

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
June 9, 2020 Board Meeting

- I. Call to Order by President Susan Judlin at 6:30 PM via Zoom Meeting.
- II. President Judlin led the Pledge of Allegiance.
- III. Roll Call of Members: Mrs. Linda West, Mr. Lee Stocks, Mr. John Hoover, Mrs. Tracy Doughtie, Mr. Matt Feil, Mrs. Susan Judlin, and Mr. David Messineo. Mr. Wayne Hackett and Mr. Chris Gastrock were absent.

Present were the following: Dr. Brenda Freeman, Superintendent, Laura Perry, Business Manager/ Board Secretary, Steve Adams, Elementary Principal, Benjamin Miller, Middle School Assistant Principal, Jeremy Byrd, High School Assistant Principal, Bryan Murphy, Director of Technology, as well as, the Wellsboro Gazette reporter, and community members.
- IV. Announcement of any Executive Sessions – The Directors held an Executive Session on June 2, 2020 following the Work Session for the personnel matters and on Tuesday, June 9, 2020 (via zoom) for the purpose of personnel matters and school safety.
- V. Concerned Resident Issues – None at this time.
- VI. Approval of Agenda – A motion was made by Mr. Messineo, seconded by Mr. Stocks, to accept the agenda as presented. On a voice call, there were 7 yes votes. Motion carried.
- VII. Board Minutes/ Financials
 - A. Minutes of Previous Meeting

Work Session of May 5, 2020	(Attachment VII-A)
Board Meeting of May 12, 2020	(Attachment VII-A-1)
 - B. Financial Reports

Statement of Revenue & Expenditures	(Attachment VII-B)
Student Activity Fund Summary	(Attachment VII-B-1)
 - C. Approval of Bills

May 2020 General Fund Invoices	(Attachment VII-C)
May 2020 School Lunch Fund Invoices	(Attachment VII-C-1)

On a motion made by Mrs. West, second by Mr. Messineo, the Board Minutes/Financial reports were recommended for approval, as presented. On a voice vote, there were 7 affirmative votes cast.
- VIII. Public Comment on Title 1 and other Federal Programs. None currently.
- IX. A. Reports
 1. Superintendent
 - A. Development of the District’s Return to School Safety Plan update
 - B. Weight-Room and Practices
 2. Business Manager
 - A. 2020-2021 General Fund Budget Adoption, Homestead/Farmstead Resolution, and Tax Levy Resolution
 - B. Jamie Doyle, Financial Advisor, Refinancing of Existing Debt
 - a. Relating to Series 2012 / 2015 / 2017
 - b. Possible Net Savings = \$ 328,679

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3. Administrators
 - A. Mr. Adams publicly thanked the teachers and families for their strong finish to the End of Year activities.
 - B. Mr. Miller stated that the Middle School End of Year awards ceremony can be found on the district's website. He also thanked Dr. Freeman and Mr. Kreger for their mentoring during the completion of his first year as MS Assistant Principal.
 - C. Mr. Byrd provided an update on the End of Year activities and stated that the parade and graduation ceremony went very well. He publicly thanked Ed Weaver for completion of the athletic ceremony.
4. Board Members
 - A. Several board members proclaimed the success of the graduation production and other End of Year activities. Dr. Freeman thanked the full board for their support and stated, "The Hornet Family is one strong unit".
 - B. Mrs. Doughtie provided an overview of the Public Relations Committee meeting and reported that another meeting will be scheduled. The Directors discussed the inclusion of board member contact information being included on the district's website.
 - C. Mr. Ed Weaver provided a brief update on the District's website development and an anticipated timeline of release.

X. **CONSENT ITEMS**

A motion was made by Mr. Feil, second by Mrs. West, to accept the consent items as presented, with the removal of agenda item X.1.J, as the district has not yet received insurance policy/carrier updates. On a voice call, there were 7 yes votes.

