WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
January 15, 2019

IX. A. Reports

1. Student Representatives
2. Superintendent:
   a. Student of the Month Award Certificates
   b. High School students presented on starting a new Archery Club
   c. Report on Weight Room Attendance/Financial Summary (2018)
   d. Safe2Say Launch – HS and Middle School will launch on same day and letter will be sent home to parents.
   e. PSBA Policy Review Service-provided district process and requested the policies be updated.
3. Business Manager:
   a. Jeremy Smith and Rhiannon Carnahan, Buffamante Whipple Buttafaro, - presented on the WASD Single Audit Report for Year Ending June 30, 2018;
   Provided a Financial Report that will be provided quarterly, Next budget meeting will be Thursday
4. Administrators
   Steve Adams – Melina Moyer reporting on the STEM program
5. Board Members Appointments:
   1. PSBA Liaison: David Messineo
   2. Parks & Recreation Representative: Wayne Hackett
   3. IU #17 Representatives: Tracy Doughtie; LaRue Reese (alternate)
4. Student Representatives: Ariana Carleton (High School), Jordyn Abernathy and Tristan Allen (Middle School); Lauren Kosek (Elementary)
5. Board Committees:
   Public Relations Committee: Christopher Gastrock, CH; Tracy Doughtie; Kacy Hagan
   Buildings & Grounds Committee: Christopher Gastrock, CH; David Messineo; Wayne Hackett
   Employee Relations/Personnel Committee: Wayne Hackett, CH; John Hoover; Tracy Doughtie; Matthew Feil
   Budget & Finance Committee: Wayne Hackett, CH; David Messineo; Christopher Gastrock; Matthew Feil
   Programs & Policy Committee: David Messineo, CH; Tracy Doughtie, John Hoover

X. **CONSENT ITEMS**

A motion was made by Matt Feil, seconded by Chris Gastrock, to approve the Consent Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**
   A. AOPA Aviation STEM Curriculum License/Agreement Form
   Consideration of approval to enter into AOPA (Aircraft Owners and Pilots Association) Aviation STEM Curriculum License/Agreement Form as presented.
   B. Tax Collection Committee Delegate Appointment Resolution
   Consideration of approval to adopt Tax Collection Committee Delegate Appointment Resolution for Tioga County and Lycoming County, as presented.
   C. 2018-19 Budgetary Transfers - Consideration of approval for the 2018-19 budgetary transfers
   D. PSBA Contract for Professional Services – Policy Review Service - Consideration of approval for PSBA Contract for Professional Services – Policy Review Service for the purpose of maintaining a current and compliant policy manual. Total amount due is $6,700, payable as follows: $2,233 upon return of executed copy of the Contract; $2,233 pursuant to an invoice upon completion of all sections of the

draft policy manual; $2,234 pursuant to an invoice in the next fiscal year after completion of all sections of the drafts policy manual

E. WASD Single Audit Financial Report for Year Ending June 30, 2018
Consideration of approval for the Single Audit Financial Report for Year Ending June 30, 2018 prepared by Buffamante Whipple Buttafaro, PC as presented.

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments for School Year 2018-19 - Consideration of approval for the following extra-curricular volunteer appointments for:

1. Mark Taylor as Volunteer Coach for the Middle School Odyssey of the Mind Program, effective January 16, 2019 for the remaining 2018-2019 school year;
2. Jason Gehman as Volunteer Coach for the Middle School Odyssey of the Mind Program,effective January 16, 2019 for the remaining 2018-2019 school year;
3. Greg Moyer as Volunteer Coach for the Middle School Odyssey of the Mind Program, Effective January 16, 2019 for the remaining 2018-2019 school year;
4. Aaron Singer as Volunteer High School Girls Basketball Assistant Coach, effective January 16, 2019 – March 23, 2019;
5. Maxwell Johnson as Volunteer Advisor for 2018-19High School Spring Musical;

B. Extra-Curricular Resignations
Consideration of approval to accept letters of resignation from:

1. Brianna Thompson, High School Girls Tennis Head Coach, effective January 2, 2019;
2. John Shaffer, High School Boys Track Head Coach, effective January 2, 2019;

C. Support Staff Resignation
Consideration of approval to accept letter of resignation from Theresa Lamonski, part-time Don Gill Special Education Instructional Aide, effective January 18, 2019;

