

WELLSBORO AREA SCHOOL DISTRICT  
Board of Education Meeting  
March 13, 2018 – Old Music Room, Administration Office

**MINUTES**

Called to Order by Vice President Matthew Feil at 6:33 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

Vice President Feil led in the Pledge of Allegiance.

Roll Call of Members: Mr. Christopher Gastrock (present via cell phone communication); Mr. John Hoover; Mr. Wayne Hackett; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin; Mr. David Messineo; Ms. Kacy Hagan; Ms. Tracy Doughtie;

Present were the following: Dr. Brenda Freeman, Superintendent; Steven Adams, Elementary Principal; Mrs. Emily Ostrom-Graham, Middle School Principal; Michael Pietropola, Curriculum Director/Principal of Academic Affairs; Robert Kreger, High School Principal; Amy Repard, Special Education Supervisor; Daren Bryant, Director of Buildings & Grounds; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary;

Visitors Present: Braydon Button; Kesi Keck; Corrine Evans; Ariana Carleton; Bille Jo Priset; Aidan Moore; Brad & Becky Short; Zachary Busch; Luna Alexander; Raine Alexander; Lauren Singer; Karen Farrer; Jason Butler; Joe, Heather and Josei Callahan; Deb Cram; Matt Hildebrand; Erin Jelliff; Parker Maley; Dave & Pam Jelliff; Teil Clemens; Jimmy Baxter; Cassidy Thomas; John & Tiffany Thomas; Lindsay & Jude Cuneo; Vivian Kinter; Erin Topf; Annette Nuss; Glenn Kline; Alyssa Bisbing

Announcement of any Executive Sessions – Tuesday, March 13, 2018 at 5:30 PM, Old Music Room, Administration Office, for the purpose of student issues;

Concerned Resident Issues – Braydon Button, HS student, addressed the Board with concerns about the WBC using the auditorium during the Spring Musical program – April 2018.

Approval of Agenda – A motion was made by Mrs. Hagan, seconded by Mrs. Doughtie, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Hackett, seconded by Mr. Messineo, to approve the Board Minutes/Financials as presented:

- A. Minutes:
  - Regular Board Meeting of February 13, 2018;
- B. Financial Reports:
  - Board Summary Report
  - Student Activity Fund Summary
- C. Approval of Bills:
  - 2017-18 General Fund Invoices
  - 2017-18 School Lunch Fund Invoices
  - 2017-18 Capital Projects Invoice

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Reports were given by Student Representatives Shelby Osgood (High School) and Jude Cuneo (Elementary); Dr. Brenda Freeman, Superintendent; Mike Pietropola, Curriculum Director;

Administrators (Steve Adams, Elementary Principal, Mrs. Emily Ostrom-Graham, Middle School Principal and Rob Kreger, High School Principal; Daren Bryant, Director of Buildings & Grounds;

Upon motion of Ms. Hagan, seconded by Mrs. Judlin, to approve the following Consent Items:

X. **CONSENT ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. Memorandum of Understanding with Bradford-Tioga Head Start, Inc.

Consideration of approval for the Memorandum of Understanding between Bradford-Tioga Head Start, Inc. and Wellsboro Area School District, as presented.

B. REMOVED from Agenda

C. Agreement between Wellsboro Area School District and Snyder's Driving School, LLC

Consideration of approval of Agreement between Wellsboro Area School District and Snyder's Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator's license and promote safe driving habits with the requirements of the PA Department of Transportation.

D. Bond Counsel File Transfer Request

Consideration of approval to approve Jonathan W. Cox, Esquire of the law firm of Eckert Seamans Cherin & Mellot, LLC to serve as WASD Bond Counsel of record, effective March 14, 2018

E. WASD School Calendar for School Year 2018-19

Consideration of approval for the Wellsboro Area School District 2018-19 School Calendar as presented.