1. **ADMINISTRATION AND ORGANIZATION**

- A. **Approval of Revised Job Description for Supervisor of Special Education**
Consideration of approval for the revised job description for Supervisor of Special Education as presented. (Attachment X-1A)
- B. **Appointment of 2019-2020 Independent Auditor**
Consideration of approval to appoint the independent auditing first of Buffamente Whipple Buffafaro, P.C., Certified Public Accounts & Business Advisors, 130 South Union Street, Suite 200, Olean, New York to perform the independent financial audit of the Wellsboro Area School District's records and to perform the Single Audit of Federal Program for the fiscal year ending June 30, 2020 at a cost not to exceed the sum of \$ 24,300, as presented. (Attachment X-1B)
- C. **IDEA Agreement between WASD and BLAST I.U.#17**
Consideration of approval of the 2020-2021 IDEA Agreement (Project #062-20-0-017 / CFDA #84.027) between the Wellsboro Area School District and BLAST I.U.#17. (Attachment X-1C). (Please note that the allocation amount reflects the 2019-2020 amount as BLAST i.U.#17 has not yet been able to secure the new year allocations.)
- D. **Appointment of District Treasurer**
Consideration of approval for the appointment of Linda Gamble, Secretary to the Superintendent, as District Treasurer for the 2020-2021 School Year.

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- E. Authorization for Year-End Budget Transfers
Consideration of approval to authorize the WASD Business Manager to perform all year-end budget transfers, make all necessary revisions to the General Fund Budget upon the auditor's final adjustments to financial records and to assign fund balance amounts in accordance with the PA Public School Code and PA Department of Education regulations; and further, the Business Manager will report said revisions to the Board during the meeting following the completion of the fiscal year audit.

- F. Approval to Pay July 2020 Bills
Consideration of approval to allow the WASD Business Manager to pay the July Cafeteria, General and Capital Reserve Fund bills that would normally be approved at a July 2020 meeting. These bills will appear for retroactive approval at the August 11, 2020 Board Meeting.

- G. Approval to Employ
Consideration of approval for permission provided to the Superintendent to complete summer employment as necessary for the continuity of District operations. This would not include the creation of any new positions. Any summer hires will be presented for formal approval by the Board on the August 11, 2020, agenda.

- H. Approval of Financial Institutions as Depositories of District Funds
Consideration of approval to continue with Financial Institutions as depositories of District funds with First Citizens Community Bank; C&N Bank; PA Local Government Investment Trust (PLGIT) and PA School District Liquid Asset Fund (PSDLAF).

- I. Participation in State Bids
Consideration of approval to participate in the following state bid programs: PEPPM, PA State Contract, U.S. Commodities, COSTARS, Keystone Purchasing Network Bids, BLAST I.U.#17, Association of Educational Purchasing Agencies (AEPA) during the 2020-2021 school year.

- ~~J. Approval of Insurance Carriers
Consideration of approval of the recommendation of the WASD Business Manager for the insurance policy and carriers for the 2020-2021 school year, as follows, and to select the Workers' Compensation carrier for the 2020-2021 school year.~~

_____ (Errors & Omissions)	\$ _____
_____	\$ _____
_____	\$ _____

This item was removed for consideration at the meeting.

- K. Consultant Agreement for Extend School Year – Occupational & Physical Therapy
Consideration of approval to enter into Consultant Agreement for 2019-2020 Extended School Year with UPMC Susquehanna Region/UPMC Wellsboro for occupational and physical therapy services at a cost of \$ 67.23 per hour (fee shall include travel time from the Consultant's place of business to the appropriate school building). District shall pay to Consultant mileage at the IRS rate (\$.575) per mile beginning from UPMC Susquehanna Region/UPMC Wellsboro to service site and terminating at UPMC Wellsboro. (Attachment X-1K)

- L. Consultant Agreement – Occupational Therapy
Consideration of approval to enter into Consultant Agreement with UPMC Susquehanna Region/UPMC Wellsboro for occupational therapy services for the school year 2020-2021 at a total cost of \$ 60,507.00. (Attachment X-1L)

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- M. Consultant Agreement – Physical Therapy
Consideration of approval to enter into Consultant Agreement with UPMC Susquehanna Region/UPMC Wellsboro for physical therapy services for the school year 2020-2021 at a cost of \$ 67.23 per hour and mileage at the yearly IRS rate. (Attachment X-1M)

