

WELLSBORO AREA SCHOOL DISTRICT
BOARD OF EDUCATION SPECIAL MEETING
Tuesday, August 6, 2019

- I. Call to Order by President, LaRue Reese at 6:53 pm in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.
- II. President Reese led the Pledge of Allegiance
- III. Roll Call of Members – LaRue Reese, David Messineo, Tracy Doughtie, Wayne Hackett, Chris Gastrock by phone. Absent- Sue Judlin, Kacy Hagan, John Hoover, and Matt Feil

Present were the following: Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager/Board Secretary; Daren Bryant, Director of Buildings and Grounds; Steve Adams, Elementary Principal; Rob Kreger, Middle School Principal; Dr. Elizabeth Barnhart, Special Ed Director, Tammy Knowlton, Hannah Miller, Ben Miller, Sadie Mack, Melissa Morral, Natalie Kennedy
- III-a Announcement of Executive Session – Wednesday, July 31, 2019 at 6:00 PM, Old Music Room, for the purpose of personnel matters; Tuesday, August 6, 2019, at 5:30 PM in the Conference Room, for the purpose of legal and personnel matters;
- IV. Bonnie Thompson, Board Secretary, read the Notice of Special Meeting
- V. Concerned Resident Issues – None
- VI. Approval of Agenda – A motion was made by Wayne Hackett, seconded by Tracy Doughtie Dave Messineo to approve the agenda. The motion passed by unanimous voice vote.
- VII. CONSENT ITEMS
A motion was made by Dave Messineo, seconded by Wayne Hackett to approve the Consent Items as follows:
 1. PERSONNEL
 - A. Support Staff Transfer
Consideration of approval for the following support staff transfer:
 1. Brenda Perry, from Middle School Special Education Life Skills Instructional Aide, part-time (5 hrs. per day/9 months) to Don Gill Elementary Special Education Learning Support Instructional Aide, part-time (5 hrs. per day/9 months) effective August 20, 2019. Pay rate will remain the same at \$12.11 per hour.
 - B. Creation of Extra-Curricular STEM Coach Position
Consideration of approval for the position of STEM Coach at Don Gill Elementary, funded by Title IV Funding. Stipend shall be fixed at \$15,000 per annum, effective August 20, 2019 – June 4, 2020.
 - C. Elimination of WAEA Extra-Curricular Positions
Consideration of approval to eliminate the following WAEA Extra-Curricular Positions:
 1. Middle School Head Teacher at a stipend of \$1,923, effective August 20, 2019;
 2. High School Head Teacher at a stipend of \$1,923, effective upon the return of High School Principal Emily Graham from maternity leave, approximately eight (8) (weeks);

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D. Approval of New / Revised Job Descriptions

Consideration of approval for the following new / revised job descriptions:

1. Middle School Assistant Principal (revised) (Attachment VII-D-1)
2. High School Assistant Principal/Head of Athletics (revised) (Attachment VII-D-2)
3. S.T.E.M. (Science, Technology, Engineering, Math) Coach (new) (Attachment VII-D-3)

E. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Rachael Shady, Rock L. Butler Middle School Special Education (Emotional Support) Teacher, effective July 16, 2019. (Attachment VII-E)

F. Professional Staff Transfers

Consideration of approval for the following professional staff transfers:

1. Nathan Babcock, from Elementary Physical Education Teacher, to High School Social Studies Teacher, effective August 20, 2019 pending completion of emergency certification requirements;
- 2. Todd Outman, from High School Head Teacher and Temporary Middle School Head Teacher, effective August 20, 2019, to Elementary Physical Education Teacher, effective upon the return of High School Principal Emily Graham from maternity leave in approximately eight (8) weeks;

Voice vote. All votes were affirmative. The motion carried.

