

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
May 12, 2020

- I. Call to Order by President Susan Judlin at 6:30 PM via Zoom Meeting.
- II. President Judlin led the Pledge of Allegiance.
- III. Roll Call of Members: Mrs. Linda West, Mr. Lee Stocks, Mr. John Hoover, Mr. Wayne Hackett, Mrs. Tracy Doughtie, Mr. Matthew Feil, and Mrs. Susan Judlin. Mr. Chris Gastrock joined the meeting at 7:40 PM and Mr. David Messineo as absent.

Present were the following: Dr. Brenda Freeman, Superintendent, Laura Perry, Business Manager/ Board Secretary, Steve Adams, Elementary Principal, Rob Kreger, Middle School Principal, Benjamin Miller, Middle School Assistant Principal, Jeremy Byrd, High School Assistant Principal, Daren Bryant, Director of Operations and Maintenance, Bryan Murphy, Director of Technology, as well as, the Wellsboro Gazette reporter, and community members.

- IV. Announcement of any Executive Sessions – The Directors held an Executive Session on April 14, 2020, at 5:30 PM to discuss Personnel and Legal Topics.
- V. Concerned Resident Issues – During this segment of the Board Meeting, several graduating students, along with the Board of Education and the District’s Administrators reviewed and discussed the plans for the 2020 Graduation ceremony. Due to the COVID-19 pandemic and the state requirements for maintaining social distancing, the Graduation ceremony will be held on May 20th, 2020, with groups of no more than 20 senior class members. Parents and guests will be afforded an opportunity to witness the ceremony on May 20th, 2020. For those individuals not able to attend the May 20th, 2020, event, guests will be granted an opportunity on June 5th, 2020, to take pictures with their graduating seniors when the traditional graduation ceremony would have been held. The district has received numerous inquiries and suggestions on how to handle this situation and recognizes the heartaches involved with not being able to hold a traditional graduation ceremony, but feels that with the use of technology, it has made every effort to complete as traditional of an event as possible. The seniors and their families will be receiving an edited version of the graduation ceremony and the intent is to have a finished production that mirrors the traditional ceremony.
- VI. Approval of Agenda – A motion was made by Mrs. Doughtie, seconded by Mr. Feil, to accept the agenda as presented. On a voice call, there were 7 yes votes. Motion carried.
- VII. Board Minutes/Financials – A motion was made by Mrs. Doughtie, second by Mr. Hackett, to accept the board minutes and financials as presented. On a voice call, there were 7 yes votes. Motion carried.

*A. Minutes of Previous Meeting
Special Board Meeting of April 7, 2020
Board Meeting of April 14, 2020

*B. Financial Reports
Statement of Revenues and Expenditures
Student Activity Fund Summary

*C. Approval of Bills
April, 2020, General Fund Invoices
April, 2020, School Lunch Fund Invoices