- N. Memorandum of Understanding between WASD and Wellsboro Police Department
Consideration of approval of Memorandum of Understanding between Wellsboro Area School District and Wellsboro Police Department, effective July 1, 2020 – June 30, 2021, as presented. (Attachment X-1N)

- O. Contract for Music Therapy Services – Momentum Music Services
Consideration of approval for Contract for Music Therapy Services contracted through Momentum Music Services, effective August 26, 2020 – June 29, 2021; (Fees: \$ 73 per direct service hour for group and individual session; \$ 58 per hour for consultation; \$ 125 for each completed assessment). (Attachment X-1O)

- P. Letter of Agreement with Service Access & Management, Inc. (Drug & Alcohol SAP)
Consideration of approval of Letter of Agreement with Service Access and Management, Inc. (S.A.M.) regarding liaison and other appropriate agency services to be offered in support of the Student Assistance Program Core Team(s), effective July 1, 2020 – June 30, 2021, as presented. (Attachment X-1P)

- Q. Letter of Agreement with Service Access & Management, Inc. (Mental Health SAP)
Consideration of approval of Letter of Agreement with Service Access and Management, Inc. (S.A.M.) regarding liaison and other appropriate agency services to be offered in support of the Student Assistance Program Core Team(s), effective July 1, 2020 – June 30, 2021, as presented. (Attachment X-1Q)

- R. Second Reading and Adoption of Revised WASD Policies 200-255
Consideration of approval for the second reading and adoption of the WASD Policies which were reviewed by the Programs & Policy Committee at their meeting of May 14, 2020. The policies were revised in accordance with the PSBA Contract for Professional Services Program for Policy Review Service which was approved by the WASD Board of Education on January 15, 2019.

2. PERSONNEL

- A. Extra-Curricular Volunteer Appointments for School Year 2020-2021
Consideration of approval for the following volunteer appointment for School Year 2020-2021:
 - 1. Jenell Pelton, Volunteer Cheerleading Advisor during football & basketball season.

- B. Extra-Curricular Resignations
Consideration of approval to accept letters of resignation from the following. (Attachments X-2B-1 and X-2B-3).

Name:	Position:	Effective Date:
Margery Hoffman	HS Boys Tennis Head Coach	June 1, 2020
Jacob Mitchell	MS Soccer Assistant Coach	May 24, 2020
Michelle McNett	MS Softball Head Coach	May 22, 2020

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C. Support Staff Resignations due to Retirement

Consideration for approval to accept a letter of resignation due to retirement from Rosella Myers, part-time Special Education Instructional Aide, with regret, effective June 30, 2020. (Attachment X-2C)

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Contract to Purchase Meals from Schools from Sponsor to Sponsor

Consideration of approval for Contract to Purchase Meals from Wellsboro Area School District to Bradford Tioga Head Start, Inc., Blossburg, PA, wherein seventeen (17) children and three (3) adults will purchase lunches at \$ 3.25 and \$ 3.50, respectively for 180 servings per year. (Attachment XI-1A.)

On a motion made by Mrs. West, second by Mrs. Doughtie, the Directors approved the contract, as presented.

The roll call was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks - Yes	

B. Adoption of the 2020-2021 Wellsboro Area School District General Fund Operating Budget

Consideration of approval for the adoption of the 2020-2021 Wellsboro Area School District General Fund Operating Budget (PDE 2028) with projected revenues of \$ 26,710,266 and projected expenditures of \$ 26,878,969. (Attachment XI-1B)

A motion to accept the budget as presented was made by Mrs. Doughtie, second by Mrs. West. Discussion included Mr. Messineo expressing three concerns regarding the budget being presented and his reasoning as to why he would be casting a No vote for its adoption. His concerns included the presentation of the budget on a standardized form, not having received a further breakout of extra-curricular expenses; specifically to Athletics, Academic and Arts, and his perception that there is a lack of accountability towards ensuring investments paying off.

