr. Gastrock, to approve the Agenda as presented. The motion passed by unanimous voice vote.

Board Minutes/Financials –A motion was made by Mr. Hoover, seconded by Mr. Cotner, to approve the Board Minutes/Financials as presented:

- A. Minutes of Public Work Session of January 5, 2016;  
Minutes of Regular Board Meeting of January 12, 2016;
- B. Financial Reports: Board Summary Report (January 2016); Student Activity Fund Summary (January 2016);
- C. Approval of Bills: 2015-16 General Fund Invoices (January 2016); 2015-16 School Lunch Fund Invoices (January 2016); 2015-16 Athletic Facility Renovations Invoices (January 2016);

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Report from Student Representative: Shelby Osgood, Student Representative, advised the Board that Student council has been working on HUSH DAY (genders not to talk to each other), Matchomatics and District Conference preparation

including Children's Miracle Network Fundraiser. She told the Board that Mrs. Jodi Niver has announced that she will resign from the PASC State Board and will be stepping down from the advisor position in June. FFA Week is February 20-27, 2016. In the High School Library, they have opened a coffee bar serving coffee, tea and hot chocolate that students and faculty can buy. The High School Musical, Legally Blond Jr., will be held on Thursday, March 3 through March 5. Evening performances will be at 7:30 PM. Saturday matinee at 2:00 PM. Mrs. Getty and Mrs. Niver want it known that this has been a collaborative school project with teachers and students assisting in building sets, performing and assisting in lights and promotions. They are very excited by the willingness of the community to donate materials to help keep costs down. Alyssa Boyd and Mackenzie Chilson will participate in Susquehanna University Honors Band on February 21 & 22. Andrea Tsao will be attending Regional Orchestra the last week in February. District Chorus members did extremely well. Audrey Becker, Andrea Tsao, Maggie Brennan, Rose Worell and Levi Holliday earned a spot to advance to the Regional Chorus Festival. Maggie Brennan and Rose Worrell each earned first chair in alto 1 & 2 respectively. National Honor Society is holding its induction ceremony on March 10<sup>th</sup> at 6:00 PM in the High School Auditorium.

Report from Superintendent: Acting Superintendent Patrick Hewitt introduced Alyssa Yungwirth who read the "Tioga County Youth Leadership 2016 Resolution" to the Board. Mr. Hewitt then introduced Dan Driscoll, sales representative of Pennsylvania AstroTurf, Jeff Wilson of JSW Sports, and Preston Hoopes of Hoopes Turf Farming, Ulysses, Pa. Mr. Driscoll made a statement to the Board in which he stated that AstroTurf has done nothing wrong in connection with the project. At no time before January of this year were any conversations about alternative fill material held with the Wellsboro Area School District.....nobody at AstroTurf discussed alternative fill with this board. Mr. Driscoll answer questions from the Board and from the public concerning installation, various types of fill, warranties, etc. Jeff Wilson of JSW Sports, Construction Manager for the project, also answered questions by the Board. Preston Hoopes of Hoopes Turf Farming spoke to the Board concerning natural grass installation. He answered all questions by the Board as well as Jeff Wilson of JSW Sports.

Report from Administrators:

Mr. Michael Pietropola, Middle School Principal, reported that \$2200 was raised by the Middle School students for the Cavanaugh family for their daughter, Carrie, who has been diagnosed with cancer. Nineteen boys shaved their heads in support of Callie. He also reported that the second round of benchmark testing was completed last week and our students are progressing very well.

Mrs. Amy Repard, Supervisor of Special Education, reported to the Board that Early Intervention meetings were held on Monday and Tuesday morning. The Extended School Year Process was started with approximately 70 names recommended of those who qualify for services (but may not attend).