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- VIII. Public Comment on Title 1 and other Federal Programs. Mr. Adams provided an update to the members that he received notification from Tioga County Department of Human Services and they are not anticipating being able to provide services for neglected youth. Therefore, the district will be returning approximately \$ 15,000 from its current grant funding and will adjust the 2020/21 application as needed.
- IX. A. Reports
- A. Superintendent
1. Legislative discussions continue to impose a moratorium of real estate tax levy increase for 2020/21 school district budgets and on elimination of the penalty levy on tax collections.
 2. Secretary of Education Rivera announced plans for the Fall reopening of schools based on data/research and the state will be providing guidance to school districts, as well as, recommending submission of Flexible Instructional Day waivers by districts.
 3. WASD is moving ahead for planning for a fall reopening – in a flexible model with remediation considerations.
 4. The district is seeking guidance from PDE on the Keystone exam status as this will impact student scheduling.
 5. A doctoral candidate has requested to be able to complete their thesis study with the WASD on rural education.
- B. Business Manager
1. CARES Act Funding Updates
 2. Multi-County School District real estate tax levy via STEB when legislatures are considering imposing a moratorium on real estate tax levy.
 3. State Budget development update
- C. Administrators
1. Mr. Adams updated the members on the process of handing back student materials and commented on the therapeutic benefits of both students and faculty
 2. Mr. Byrd stated that faculty meetings are being held weekly at the High School. Publicly thanked the office support professionals for their dedication to the “pencil and paper” packets being distributed. He confirmed his positive impression of the remote learning process and stated the High School is looking forward to the end of year celebrations.
 3. Mr. Kreger provided recognition to the custodians for their great job in assisting with the locker clean out project. The final give back opportunity will be held on May 18th from 5-6:30 PM for any parent who was not already able to make arrangements for personal item pick-up. He confirmed that the online learning process at the Middle School is also going well.
 4. Mr. Bryant mirrored Mr. Kreger’s comments on his sentiments of the custodians and acknowledged that the painting at both the Don Gill Elementary School and the Rock L. Butler Middle School is looking fantastic. He mentioned that the landscaping is processing. The members were updated on the purchase of new disinfectant electro-sprayers which projects a mist that attaches to each hard surface.
 5. Dr. Barnhart shared that the special education department has been providing continued services through remote learning as well. Faculty and staff are working in small groups, or even one-to-one, to provide additional supports. Senior portfolios are being updated. To date through remote connections, seventy-five IEP meeting and seventy GIEP meetings have occurred. She stressed that Extended School Year will

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continue in a remote learning environment and that teletherapies such as Occupational and Physical therapies, as well as speech, will continue as needed.

D. Board Members

1. Mrs. Judlin publicly thanked Dr. Barnhart for her services to the district and wished her well on her new endeavors at Keystone Central School District.
2. Mrs. Doughtie commented her sentiments that she is so proud of the schools, including the administration, professional and support staffs, for the success of the remote learning efforts. She stated that she absolutely believes that everyone within the community is pulling together to make it successful.
3. Mr. Hoover took the opportunity to thank the community businesses for their support and partnerships.
4. Dr. Freeman acknowledged community support from the area churches for their assistance with the meal program and stated that the district wouldn't have been able to reach as many children and families without their support and volunteerism.

X. CONSENT ITEMS

A motion was made by Mr. Hackett, second by Mr. Feil to accept the consent items, as follows:

1. **ADMINISTRATION AND ORGANIZATION**

A. **Approval of 2020-2021 Art Supplies, General Supplies, Computer Supplies and Copy Paper Supplies with KPN:**

Art Supplies, Keystone Purchasing Network, for School Year 2020/2021:

Pyramid School Products	\$ 4,530.58
Kurtz Brothers	\$ 8,380.05
National Art & School Supplies	\$ 3,534.26
School Specialty	\$ 1,180.86
Cascade School Supplies	\$ 521.33
Blick Art Materials	\$ 280.34
Nasco	<u>\$ 807.83</u>
	\$19,235.25

General Supplies, Keystone Purchasing Network, for School Year 2020/2021:

Pyramid School Supplies	\$ 6,061.82
Kurtz Brothers	\$ 4,209.18
National Art & School Supplies	\$ 3,536.95
School Specialty	\$ 1,894.56
Cascade School Supplies	<u>\$ 99.88</u>
	\$15,802.39

Computer Supplies, Keystone Purchasing Network, for School Year 2020/2021:

Kurtz Brothers	\$ 251.99
The Tree House	<u>\$ 618.90</u>
	\$ 870.89

Copy Paper Supplies, Keystone Purchasing Network, for School Year 2020/2021:

Contract Paper Group, Inc.	\$ 1,067.90
Lindenmeyr Munroe	<u>\$ 3,232.35</u>
	\$ 4,299.95

GRAND TOTAL: \$40,208.48

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- B. BLaST Inter-Governmental Agreement for shared Special Education Services
Consideration of approval of BLaST IU #17 Inter-Governmental Agreement for shared Special Education Services between the Wellsboro Area School District and BLaST IU #17 at a projected annual cost of \$ 168,293.77 for a period running from July 1, 2020 – June 30, 2021. (Attachment X-1B)

2. PERSONNEL

- A. Support Administrator Resignation due to Retirement
Consideration of approval to accept letter of resignation due to retirement, with regret, from Kami Shanley, Administrative Assistant/Business, with an effective date of retirement of June 26, 2020. (Attachment X-2A)

The roll call vote was as follows:

Mr. Gastrock – Yes	Mr. Stocks – Yes
Mr. Hackett – Yes	Mrs. West – Yes
Mr. Hoover – Yes	Mrs. Doughtie – Yes
Mrs. Judlin – Yes	Mr. Feil - Yes

The motion carried on 8 affirmative votes.