The roll call vote was as follows:

Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – No	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	

C. Adoption of Tax Resolution for Setting the Tax Rates for the 2020-2021 Fiscal Year

Consideration of approval for the adoption of Tax Resolution setting forth the following tax rates for the 2020-2021 fiscal year. (Attachment XI-1C)

Real Estate Tax:

Lycoming County Real Estate Millage	18.91 Mills
Tioga County Real Estate Millage	18.66 Mills

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Act 511 Taxes:

Real Estate Transfer Tax	.50%
Earned Income Tax	1.00%
Local Services Tax	\$ 5.00

The motion to approve the tax rates was made by Mr. Messineo, second by Mrs. Doughtie. The roll call vote was as follows:

Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	

D. 2020-2021 Act 1 Homestead/Farmstead Exclusion Resolution

Consideration of approval for the adoption of the 2020-2021 Act 1 Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2020-2021 fiscal year, as presented, was approved on a motion made by Mr. Hoover, second by Mrs. Doughtie. The roll call vote was as follows:

Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	

E. 2020-2021 Capital Reserve Budget

Consideration of approval for the adoption of the 2020-2021 Wellsboro Area School District Capital Reserve Budget with expenditures not to exceed \$ 515,468. Approval was made on a motion by Mrs. West, second by Mr. Messineo. The roll call vote was as follows:

Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	

F. ESS Northeast, LLC (f/k/a Source4Teachers) Pricing for 2020-2021

Consideration of approval for the attached Pricing Listing, effective July 1, 2020, for outsourcing services for substitute teachers and support staff services. (Attachment XI-1F). Motion to accept the pricing agreement was made by Mr. Messineo, second by Mrs. Doughtie. The roll call vote was as follows:

Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	

G. WASD School Breakfast/lunch Meal Prices for School Year 2020-2021

Consideration of approval for the Wellsboro Area School District's School Breakfast and Lunch Meal Prices for the 2020-2021 School Year, as presented. (Attachment XI-1G). The meal prices were approved on a motion made by Mr. Feil, second by Mrs. Doughtie. The roll call vote was as follows:

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Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	

- H. Creation of (WAEA) Wellsboro Area Education Association Professional Staff Position
Approval was granted on a motion made by Mrs. West, second by Mrs. Doughtie, for the creation of one (1) Elementary Guidance Counselor, effective for the 2020-2021 school year. The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

- I. BLaST IU#17 eQUIP Online Learning Services Memorandum of Understanding
Approval of the Memorandum of Understanding between Wellsboro Area School District and BLaST IU #17 eQUIP Online Learning Services which will provide services as an in-house e-Learning alternative to WASD students who leave the District to attend cyber charter schools, as well as, course option for enrichment and credit recovery, was made on a motion presented by Mr. Stocks, second by Mr. Messineo. The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

2. **PERSONNEL**

- A. Hires for Special Education Extended School Year Program (2019-2020)
Employment the Special Education Extended School Year Program for the 2019-2020 School Year for the following was approved on a motion made by Mrs. West, second by Mrs. Doughtie:

Teachers:

Marcia Smith	ESY Life Skills	\$ 32.00/hour	Maximum of 75 Hours
Rhoda Mann	ESY Special Education	\$ 32.00/hour	Maximum of 75 Hours
Brenda Copp	ESY Special Education	\$ 32.00/hour	Maximum of 75 Hours
Jessica Witmer	ESY Special Education	\$ 32.00/hour	Maximum of 75 Hours
Kristopher Davis	ESY Special Education	\$ 32.00/hour	Maximum of 75 Hours
Jill Yusinski	Speech & Therapy Teacher	\$ 32.00/hour	Maximum of 75 Hours

The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

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B. Professional Staff Transfers

Approval for the transfer of professional staff, as presented, was approved on a motion made by Mr. Messineo, second by Mrs. West. Salaries will be in accordance with the Collective Bargaining Agreement (07/01/2017 – 06/30/2021) for the School year of 2020-2021, effective August 24, 2020.

