

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
February 13, 2017

MINUTES

Called to Order by President Matthew Feil at 6:40 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols street, Wellsboro, PA;

President Feil led in the Pledge of Allegiance.

Roll Call of Members: Mr. Duane Cotner; Mr. Chris Gastrock; Mr. John Hoover; Mr. Wayne Hackett; Mr. Stewart Burrous; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin; Mr. David Messineo;

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson, Business Manager; Mr. Steven Adams; Mr. Michael Pietropola; Mr. Robert Kreger; Mrs. Amy Repard; Mr. Daren Bryant; Mr. Patrick Hewitt; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary; Carys Barlett, Elementary Student Representative; Shelby Osgood, High School Student Representative;

Visitors present: Tina Kreisler; Karen Farrer; Courtney Barlett;

Announcement of Executive Session: Monday, February 13, 2017 at 5:30 PM, High School Faculty Room, for the purpose of legal and personnel matters;

Concerned Resident Issues: None

Approval of Agenda – A motion was made by Mr. Gastrock, seconded by Mr. Hackett, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Gastrock, seconded by Ms. Sherman, to approve the Board Minutes/Financials as presented:

- A. Minutes of re-scheduled regular Board Meeting of January 19, 2017;
- B. Financial Reports:
 - 1. Board Summary Report (January 2017)
 - 2. Student Activity Fund Summary (January 2017)
- C. Approval of Bills
 - 1. 2016-17 General Fund Invoices
 - 2. 2016-17 School lunch Fund Invoices
 - 3. 2016-17 Capital Projects Fund (Athletic Field)

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Elementary Student Representative – Carlys Barlett reported that on January 13, 2017 all of the Charlotte Lappla students went to Blossburg Elementary to watch the Hamilton Gibson production of "Madagascar". On January 18 & 25, 2017, a Title 1 Family Night was held at both Charlotte Lappla and Don Gill to show parent appreciation and offer tips to improve Reading skills. On the afternoon of February 1, 2017, there was a Play Day in both Charlotte Lappla and Don Gill. During the play time, students could not use electronic devices. Students would play together in other ways. The Play Day allowed the students to be creative and to figure things out on their own without being told what to do from their teacher. It was fun! During the February Act 80 day, the staff will spend time finalizing their end of year assessments. There will be Open house dates for both buildings to allow parents/family to see what the students are doing at school. February 28 is First and Third Grade; March 1st is Fourth Grade, and March 2nd is Kindergarten and Second Grade. The times are from 6:00 – 7:30 PM. All board members are welcome and encouraged to stop in and see what we do.

High School Student Representative – Shelby Osgood reported to the Board that the FFA is currently selling strawberries for a fundraiser, where members get 30% of the profit and the chapter gets the rest of the profit. The fundraiser ends February 22nd. Thirty-three FFA members just went to ACES. ACES is a leadership conference held in Harrisburg. FFA week starts on February 20th. As a part of FFA week, they are hosting a community pancake breakfast at the Wellsboro Fire Annex on Saturday. It starts at 8:00 AM and goes till 11:00 AM. It is \$6.00 for adults, \$3.00 for kids ages 6-12 and free for kids under 6. Farmers eat for free. All profits will go to the Tioga County Homeless Shelter. Every day of the week will be a different dress-up day, and there will be various activities in the school. There will be a teacher breakfast on Friday morning. There will be a food drive all week for the food pantry. They are going to be at Tractor Supply this Sunday helping with a Paper Emblem Campaign. They also will be sending freshmen to the Delaware Valley Leadership Conference on February 25th. Student council will be selling MATCHOMATICS this week during lunches.

Superintendent Freeman introduce Shelby Osgood and had her read the Tioga County Youth leadership 2017 Resolution. Superintendent Freeman reported on PARSS information and High School Musical 2.

Business Manager Bonnie Thompson reported that the school audit was completed.

Administrators Steven Adams, Pat Hewitt, Robert Kreger, Amy Repard and Daren Bryant reported on events in their buildings.

Denise Route, Middle School Computer Teacher, and several 7th and 8th grade STEM students gave a presentation to the Board concerning Random Acts of Kindness.

Several board members commented on various topics include curriculum, Buildings & Grounds Committee meeting, upcoming Programs & Policy Committee meeting, parental involvement.