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

- A. PSBA Voting Delegates Appointment
Consideration of approval for the appointment of PSBA voting delegates for the PSBA Delegate Meeting to be held on Saturday, November 7, 2020, Mountain View Middle School, Cumberland Valley School District, or via Zoom. (Attachment X1-1A)

Mr. Hoover recommended the appointment of Mrs. Doughtie, second by Mrs. Judlin. Mr. Hoover also recommended Mr. Gastrock, second by Mrs. West. Both directors accepted the appointments.

On a motion made by Mr. Stocks, second by Mr. Feil, the Directors approved the appointments, as presented.

The roll call was as follows:

Mr. Hackett – Yes	Mrs. West – Yes
Mr. Hoover – Yes	Mrs. Doughtie – Yes
Mrs. Judlin – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Gastrock - Yes

Motion carried on 8 affirmative votes.

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B. Approval of Receipt of Private Monies in School Year 2019-2020

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2019-2020:

1. Donation from First Citizens Community Bank, Mansfield, PA, in the amount of \$1,000 to be used towards the COVID-19 free lunch program for WASD students.
2. Donation from David Messineo and Pitney Bowes in the amount of \$ 1,000 to be used toward STEM Program / Denise Route, Teacher at Robert L. Butler Middle School.

Dr. Freeman commented on the district's grateful receipt of these funds to help families and to provide additional Middle School support.

A motion to accept the monies was made by Mrs. Doughtie, second by Mr. Stocks. The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. Doughtie – Yes
Mrs. Judlin – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Gastrock – Yes
Mrs. West – Yes	Mr. Hackett – Yes

The motion carried on 8 affirmative votes.

C. Memorandum of Understanding between Benedict's Bus Service LLC and WASD

Consideration of approval for the Memorandum of Understanding between Benedict's Bus Service LLC and Wellsboro Area School District, as presented, was approved on a motion made by Mrs. Doughtie, second by Mr. Stocks. The roll call vote was as follows:

Mrs. Judlin – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Gastrock – Yes
Mrs. West – Yes	Mr. Hackett – Yes
Mrs. Doughtie – Yes	Mr. Hoover – Yes

The motion carried on 8 affirmative votes.

D. Memorandum of Understanding between Niles Transportation Inc. and WASD

Consideration of approval for the Memorandum of Understanding between Niles Transportation Inc. and Wellsboro Area School District, as presented, was approved on a motion made by Mr. Gastrock, second by Mrs. West. The roll call vote was as follows:

Mr. Stocks – Yes	Mr. Gastrock – Yes
Mrs. West – Yes	Mr. Hackett – Yes
Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Feil – Yes	Mrs. Judlin – Yes

E. Memorandum of Understanding between Richard Correll and WASD

Consideration of approval for the Memorandum of Understanding between Richard Correll and Wellsboro Area School District, as presented, was approved on a motion made by Mr. Hackett, second by Mrs. Doughtie. The roll call vote was as follows:

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Mr. Stocks – Yes
Mrs. West – Yes
Mrs. Doughtie – Yes
Mr. Feil – Yes

Mr. Gastrock – Yes
Mr. Hackett – Yes
Mr. Hoover – Yes
Mrs. Judlin – Yes

XII. Public Comment – None currently.

XIII. Adjournment – The motion was made by Mrs. Doughtie, seconded by Mr. Gastrock to adjourn the meeting at 7:55 PM.

Respectfully Submitted,



Laura Perry, Secretary to the Board