

Wellsboro Area School District
Board of Education
WORK SESSION MINUTES

April 6, 2021

Called to Order by Vice President Chris Gastrock at 6:30 PM in the Auditorium, Administration Office, 227 Nichols Street, Wellsboro, PA, via Zoom Meeting.

Roll Call of Members: Mrs. Tracy Doughtie, Mr. Matt Feil, Mr. Chris Gastrock, Mr. John Hoover, Mrs. Susan Judlin, Mr. David Messineo, Mr. Lee Stocks, and Mrs. Linda West were present at roll call.

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Laura Perry, Business Manager/Board Secretary; Administrators: Mr. Robert Kreger, Mr. Ben Miller, Mr. Jeremy Byrd, Mr. Todd Outman, Mr. Daren Bryant, Mr. Bryan Murphy, and Mr. Tim Hanner.

Business Manager Update – Mrs. Laura Perry

- ✓ The Directors were provided notice that the district's electricity and natural gas agreements have been renewed, as follows:

Natural Gas – UGI Energy Services; April 2021 through March 2023 at \$ 2.59/DTH; expiring pricing was \$ 2.79/DTH.

Electricity – MP2 Energy NE LLC; June 2021 through June 2024 at \$.06559/kWh – Fixed Price; expiring pricing was \$.064/kWh.

- ✓ A mid-year review conference was held between EES and District Administrators and discussion was held regarding the upcoming contract renewal terms. The administration is recommending a 3-year term for the renewal for an administrative fee discount. The Directors requested the administration to bring per day rate comparison from other districts and to make a recommendation on the rate per date for day-to-day professional substitutes.
- ✓ Naviance – The district has received a renewal agreement for the term of June, 2021 through June, 2024, with an associated price of \$ 15,977.89. This program is utilized by the High School guidance office to measure college enrollment and graduation rates, benchmark college readiness initiatives, supports college, career and life readiness, plus a social and emotional skill-building curriculum. The directors and the district's administration discussed the viability of the program, the current application of the program, and the value of continuing the agreement for compliance with Chapter 339. The Directors have requested a presentation of the program at the next scheduled Policy and Programs Committee meeting. Discussion also included the viability of continuing the Freshman Seminar as a course offering.
- ✓ Mountain Environmental & Radon Services – The district issued a Purchase Order to Mountain Environmental & Radon Services totaling \$ 9,900 for the testing of lead paint and asbestos at the Rock L. Butler Middle School. The administration requested direction from the Directors as to where the funds should be issued for this testing as it relates to the upcoming planned renovations. The Directors agreed to issue payment for these services through the Capital Reserve Fund. The motion will be included on the 4/13/21 board meeting.

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- ✓ Food Services – The contract with the district’s FSMC, The Nutrition Group, is pending renewal for 2021/22. PDE has issued an exemption for districts to forego the formal bid process due to COVID. The administration is working with FSMC officials to prepare a proposed 2021/22 budget, as well as, complete the required agreement forms with the PDE. Also, the district has received formal notice from Bradford-Tioga Head Start for the continuance of providing Sponsor-to-Sponsor participation for meals in 2021/22.
- ✓ Plan Con K – The district has will be presenting PlanCon K approvals for Debt Service Issues 2020, 2021 and 2021-A at a formality to include into the official minute books on the 4/13/21 meeting agenda.

Director of Buildings and Grounds – Mr. Bryant

- ✓ Mr. Bryant provided an update to the Directors regarding to the Rock L. Butler window status following an onsite visit from Montour Glass and Sam Scarantino, Quad 3. The 5th and 6th grade windows were installed in 1984 and there is no reason to change them. For other windows in the building, the district can consider the following options:
 - Change out panes
 - Phase with project
 - Replace all in the future
- ✓ Discuss was held regarding the removal and disposal of the existing playground equipment at Charlotte Lappla and Don Gill elementary schools. The contractor will dis-install the equipment but for the district to avoid the disposal costs, the administration is recommending that interested parties be permitted to gather the equipment, as is. The Directors discussed the fair and equitable distribution of the equipment and have agreed to propose a process to the administration.

Superintendent Update – Dr. Brenda Freeman

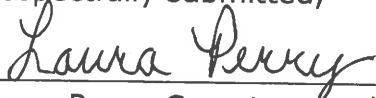
- ✓ The 2021/2022 School Calendar was presented for review and inclusion on the 4/13/21 agenda. The calendar indicates August 30th, 2021 will be the 1st Student Day, there are 4 built-in snow days, 4 Act 80 Days, and graduation is slated for June 10th, 2022.
- ✓ The Administration attended a Threat Assessment workshop and continue to update the district’s manual.
- ✓ PDE has provided updated guidance on the social distancing requirements from 6 feet to 3 feet for districts in low or moderate community spread to corollate to updated CDC guidance. The district is continuing to maintain 6 feet of social distancing currently.
- ✓ The district is required to update the New Teacher Induction Plan for the period of 2021/22 through 2023/24 and submit to PDE.
- ✓ The district issued a Parent-Link call to inform students and families of eligibility of COVID vaccinations in partnership with UPMC. The notice included instructions for self-

registration. Dr. Freeman displayed her pride in the partnership that has development between the district and UPMC to support this important initiative.

- ✓ Dr. Freeman reviewed the April 13, 2021, board agenda items.

The work session adjourned at 7:15 PM.

Respectfully submitted,



Laura Perry, Secretary to the Board
Board Secretary
Wellsboro Area School District