Daren Bryant, Director of Buildings & Grounds, reported that the Mold Test Quote has come in for \$1500 to conduct air quality testing in concerned areas of Rock L. Butler Middle School and Don Gill Elementary. The quote is good for five days and is scheduled for Friday, February 12, 2016. For no extra charge the company will test the percentage of asbestos in the ceiling/wall material of Don Gill Elementary.

Board Members Reports:

John Hoover reported that he had attended the Board Meeting of IU #17 on January 20, 2016, BLaST in Canton, PA. He serves along with 19 other board members. He also reported that he had attended the WASD Curriculum Council Meeting held on January 28, 2016. Topics discussed at the meeting included a textbook adoption for AP Chemistry; graduation projects; 2016-2017 Curriculum Guide; Middle School Course Selection (DigiCom Design and DigiCom Media) Middle School Foreign Language Block. He also advised that he chaired the Programs & Policy Committee Meeting held on February 8, 2016. Among topics of discussion were Board Member participation at Public Meetings Via Electronic Communications (sample policies obtained); WASD Weigh Room Policies and suggested change to such;

President Feil announced that Board Member Christopher Gastrock and himself were appointed members of the Parks and Recreation Committee for the year 2016;

### CONSENT ITEMS

A motion was made by Mr. Gastrock, seconded by Mr. McCratic, to approve the Consent Items as presented.

(At this point, Mr. Cotner asked to have Consent Item I-C (Agreement for 2016 Use of Unmanned Aerial Devices moved to become an Action Item. He later withdrew his motion after Robert Kreger, High School Principal, addressed the Board concerning this item)

#### 1. ADMINISTRATION AND ORGANIZATION

##### A. Tioga County Youth Leadership 2016 Resolution

Consideration of approval to adopt Resolution to designate **April 19, 2016** as **Youth Leadership Day** in Tioga County.

##### B. BLaST Intermediate Unit #17 Budget for Fiscal Year 2016-17

Consideration of approval of the BLaST Intermediate Unit #17 2016-17 General Operations Budget for the fiscal year July 1, 2016 – June 30, 2017 in the amount of \$2,687,656.

##### C. Agreement for 2016 Use of Unmanned Aerial Devices

Consideration of approval of the Agreement for 2016 Use of Unmanned Aerial Devices between Pennsylvania Interscholastic Athletic Association, Inc. (PIAA) and Wellsboro Area School District, as presented.

#### 2. PERSONNEL

##### A. Extra-Curricular Volunteer Appointments

Consideration of approval for the following extra-curricular volunteer appointments for the school year 2015-16:

1. Ed McNett as Volunteer High School Girls Softball Assistant Coach, effective March 7, – June 17, 2016, pending receipt of required clearances;
2. Aaron Singer as Volunteer High School Girls Softball Assistant Coach, effective March 7 – June 17, 2016;
3. Jeff Wilson as Volunteer High School Girls Softball Assistant Coach, effective March 7 - June 17, 2016, pending receipt of required clearances;
4. Cindy Carr as Volunteer High School Girls Softball Assistant Coach, effective March 7 – June 17, 2016;
5. Paige Carr as Volunteer High School Girls Softball Assistant Coach, effective March 7 – June 17, 2016, pending receipt of required clearances;
6. Brenda Eccher as Spring Musical Volunteer, effective February 13, 2016;
7. Sarah Vickery as Volunteer Odyssey of the Mind Coach for Middle School, effective February 13, 2016;
8. Jennifer Stephens as Volunteer Odyssey of the Mind Coach for Middle School, effective February 13, 2016;
9. Matthew Erway as Volunteer Odyssey of the Mind Coach for Middle School, effective February 13, 2016;
10. Mark Taylor as Volunteer Odyssey of the Mind Coach for Middle School, effective February 13, 2016 pending receipt of required clearances;
11. Robert Repard as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016;
12. Chad Tennis as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016;
13. Tim Frazier as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016 pending receipt of required clearances;
14. Brian Plume as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016 pending receipt of required clearances;