F. Second Reading and Final Adoption of new/revised District policies as follows:

1. Policy #103 - Nondiscrimination in School and Classroom Policies
2. Policy #301.1 - Nondiscrimination – Qualified Students with Disabilities (new policy)
3. Policy #104 - Nondiscrimination in Employment Practices
4. Policy #113.3 - Screening & Evaluations for Students with Disabilities
5. Policy #116 – Tutoring
6. Policy #138 – Limited English Proficiency Program
7. Policy #150 – Title I-Comparability of Services (new policy)
8. Policy #204 – Attendance
9. Policy #209.2 – Diabetes Management (new policy)
10. Policy #247 – Hazing
11. Policy #255 – Educational Stability for Children in Foster Care (new policy)
12. Policy #251 – Homeless Students

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments for School Year 2017-18

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2017-18:

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1. John Redell, Volunteer High School Boys Tennis Assistant Coach, effective March 14 – May 26, 2018;
2. John DeLeonardis, Volunteer High School Boys/Girls Track Assistant Coach, effective March 14 – May 26, 2018;

3. Vincent Pollaro, Volunteer Odyssey of the Mind Coach, effective March 14, 2018 to the end of school year;
4. Hannah Smith, Volunteer High School Softball Assistant Coach, effective March 14 – June 5, 2018;
5. Eric Abernathy, Volunteer High School Baseball Assistant Coach, effective March 14 – June 5, 2018;
6. Matthew Hildebrand, Volunteer High School Boys/Girls Track Assistant Coach, effective March 14 – May 26, 2018;
7. John Shaffer, Volunteer High School Boys/Girls Track Assistant Coach, effective March 14 – May 26, 2018;
8. Aaron Singer, Volunteer High School Boys/Girls Track Assistant Coach, effective March 14 – May 26, 2018;
9. Melanie Berndtson, Volunteer High School Boys/Girls Track Assistant Coach, effective March 14 – May 26, 2018;

B. Conference Requests

Consideration of approval for the following conference requests:

1. Daren Bryant, Director of Buildings & Grounds, to attend “Schaedler Yesco Electrical Exposition 2018”, on April 3-4, 2018 in Hershey, PA (approximate costs of \$501.50 to be paid from Buildings & Grounds Budget);
2. Heather Callahan, Karen Farrer, Jessica Witmer, Kate Kreger, Elementary Teachers, and Denise Route and Jennifer Outman, Middle School Teachers, to attend “ M.C.L. (Mass Customized Learning” Spring Summit, on March 14 & 15, 2018 in Altoona, PA (approximate costs of \$1,442 to be paid out of Curriculum Account)
3. Dawn Bergen, H.S. Special Education Teacher, to attend “Demystifying Autism” on April 16, 2018 in Mansfield, PA (approximately costs of \$13.00 to be paid out of Special Education Account)
4. Bryan Murphy, Network Administrator, to attend “Tech Talk Live”, on May 7-9, 2018 in Lancaster, PA (approximate costs of \$858 to be paid out of Technology Account)
5. Amy Repard, Supervisor of Special Education, to attend “Future Ready Transitions: Career Readiness Benchmarks” on April 24, 2018 in Williamsport, PA (approximate costs of \$71.39 to be paid from Special Education Account.
6. Pat Hewitt and Cindy Carr, Title I Reading Specialist, to attend “2018 PAFPC Annual Conference (PA Federal Program Coordinators) on April 29 – May 2, 2018 in Hershey, PA (approximate total costs of \$2,623.50, of which \$396 will be paid out of Building Budget (sub costs) and the balance of \$2,227.50 from the Federal Programs Account)

C. Request for Unpaid Family Medical Leave

Consideration of approval to grant Unpaid Family Medical Leave to Shalane Hamblin, Special Education Instructional Aid, effective March 1 - June 24, 2018.

D. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Scott Ingerick, High School Wrestling Head Coach, effective immediately. (

3. **STUDENT**

A. In Lieu of Expulsion Agreements

Consideration of approval for the following In Lieu of Expulsion Agreement:

1. Student #5 E – 2017-18;
2. Student #6 E – 2017-18;

B. Educational Trip for 2017-18 and 2018-2019 School Year Exceeding 10 Days

Consideration of approval for the following:

1. to allow Begad El-Sokary, 1<sup>st</sup> Grader at Charlotte Lappla Elementary, to travel to Egypt and learn another language (Arabic)

4. **OTHER**

A. 2017-18 Additions to WASD Substitute List

Consideration of approval for 2017-18 additions to WASD Substitute List as presented.

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mrs. Doughtie, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Feil, aye; Ms. Hagan, aye; Motion passed;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Lease Agreement – A motion was made by Mr. Hackett, seconded by Ms. Hagan to approve Lease Agreement between Wellsboro Bible Church and the Wellsboro Area School District, as presented. After much discussion, Mrs. Judlin made a motion, seconded by Mrs. Doughtie, to table the motion.

Upon a roll call vote: Mr. Feil, aye; Mr. Gastrock, aye; Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Ms. Hagan, aye; Mrs. Doughtie, aye; Ms. Sherman, aye; Mr. Hackett, aye; Motion passed;

B. Approval of Receipt of Private Monies in School Year 2017-2018 – A motion was made by Mrs. Doughtie, seconded by Mrs. Judlin, to approve the following private monies received by Wellsboro Area School District in School Year 2017-18:

1. Donation from Wellsboro Little League in the amount of \$345, said funds to be put towards share of batting cage;

Upon a roll call vote: Mr. Hoover, aye; Mr. Hackett, aye; Mr. Feil, aye; Ms. Hagan, aye; Mr. Gastrock, aye; Mr. Messineo, aye; Mrs. Judlin, aye; Mrs. Doughtie, aye; Ms. Sherman, aye; Motion passed;

2. **PERSONNEL**

A. Hire - A motion was made by Mrs. Judlin, seconded by Ms. Hagan to approve the following hire for the school year 2017-18 and 2018-19:

1. Thomas Young II, part-time groundskeeper, at a rate of \$10.00 per hour on an “as-needed basis”, effective start date of March 5 – November 16, 2018.

Upon a roll call vote: Mr. Gastrock, aye; Ms. Sherman, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Mr. Hoover, aye; Mr. Hackett, aye; Mr. Feil, aye; Ms. Hagan, aye; Mrs. Doughtie, aye; Motion passed;

B. Hire of Intern – A motion was made by Mrs. Doughtie, seconded by Ms. Sherman, to approve the hire of Raymond Schroeder, M.S. as School Psychology Intern for the school year 2018-19, effective the first day of August 2018 Inservice Training. Rate of pay will be \$15.55 per hour for a period of 180 days for a total stipend of \$21,000. (This motion was previously tabled at Board Meeting of February 13, 2018.)

Upon a roll call vote: Mr. Hackett, nay; Mr. Gastrock, aye; Mrs. Doughtie, aye; Mr. Feil, aye; Ms. Hagan, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Mr. Feil, aye; Mr. Hoover, aye; Motion passed;

3. **STUDENT**

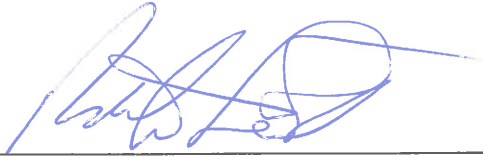
A. Field Trip Request – A motion was made by Ms. Sherman, seconded by Mrs. Judlin, to approve the following field trip request:

1. 4<sup>th</sup> Grade Trip to the State Capitol, Harrisburg, PA – May 2018 (day to be announced);

Upon a roll call vote: Mrs. Judlin, nay; Mr. Hoover, aye; Mr. Feil, aye; Mr. Messineo, aye; Ms. Hagan, aye; Mr. Feil, aye; Mrs. Doughtie, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Motion passed;


XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Hackett, seconded by Mr. Messineo, to adjourn the meeting at 8:47 PM. All ayes;



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Matthew Feil, Board Vice-President  
Wellsboro Area School District  
Board of Education



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Linda K. Gamble, Board Secretary  
Wellsboro Area School District  
Board of Education