X. CONSENT ITEMS

A motion was made by Mr. Hackett, seconded by Mr. Gastrock, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. Affiliation Agreement between WASD and Indiana University of Pennsylvania

Consideration of approval of Affiliation Agreement between Wellsboro Area School District and Indiana University of Pennsylvania, the term of which shall be five (5) years from the date of execution. Said Agreement shall provide students of Indiana University of PA with practical experience pursuant to the terms of this agreement and serve as an IUP field experience site offering facilities, resources, and supervision to students.

B. Tioga County Youth Leadership 2017 Resolution

Consideration of approval to adopt Resolution to designate **April 27, 2017** as Youth leadership Day in Tioga County.

C. BLaST Intermediate Unit #17 Budget for Fiscal Year 2017-18

Consideration of approval of the BLaST intermediate Unit #17 2017-18 General Operations Budget for the fiscal year July 1, 2017 – June 30, 2018 in the amount of \$2,745,606, as presented.

D. Negotiations

Consideration of approval to contract with Patrick Fanelli, Esquire of Fanelli Willett Law Offices, 2875 Route 764, Suite 4, Duncansville, PA 16635 to be a spokesperson for the Wellsboro Area School District at the bargaining table for contract negotiations between the District and Wellsboro Area Education Association at a rate of \$155 per hour with the exception of the time spent travelling to/from meetings, which will be billed at \$100 per hour.

E. Approval to Award Sale of Timber

Consideration of approval to allow the Wellsboro Area School District Superintendent, Dr. Brenda M. Freeman, and Wellsboro Area School District Business Manager, Bonnie Thompson, to proceed to award the sale of the Ash Tree Timber Sale to the highest bidder that meets all requirements of the bid.

F. Budgetary Transfers for School Year 2015-16 and School Year 2016-17

Consideration of approval for the budgetary transfers for School Year 2015-16 and 2016-17 as presented.

2. PERSONNEL

A. Conference Requests

Consideration of approval for the following conference requests:

1. Michelle McNett, Marcia Smith, Carly Clark, Steven Boyce, Laura Lightner, Rhoda Mann, Mary Jane Freeman, Elementary Teachers and Jill Gianacopoulos, Speech & Language Impaired, to attend “Literacy Essentials for Teachers of Reading and spelling (LETRS)” on March 30 & 31 and April 11 & 12, 2017 in Wellsboro, PA; (approximate costs of \$4,395.60 to be paid from General Fund Curriculum - Title IIA Fund)
2. Molly Cary, Elementary Music Teacher, to attend “Pennsylvania Music Education Association Conference” in Erie, PA on April 20-22, 2017 (approximate costs of \$960 to be paid from Building Budget Fund)
3. Tammy Knowlton, HS Librarian, Denise Route, Middle School Computer Teacher, and Patrick Hewitt, Director of Curriculum and Instruction, to attend “Innovation Technology Collaborative”, on February 22, 2017 in Troy, PA (approximate costs of \$260 to be paid from General Fund Professional Development Fund)

B. Extra-Curricular Coaching Resignation

Consideration of approval to accept letter of resignation from TJ Freeman, High School Girls Soccer Head Coach, effective January 27, 2017.

C. Extra-Curricular Volunteer Appointment for School Year 2016-17

Consideration of approval for the following extra-curricular volunteer appointment for:

1. Tim Frazier as High School Volunteer Baseball Assistant Coach, for the 2016-17 school year (Season: March 6 – June 16, 2017);

3. STUDENT

A. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Judy Smithgall, High School Vocal Music Teacher, to take one students (Vocal Jazz Festival) to Mount Carmel High School on March 31 – April 1, 2017.
2. Jodi Niver, Co-Leader of International Travel Club Wellsboro Area High School, to take twenty-four (24) HS International Travel Club students, to Beijing, Xi’an, and Shanghai on June 12-20, 2018.

B. WASD 2017-2018 Curriculum Guide

Consideration of approval of the Wellsboro Area School District 2017-18 Curriculum Guide as presented.

4. OTHER

A. 2016-17 Additions to WASD Substitute List

Consideration of approval for 2016-17 additions to WASD Substitute List as presented.