15. Connor Coolidge as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016 pending receipt of required clearances;
16. David Allen as Volunteer High School Baseball Assistant Coach, effective March 7 – June 17, 2016 pending receipt of required clearances;
17. Joanne Boyd as Volunteer Middle School Cheerleading Assistant Coach, effective February 10, 2016;
18. Benjamin Chesko as High School Boys Tennis Volunteer Assistant Coach, effective March 7 – May 28, 2016 pending receipt of required clearances;

C. Conference Requests

Consideration of approval for the following conference requests:

1. Joanne Shaw, Kindergarten/Grade I Teacher, to attend "CRA – Operations of Addition and Subtraction", in Canton, PA on February 15, 2016 (approximate costs of \$187.92 to be paid from Curriculum Professional Development Fund)
2. Bonnie Thompson, WASD Business Manager, to attend "PASBO Annual Conference" in Hershey, PA on March 9 - 11, 2016 (approximate costs of \$854.46 to be paid from Business Office Conference & Travel Account)
3. Matthew Hildebrand, HS Football Head Coach, Benjamin Miller, HS Football Assistant Coach, Nate Babcock, HS Football Assistant Coach, John Johnston, HS Football Assistant Coach, Chase Kriner, HS Football Assistant Coach, Mike Pietropola, Middle School Principal/Volunteer Football Assistant Coach, Shane Mascho, MS Football Head Coach, Luke Straniere, Volunteer Football Assistant Coach, to attend "Pennsylvania Scholastic Football Coaches Clinic" in State College, PA on February 11-13, 2016 (approximate costs of \$1,700: \$1200 to be paid from Athletic Fund and the remainder to be paid from Gridders' Club)
4. Kevin Post, Daren Getty and Kate Copp, High School Special Education Teachers, to attend "CRA (Concrete, Representational, Abstract) – Operations of Multiplication and Division" on March 24, 2016 in Williamsport, PA (approximate costs of \$430 to be paid from Curriculum Professional Development Fund)
5. Tammy Knowlton, High School Librarian, and Patrick Hewitt, Federal Programs Coordinator/Director of Curriculum and Instruction, to attend "Innovation and Technology Collaborative" in Williamsport, PA on February 25, 2016 (approximate costs of \$230 to be paid from Curriculum Professional Development Fund)
6. Annette Nuss, Don Gill Elementary Teacher, to attend "CRA (Concrete, Representation, Abstract) – Operations of Addition and Subtraction" in Williamsport, PA on February 15, 2016 (approximate costs of \$196.16 to be paid from Curriculum Professional Development Fund)

D. Revised Job Descriptions

Consideration of approval for the following revised Job Descriptions:

1. Middle School Soccer Head Coach;
2. Middle School Soccer Assistant Coach;
3. Middle School Football Head Coach;
4. Middle School Football Assistant Coach;
5. Middle School Cheerleading Head Coach;
6. Middle School Basketball Head Coach;
7. Middle School Basketball Assistant Coach;
8. Middle School Cross Country Head Coach;

3. STUDENT

A. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 30 Agriculture/FFA students to Harrisburg, PA on February 13 & 14, 2016;
2. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 9 Grand Canyon FFA students to Doylestown, PA on February 27 & 28, 2016;

3. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 6 Grand Canyon FFA students to Harrisburg, PA on March 6-8, 2016;
4. Melanie Berndtson, High School Horticulture/AgScience Teacher, would like to take 20 Grand Canyon FFA students to State College, PA on June 14-16, 2016;

B. Instruction Conducted in the Home Request

Consideration of approval to provide Instruction in the Home for a period of four (4) weeks commencing January 11 – February 29, 2016 for WASD Student #1 I-H 2015-16, as allowed under federal regulations, 34 CFR Subsection 300.39 (a) (i).

C. Request for Homebound Instruction

Consideration of approval for homebound instruction for Student #7 HB 2015-2016 as per her physician for a period of approximately six (6) weeks, effective February 1, 2016.