Name:	From:	To:
Rhoda Mann	3 rd Grade Special Education at Don Gill Elementary School	Title 1 Reading Specialist at Charlotte Lappla Elementary School
Jeffrey Zuchowski	MS ELA Teacher	HS ELA Teacher
Jessica Palmer	3 rd Grade Teacher at Don Gill Elementary School	5 th Grade Teacher at Middle School
Todd Outman	HS Head Teacher	Elementary Physical Education Teacher

The roll call vote was as follows:

Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	

C. Support Staff Transfer

Approval for the transfer of support staff, as presented, was approved on a motion made by Mr. Feil, second by Mr. Hoover. Salaries will be in accordance with the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (10/01/2018 – 06/30/2021) for the 2020/2021 school year, effective August 24, 2020.

Name:	From:	To:
Judi Hume	MS Special Education Instructional Aide	HS Special Education Instructional Aide
Joanne Boyd	HS Special Education Instructional Aide	MS Special Education Instructional Aide
Norma Kohler	MS Special Education Instructional Aide	HS Special Education Instructional Aide

The roll call vote was as follows:

Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie - Yes	

D. Professional Staff Hires

Approval for the employment for the following professional staff hires was made on a motion by Mrs. West, second by Mr. Messineo. These employments will have an effective employment date of August 24, 2020.

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Name:	Position:	Salary Scale Placement:	Salary:
Andrew Borzok	HS Physics Teacher	Master+30, Step 2	\$ 57,744.00
Hannah Kroll	School Nurse (Secondary)/Pending Certification	Bachelors, Step 1	\$ 51,704.00
Bryce Bitner	HS Special Education/Emotional Support	Bachelors, Step 1	\$ 51,704.00
Paige Weston	HS Special Education/Learning Support	Bachelors, Step 1	\$ 51,704.00

The roll call vote was as follows:

Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	

E. Administrative Hire – Act 93

The Board of Directors approved the employment of Timothy J. Hanner as Supervisor of Special Education for the Wellsboro Area School District at a salary of \$ 97,000, to be pro-rates for the 2020/2021 school year. Effective start date to be determined. Mr. Hanner’s employment was approved on a motion made by Mrs. Doughtie, second by Mr. Hoover. The roll call vote was as follows:

Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	

F. Administrative Hire – Act 93

The Board of Directors approved the employment of Jeremy Byrd as High School Principal for the Wellsboro Area School District at a salary of \$ 82,000, effective July 1, 2020. Mr. Byrd’s employment was approved on a motion made by Mrs. Doughtie, second by Mrs. West. The roll call vote was as follows:

Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	

G. Summer “Extended Work Year” Days

Approval was granted to the following employees for summer extended work year days at contracted per diem rates for the school year 2019-2020 and 2020-2021 on a motion made by Mr. Messineo, second by Mrs. Doughtie.

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Name:	Position:	Number of Days
Matthew Rendos	HS Guidance Counselor	Not to exceed twenty (20) days
Tanya Harmon	HS Guidance Counselor	Not to exceed twenty (20) days
Shane Mascho	MS Guidance Counselor	Not to exceed twenty (20) days
Melanie Berndtson	HS Vocational Ag. Teacher	Not to exceed ten (10) days
Deborah Gastrock	HS Guidance Secretary	Not to exceed ten (10) days

The roll call vote was as follows:

Mr. Feil – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	

H. Appointment of WASD Athletic Director

Mr. Ed Weaver was approved as the Wellsboro Area School District's Athletic Director, effective July 1, 2020 – June 30, 2021, with an annual stipend of \$ 5,000, on a motion made by Mrs. Doughtie, second by Mrs. West.

The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

I. Support Staff Hires

The following support staff position employments were granted on a motion made by Mrs. Doughtie, second by Mrs. West. These support staff employees will be paid dependent upon a normal in-persona instructional environment (i.e., hours worked = hours paid) effective for the school year 2020-2021 with August 24, 2020 being the effective start date.