B. Approval of Transportation Drivers

Consideration of approval for the following individuals as school bus drivers/van aides for Benedict's Bus Service, effective 2/14/2017:

1. Jon Crawford, School Bus Driver
2. Ann Miller, Van Aide

Upon a roll call vote: Mr. Cotner, aye; Ms. Sherman, aye; Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Hoover, aye; Mr. Burrous; Motion passed;

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Approval of Receipt of Private Grant Monies in School Year 2016-17 – A motion was made by Mrs. Judlin, seconded by Mr. Gastrock, to approve the following private grant monies received by WASD in school year 2016-17:

1. The McInroy-Sheffer People Trust in the amount of \$850 to be used for interscholastic academic competitions;
2. Donation from First Citizens National Bank (through BLAST IU #17 Foundation) in the amount of \$10,000 to be used for Robotics and STEM (Science, Technology, Engineering and Math);
3. Donation from Shell Oil Co. in the amount of \$11,430.70 to be used for purchase of Robotics packages (TETRIX PRIME Class pack and TETRIX MAX Getting Started) and laptops at the Middle School.

Upon a roll call vote: Mr. Hoover, aye; Mr. Cotner, aye; Mr. Burrous, aye; Mr. Messineo, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Judlin, aye; Motion passed;

B. Approval of Proposal of Weatherproof Technologies, Inc. for Roof Replacement - A motion was made by Mr. Gastrock, seconded by Mr. Cotner, to approve the 2017-18 roof replacement on the Don Gill Elementary School from Capital Reserve in the amount of \$427,106.28 to Weatherproofing technologies, Inc., under State Contract Keystone Purchasing Network #201301-03B. This project is for the Don Gill bus canopy, office area, kitchen and loading dock. Weatherproofing technologies Inc. has provided a 3 bidder quote as shown in the attachment with a 20-year warranty.

Upon a roll call vote: Mrs. Judlin, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mr. Messineo, aye; Mr. Burrous, aye; Mr. Cotner, aye; Mr. Hoover, aye; Motion passed;

C. Transfer of Funds – A motion was made by Mr. Gastrock, seconded by Mr. Hackett, to approve the transfer of \$423,645 from the General Fund Account to the Committed Retirement Reserves Account.

Upon a roll call vote: Mr. Burrous, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Messineo, aye; Mr. Cotner, aye; Motion passed;

D. Proposal of Global Data Consultants LLC – A motion was made by Mr. Gastrock, seconded by Mr. Messineo, to approve proposed lease for District servers from Global Data Consultants LLC through CIT Bank, N.A.; Lease cost for a 3-year term with a \$1 buyout at a yearly payment of \$37,875.83 plus any applicable fees and taxes, for the hardware/software and labor, on this project. Payments are due at the beginning of the period. Lease price is contingent upon the necessary credit approvals.

Upon a roll call vote: Mr. Messineo, aye; Mr. Cotner, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Motion passed;

E. MOU between WASD and Tioga County Children & Youth Agency – A motion was made by Mr. Gastrock, seconded by Ms. Sherman, to approve Memorandum of Understanding (Transportation Procedures and Agreement) between WASD and Tioga County Children and Youth Agency to establish transportation procedure to ensure the provision of transportation for foster care youth enrolled in a LEA (Pre-K-12) when a best interest determination indicates that the student should remain in the school of origin, and alternative means of transportation to and from school have been fully explored and deemed unavailable. Revisions and updates to this Plan shall be made as needed and must be submitted to the PA Department of Education for approval. WASD and CCYA agree to update or revise this local transportation plan as needed or every three years to coincide with contractual timelines.

Upon a roll call vote: Mr. Hackett, aye; Mr. Cotner, aye; Mr. Messineo, aye; Mr. Feil, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mr. Burrous, aye; Mr. Feil, aye; Mr. Gastrock, aye; Motion passed;

2. PERSONNEL


A. Support Staff Hire – A motion was made by Mr. Gastrock, seconded by Mr. Hackett, to approve the following support staff hire:

1. John Tubbs as Rock L. Butler Middle School Custodian, full-time (8 hrs. per day/12 months), effective February 14, 2017 contingent on receipt of required clearances at a rate of \$10.00 per hour during the first 60-working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.


Upon a roll call vote: Mr. Cotner, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed;

XII. Public Comment – None

XIII. Adjournment – A motion was made by Mr. Gastrock, seconded by Mr. Hackett, to adjourn the meeting at 7:59 PM. All ayes.



Matthew Feil, President
Wellsboro Area School District
Board of Education



Linda K. Gamble, Board Secretary
Wellsboro Area School District
Board of Education