D. Conference Request
Consideration of approval for the following conference request:

1. Kevin Cavanaugh, Middle School PA History/Civics Teacher, Denise Route, Middle School Computer/Digital Computer/Personal Finance Teacher and Jennifer Outman, Middle School ELA/Social Studies Teacher, to attend PETE & C (Pennsylvania Educational Technology Expo and Conference) in Hershey, PA on February 10 – 13, 2019 (approximate costs of $4,483.50:(Travel - $163.50; Lodging: $1,800; Meals - $450; Registration - $900; Sub costs: $1,170)

E. Professional Resignation
Consideration of approval to accept letter of resignation from John W. Shaffer, High School Social Studies Teacher, effective March 15, 2019.

3. **STUDENT**

A. Overnight Field Trip Requests
Consideration of approval for the following overnight field trip request:
1. Daniel Sensenig, High School Music Teacher, to take 1 Band student to PMEA District 8 Band, Montoursville, PA on January 23-25, 2019 to attend annual competition;
2. Daniel Sensenig, High School Music Techer, to take 8 Music students to PMEA District 8 Chorus, Williamsport, PA on February 6-8, 2019 to attend annual competition;

3. Jessica Webster, High School Biology/General Science Teacher, to take 15+ Ski and Snowboard Club students to Killington, Vermont on March 15-17, 2019;
4. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take 4 Grand Canyon FFA students to North Pole, Alaska on June 2-9, 2019;

4. **OTHER**

A. Dual Enrollment Agreement with Southern Tioga School District and WASD
Consideration of approval to allow the Superintendent of Schools, Dr. Brenda Freeman, to move forward with creating the Dual Enrollment Agreement with Southern Tioga School District and the Wellsboro Area School District for the school year 2018-2019 to enable S.T.S.D student(s) to begin on January 17, 2019.

Roll call vote. All votes were affirmative. The motion carried.

XI. **ACTION ITEMS**:

1. **ADMINISTRATION AND ORGANIZATION**

A. Adoption of Resolution - A motion was made by Chris Gastrock, seconded by Susan Judlin to approve the adoption of Resolution of the Board of Education for the Wellsboro Area School District indicating that the District will not raise the rate of any tax for the support of its public schools for the 2019-20 fiscal year by more than the index established by the Department of Education of 2.9%.

Roll call vote. All votes were affirmative. The motion carried.

B. Approval of Receipt of Private Monies in School Year 2018-19 - A motion was made by Chris Gastrock, seconded by Matt Feil to approve the following private monies received by Wellsboro Area School District in School Year 2018-19:

1. $25,000 received from American Airlines, Inc. representing the Flight Education Grant.
2. $865.75 received from an anonymous donor to be applied to outstanding student cafeteria account balances.

Roll call vote. All votes were affirmative. The motion carried.

C. Memorandum of Understanding between I.U.#17 and WASD - A motion was made by Chris Gastrock, seconded by Sue Judlin to approve entering into Memorandum of Understanding between I.U. #17 and the Wellsboro Area School District for the IU#17 to provide a Special Education Coordinator to the District for up to 20 days during the 2018-19 school year. Schedule will be determined jointly between IU #17 and the District to accommodate both parties' needs. The daily rate will be calculated at $620 per day.

Roll call vote. All votes were affirmative. The motion carried.

D. Creation of WAESPA Support Staff Position (Wellsboro Education Support Professionals Association) - A motion was made by Chris Gastrock, seconded by Tracy Doughtie to approve the creation of a part-time (5.5 hours per day/9 months) Special Education Instructional Aide 1:1 , effective January 16, 2019 in accordance with the Contract between Wellsboro Area School District and Wellsboro Area Education Support Professionals Association, 10/10/2018 – 06/30/2021, Article IX-9-1.02 Classifications (a) Bargaining Unit Employee Classifications.

Roll call vote. All votes were affirmative. The motion carried.

2. **PERSONNEL**

A. Support Staff Hire- A motion was made by Chris Gastrock, seconded by Wayne Hackett to approve the following support staff hires:

1. Nancy Cobb as Charlotte Lappla Elementary Special Education Learning Support Instructional Aide, part-time (5 hrs. per day/9 months) effective January 17, 2019 at a starting rate of $10.00 per hour during the first 60 working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be $10.91 per hour. This hire is contingent on satisfactory completion of required coursework at PATTAN.