VIII. ACTION ITEMS

I. PERSONNEL

A. Professional Staff Hires – A motion was made by Tracy Doughtie, seconded by Wayne Hackett for approval for the following professional staff hires for School Year 2019-20:

1. Jami Brill, Rock L. Butler Middle School Math/ELA Teacher, Step #1 Masters, at a salary of \$52,844, with an effective hire date of August 20, 2019;
2. Jessica Palmer, Don Gill Elementary 3rd Grade Teacher, Step #1, Bachelors, at a salary of \$50,179, with an effective hire date of August 20, 2019;
3. Sayward Mack, High School Special Education Learning Support Teacher, Step #1 Bachelors, at a salary of \$50,179, with an effective hire date of August 20, 2019;
4. Melissa Morral, Rock L. Butler Middle School Learning Support Teacher, Step #8, Masters, at a salary of \$60,344, with an effective hire date TBA.

Roll call vote. All votes were affirmative. The motion carried.

B. Administrative Hires – A motion was made by David Messineo, seconded by Tracy Doughtie for approval for the following administrative hires for School Year 2019-20:

1. Benjamin Miller, as Rock L. Butler Middle School Assistant Principal, at a salary of \$75,000 with an effective hire date of August 14, 2019;
2. Jeremy Byrd, as Wellsboro High School Assistant Principal/Head of Athletics, at a salary of \$75,000 with an effective hire date of August 14, 2019 pending completion of certification process through the PA Department of Education;

Roll call vote. All votes were affirmative. The motion carried.

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C. Approval of Mentors – A motion was made by Wayne Hackett, seconded by Dave Messineo for approval for the following mentors:

1. Carla Starkweather, Don Gill Elementary Teacher, as mentor of Jessica Palmer, Don Gill Elementary Teacher, in accordance with the New Teacher Induction Plan 2018-2021 approved by the Board of Education on September 11, 2018;
2. Jill Gastrock, High School English Teacher, as mentor of Sayward Mack, High School Special Education Teacher, in accordance with the New Teacher Induction Plan 2018-2021 approved by the Board of Education on September 11, 2018;
3. Sharon Mohr, High School Social Studies Teacher, as mentor of Lenore Schmitt, High School Social Studies Teacher, in accordance with the New Teacher Induction Plan 2018-2021 approved by the Board of Education on September 11, 2018;

Roll call vote. All votes were affirmative. The motion carried. Chris Gastrock abstained from Agenda Item C2.

C. Appointment of WASD Athletic Director – A motion was made by Tracy Doughtie, seconded by Wayne Hackett for approval of Ed Weaver as Wellsboro Area School District Athletic Director, effective July 1, 2019 –June 30, 2020, for a stipend of \$5,000 per year.

Roll call vote. All votes were affirmative. The motion carried.

D. Motion to Approve Extra-Duty Compensation – A motion was made by Tracy Doughtie, seconded by Dave Messineo for approval to appoint Todd Outman for extra duty assignments covering the duties of Emily Ostrom-Graham, High School Principal, for a period beginning Friday, August 2, 2019 and ending Monday, August 19, 2019 at \$32.00 per hour for 20 hours per week or a total of \$640 per week.

Roll call vote. All votes were affirmative. The motion carried

IX. Concerned Resident Issues – None

X. Adjournment – A motion was made by Tracy Doughtie, seconded by Wayne Hackett, to adjourn the meeting at 7:15 pm. All ayes.


Bonnie Thompson, Board Secretary

ABSENTION FOR CONFLICT OF INTEREST MEMORANDUM

TO: Board Secretary, Wellsboro Area School District
(School District)

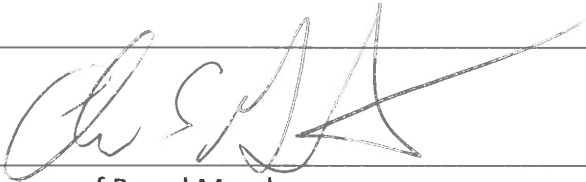
FROM: Christopher Gastrock Board Member

DATE: August 6, 2019

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law", I hereby declare that I am required to abstain regarding the following issue/motion:

ACTION ITEM - VIII. I - Personnel, C. Approval of Mentors

My conflict/reason for abstaining is as follows: My wife is Jill Gastrock.



Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added). This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example, the School Code (Section IIII) prohibits voting to hire certain relatives.