Name:	Position:	Building:	Hours/Days/Months	Pay Rate:
Mary Jo Florio	Spec. Education Instructional Aide	Don Gill Elementary School	Part Time: 5 hours/day for 9 months	\$ 10.00/Hour; \$10.91/Hour after successful completion of 60 working day probationary period
Marcy Fenn	Special Education Instructional Aide	Rock L Butler Middle School	Part Time: 5 hours/day for 9 months	\$ 10.00/Hour; \$10.91/Hour after successful completion of 60 working day probationary period
Cindy S. Stock	Special Education Instructional Aide	Rock L Butler Middle School	Part Time: 5 hours/day for 9 months	\$ 10.00/Hour; \$10.91/Hour after successful completion of 60

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				working day probationary period
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The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

J. Extra-Curricular Hires

The following were approved for extra-curricular hires, effective June 10, 2020 – August 30, 2020, contingent upon the COVID-19 Re-Opening of School Plan as scheduled by the Administration to support the needs of the District on a motion made by Mrs. Doughtie, second by Mrs. West.

Name:	Position:	Building:	Hours/Week:	Pay Rate:
John DeLeonardis	Part- Time Custodian/Weight Room	District Admin. Office	3 hours/week	\$ 10.00/Hour
Darci Warriner	Part-Time Custodian/Weight Room	District Admin. Office	9 hours/week	\$ 7.25/Hour

The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	

~~K. Creation of (WAEA) Wellsboro Area Education Association Professional Staff Position
Consideration of approval for the creation of one (1) Elementary Guidance Counselor, effective for the 2020-2021 school year.~~

This item was removed from the approved agenda for this evening as it was a duplicate motion.

L. Approval of Job Description for Elementary Guidance Counselor

On a motion made by Mrs. West, second by Mrs. Doughtie, the Directors approved the job description for the Elementary Guidance Counselor. The roll call vote was as follows:

Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	

M. Approval of Departmental Chairpersons and Building Level Representatives

Mr. Messineo made a motion to approve the following individuals as Departmental Chairpersons and Building Level Representatives for summer hours to develop curriculum mapping, at the rate of \$ 32.00 per hour, not to exceed forty (40) hours for work performed during the summer months (June 10, 2020 – August 24, 2020). Mrs. Doughtie second the motion.

Barbara West	MATH Department Chairperson
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Melissa Ryan	MATH Building Level Representative
JoAnn Yungwirth	MATH Building Level Representative
Isaac Cary	SCIENCE Department Chairperson
Daniel Marple	SCIENCE Building Level Representative
Andrew Borzok	SCIENCE Building Level Representative
Kevin Cavanaugh	SOCIAL STUDIES Department Chairperson
Brenda Brought	SOCIAL STUDIES Building Level Representative
Lenore Schmitt	SOCIAL STUDIES Building Level Representative
Heather Callahan	ELA Department Chairperson
Erin Szentesy	ELA Building Level Representative
Jill Gastrock	ELA Building Level Representative
Tammy Giarth	APPLIED ARTS Department Chairperson
Denise Route	APPLIED ARTS Building Level Representative
Daniel Sensenig	APPLIED ARTS Building Level Representative
Jessica Witmer	SPECIAL EDUCATION Department Chairperson
Marica Smith	SPECIAL EDUCATION Building Level Representative
Sayward Mack	SPECIAL EDUCATION Building Level Representative

The roll call vote was as follows:

Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	


N. Approval of Payment for Overseeing Development of Curriculum Mapping

Ben Miller, Middle School Assistant Principal, was approved on a motion made by Mr. Messineo, second by Mrs. Doughtie, to receive a stipend of \$ 1,500 to oversee the development of the curriculum mapping during the Summer of 2020. The roll call vote was as follows:

Mr. Stocks – Yes	Mr. Hoover – Yes
Mrs. West – Yes	Mrs. Judlin – Yes
Mrs. Doughtie – Yes	Mr. Messineo – Yes
Mr. Feil – Yes	

- XII. Public Comment – The Directors have requested the scheduling of a Special Meeting to be held on July 14, 2020, as needed.
- XIII. Adjournment – The motion was made by Mr. Messineo, seconded by Mrs. Doughtie to adjourn the meeting at 8:45 PM.

Respectfully Submitted,



Laura Perry, Secretary to the Board