

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Special Meeting Minutes
June 23, 2020

- I. Call to Order by President Susan Judlin at 6:30 PM via Zoom Meeting.
- II. President Judlin led the Pledge of Allegiance.
- III. Roll Call of Members: Mrs. Linda West, Mr. Lee Stocks, Mr. John Hoover, Mr. Wayne Hackett, Mrs. Tracy Doughtie, Mr. Matt Feil, Mrs. Susan Judlin, and Mr. David Messineo. Mr. Chris Gastrock was absent.

Present were the following: Dr. Brenda Freeman, Superintendent, Laura Perry, Business Manager/ Board Secretary, Steve Adams, Elementary Principal, Jeremy Byrd, High School Assistant Principal, Daren Bryant, Director of Operations and Maintenance, Bryan Murphy, Director of Technology, as well as, community members.

Announcement of any Executive Sessions – Secretary Perry announced that the Directors held an Executive Session on June 17, 2020 at 5:30 PM via zoom for the purpose of personnel matters.

- IV. Reading of Special Meeting Notice: The Wellsboro Area School District Board of Education will hold a Special Meeting to for the purpose of approving the adoption of the Parameter’s Resolution for WASD refinancing and any other general business that may come before the Board on Tuesday, June 23, 2020, at 6:30 PM. Attendees are encouraged to attend the meeting via Zoom.
- V. Concerned Resident Issues – None at this time.
- VI. Approval of Agenda. Mr. Hackett, second by Mrs. Doughtie, made a motion to accept the agenda as presented. On a voice call, there were 8 affirmative votes.
- VII. **CONSENT ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Approval of Insurance Carriers**

Consideration of approval of the recommendation of the WASD Business Manager for the insurance carriers for the 2020-2021 school year as follows and to select the Workers’ Compensation carrier for the 2020-2021 school year.

Utica Mutual Insurance Company	
Property	\$ 39,011
General Liability	\$ 24,809
Inland Marine (Equipment)	\$ 2,820
Crime/Fraud	\$ 2,660
Auto	\$ 3,885
Umbrella Coverage	\$ 5,670
Total	\$ 78,855
Chubb Cyber Enterprise Risk	\$ 7,178
UPMC Health Benefits	
Workers’ Compensation	\$ 65,467

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2. **PERSONNEL**

A. **Support Staff Resignation Due to Retirement**

Consideration of approval to accept letter of resignation due to retirement from Mary Lou Dean, Title 1 Reading Instructional Aide, with regret, effective June 30, 2020.
(Attachment VII-2A)

B. **Resignation of Groundskeeper**

Consideration of approval to accept resignation of Thomas Young II, part-time groundskeeper, effective June 12, 2020.

C. **Extra-Curricular Volunteer Appointment for School Year 2020-2021**

Consideration of approval for Patti Mitchell, Volunteer Assistant for the Middle School Soccer Team, effective June 24, 2020, pending receipt of all required clearances.

Motion to accept the Consent Items as presented was made by Mrs. West, second by Mr. Feil. The roll call was as follows:

Mrs. Doughtie – Yes

Mr. Feil – Yes

Mr. Hackett – Yes

Mr. Hoover – Yes

Mrs. Judlin – Yes

Mr. Messineo – Yes

Mr. Stocks – Yes

Mrs. West – Yes

VIII. **ACTION ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Adoption of Resolution**

Consideration of approval to adopt the Resolution as prepared by Bond Counsel authorizing the issuance of one or more series of general obligation notes to refund all or a portion of the District's 2012 Bonds, 2015 Note, and 2017 Bond for debt service savings purposes.
(Attachment VIII-1A)

On a motion made by Mr. Feil, second by Mr. Hackett, the Directors approved the Resolution as reviewed in its entirety by Bond Counsel, Jonathon Cox, during the meeting. The roll call vote was as follows:

Mr. Feil – Yes

Mr. Hackett – Yes

Mr. Hoover – Yes

Mrs. Judlin – Yes

Mr. Messineo – Yes

Mr. Stocks – Yes

Mrs. West – Yes

Mrs. Doughtie – Yes

2. **PERSONNEL**

A. **Professional Staff Hires**

Approval was granted for the following professional staff hires for School Year 2020-2021 on a motion made by Mrs. Doughtie, second by Mr. Messineo. The effective employment date will be August 24, 2020.

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Name:	Position:	Matrix Placement:	Salary:
Darci Warriner (pending certification)	Special Education Learning Support	Bachelors, Step 1	\$ 51,704.00
Lyndsey D. Byrd	Rock L. Butler Middle School ELA Teacher	Bachelors, Step 2	\$ 52,704.00

The roll call vote was as follows:

Mr. Hackett – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes

B. Support Staff Administrative Hire

Mrs. Jeanine Freeborn, Accounting/Administrative Assistant, was approved for employment at a salary of \$ 42,000 (6/17/2020 – 6/30/2021), with an effective start date of June 17, 2020, on a motion made by Mrs. Doughtie, second by Mr. Hackett. The roll call vote was as follows:

Mr. Hackett – Yes	Mr. Stocks – Yes
Mr. Hoover – Yes	Mrs. West – Yes
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes

C. Extra-Curricular Hires

Approval of employment was granted to the following extra-curricular hires for the School Year 2020-2021, on a motion made by Mr. Hackett, second by Mrs. Doughtie. These employments are made under consideration that the stipend will be pro-rated if a regular PIAA schedule is altered.

Name:	Position:	Stipend:	Dates:
Jeffrey Zuchowski	HS Volleyball Assistant Coach	\$ 2,399.00	August 17 – November 21, 2020
Jorge Taboada	HS Girls Soccer Coach	\$ 3,676.00	August 17 – November 21, 2020
John Davis	HS Girls Basketball Head Coach	\$ 4,659.00	November 20, 2020 – March 27, 2021

The roll call vote was as follows:

Mr. Hoover – Yes	Mrs. West – Was unavailable for roll call
Mrs. Judlin – Yes	Mrs. Doughtie – Yes
Mr. Messineo – Yes	Mr. Feil – Yes
Mr. Stocks – Yes	Mr. Hackett - Yes

D. Memorandum of Agreement

The Directors approved the resignation of Brandon Falk, High School Biology Teacher, effective with the conclusion of the 2019-2020 school year, and to approve the related Memorandum of Agreement between the Wellsboro Area School District, Brandon Falk, and the Wellsboro Area Education Association. (Attachment VIII-2D). The action was approved on a motion made by Mr. Messineo, second by Mr. Hoover. The roll call vote was as follows:

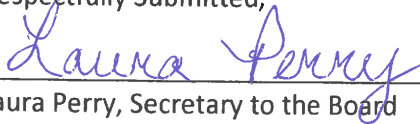
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Mrs. Judlin – Yes
Mr. Messineo – Yes
Mr. Stocks – Yes
Mrs. West – Yes

Mrs. Doughtie – Yes
Mr. Feil – Yes
Mr. Hackett – Yes
Mr. Hoover – Yes

- IX. Concerned Resident Issues. None currently.
- X. Adjournment – On a motion made by Mrs. West, seconded by Mr. Messineo, the meeting adjourned at 6:45 PM.

Respectfully Submitted,



Laura Perry, Secretary to the Board