Roll call vote. All votes were affirmative. The motion carried.

B. Hire of Wellsboro Area School District Crossing Guards for School Year 2018-19 - A motion was made by Susan Judlin, seconded by Chris Gastrock to approve the following individual as Wellsboro Area School District Crossing Guards during the school year 2018-19. Rate of pay will be $7.25 per hour, one (1) hour per school day:

Nehemiah Burrous (7th Grade) – Rock L. Butler Middle School
Emma Poirier (12th Grade) – Wellsboro High School

Roll call vote. All votes were affirmative. The motion carried.

C. Extra-Curricular Hires - A motion was made by Dave Messineo, seconded by Chris Gastrock to approve the extra-curricular hires for school year 2018-19:

1. Sadie Mack, Elementary Coach for the Odyssey of the Mind Program, effective January 16, 2019, for a stipend of $250.00;
2. Amber Whitney, High School Odyssey of the Mind Coordinator, effective January 16, 2019, for a stipend of $800;
3. Morgan Shaffer, Co-Director for Spring Marching Band, for a stipend of $1,325;
4. Daniel Sensenig, Co-Director for Spring Marching Band, for a stipend of $1,325;

Roll call vote. All votes were affirmative. The motion carried.

D. Approval of Mentor - A motion was made by Chris Gastrock, seconded by Tracey Doughtie to approve Terri Dunkleberger, Charlotte Lappla Kindergarten/First Grade Teacher, as mentor for Kristopher Davis, Charlotte Lappla Special Education Learning/Emotional Support Teacher, accordance with the New Teacher Induction Plan 2018-2021 adopted by the Board of Directors on September 11, 2018.

Roll call vote. All votes were affirmative. The motion carried.

XII. Public Comment- Richard Miskovitz – provided a handout to board members
Carrie Heath, Scholarship Challenge and on vacant Special Ed Director position

XIII. Adjournment – A motion was made by Dave Messineo, seconded by Chris Gastrock, to adjourn the meeting at 7:57 PM. All ayes.

Bonnie Thompson

Bonnie Thompson,
Business Manager/Board Secretary

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I. Call to Order by President LaRue Reese at 6:36 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA

II. President LaRue Reese led in the Pledge of Allegiance

III. Roll Call of Members: Chris Gastrock, John Hoover, Wayne Hackett, Tracy Doughtie, LaRue Reese, Matthew Feil, Susan Judlin, David Messineo. Absent: Kacy Hagan

Present were the following: Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager/Board Secretary; Steve Adams, Elementary Principal; Robert Kreger, Middle School Principal; Mike Pietropola, Curriculum Director/Principal of Academic Affairs; Emily Graham, High School Principal; Daren Bryant, Director of Buildings & Grounds, Natalie Kennedy (Wellsboro Gazette); Student Representatives – Ariana Carleton, High School; Lauren Kosek, Elementary.

Visitors Present: Luna Alexander, Jeremy Smith, Rhiannon Carnahan, Tina Kreisler, Dick Miskovitz, Melissa Moyer, Greg Moyer, Mary Nance, Melanie Berndtson, Hannah Miller, Heather Callahan, Shalane Gee Annette Nuss, McKenzie Sweigart, Austin Richards, Carrie Heath

IV. Announcement of any Executive Sessions – Tuesday, January 8, 2019 at 6:00 PM, Conference Room, for the purpose of personnel; Reconvened on Tuesday, January 8, 2019 at 7:42 PM, Conference Room, for the purpose of personnel; Tuesday, January 15, 2019 at 6:00 PM, Conference Room, for the purpose of personnel.

V. Concerned Resident Issues - None

VI. Approval of Agenda – A motion was made by Chris Gastrock and seconded by Matt Feil, to approve the Agenda. The motion passed by unanimous voice vote.

VII Board Minutes/Financials – A motion was made by Wayne Hackett, seconded by Chris Gastrock, to approve the Board Minutes/Financials as presented:

A. Minutes of Previous Meeting Reorganization Board Meeting of December 6, 2018
   Regular Board Meeting of November 13, 2018;
B. Financial Reports
   Board Summary Report
   Student Activity Fund Summary
C. Approval of Bills
   December 2018 General Fund Invoices
   December 2018 School Lunch Fund Invoices

The motion passed by unanimous voice vote.

VIII. Public Comment on Title I and other Federal Programs – None