4. CURRICULUM

A. WASD High School Curriculum Guide for School Year 2016-2017

Consideration of approval of the Wellsboro Area High School Curriculum Guide for School Year 2016-2017 as presented. (

B. Textbook Adoption

Consideration of approval for adoption of the following textbook based on recommendations of the Curriculum Council Committee Meeting of January 28, 2016:

1. Chemistry: *The Central Science, 13<sup>th</sup> ed.*

Author: Brown & LeMay

Publisher: Pearson Education Inc.

Grade: 11<sup>th</sup> & 12<sup>th</sup>

C. Curriculum Changes

Consideration of approval for the following curriculum change (addition) based on recommendations of the Curriculum Council Committee Meeting of January 28, 2016:

1. Addition of Non-College Prep Course for Grade 9 American History:

**The basic foundations of American History are explored from Washington through Vietnam. The course is organized to present the economic, political and military history of the United States and their relationships. Areas of emphasis include western expansion, industrialization and transportation, social movements, economic depression and recovery, the world wars and the development of the United States as a world leader. This level of class will focus on helping students improve reading and writing skills through the study of history. This class will include homework multiple nights a week and class participation.**

5. OTHER

A. Approval of Transportation Drivers (Policy #002)

Consideration of approval for the following transportation drivers (van and school bus) pending receipt of all required credentials.

1. Kaitlin Troyer, school bus driver/van driver for Benedict's Bus and Niles Transportation;
2. Darin Troyer, school bus driver/van driver for Benedict's Bus and Niles Transportation;
3. Taylor Frank, school bus driver/van driver for Benedict's Bus and Niles Transportation, pending receipt of required three (3) clearances;
4. Tammy Mengee, school bus driver/van driver for Benedict's Bus and Niles Transportation, pending receipt of required three (3) clearances;

B. 2015-2016 Additions to WASD Substitute List

Consideration of approval for the 2015-2016 additions to WASD Substitute List as presented.

Upon a roll call vote: Mr. Burrous, aye; Mrs. Judlin, aye; Mr. Cotner, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. McCratic, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Hoover, aye; motion passed;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Approval of Five-Year Copier Lease – A motion was made by Mr. Gastrock, seconded by Mr. Hackett, to approve a five-year copier lease with Eastern Managed Print Network in the total amount of \$3,593.56 per month effective March 2016 – March 2021.

Upon a roll call vote: Mrs. Judlin, aye; Mr. Hoover, aye; Mr. Burrous, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. McCratic, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mr. Cotner, aye; Motion passed;

2. PERSONNEL

A. Increase in Rate of Pay for Cleaning Services - A motion was made by Mr. Gastrock, seconded by Ms. Sherman, to approve an increase in Selby Jean Pier's hourly rate for cleaning the District Administration Center (5 hours per week) from \$10.67 per hour to \$10.89 per hour (2% increase), effective January 1, 2016 – December 30, 2016.


Upon a roll call vote: Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Hoover, aye; Mr. Burrous, aye; Mr. Cotner, aye; Mr. McCratic, aye; Ms. Sherman, aye; Mr. Feil, aye; Mrs. Judlin, aye; Motion passed;

B. Hire – A motion was made by Mr. Hackett, seconded by Mr. Gastrock, to approve the hire of Jennifer Mosher, Special Education Instructional Aide, part-time (5 hrs. per day/9 months) effective February 10, 2016 at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour.

Upon a roll call vote: Mr. Cotner, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. McCratic, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Motion passed;

XII. Public Comment – None

XIII. Adjournment – A motion was made by Mr. Gastrock seconded by Mr. Cotner, to adjourn the meeting at 8:05 PM. All ayes; motion passed.



Matthew Feil, Board President  
Wellsboro Area School District  
Board of Education



Linda K. Gamble, Board Secretary  
Wellsboro Area School District  
Board of Education