

**WELLSBORO AREA SCHOOL DISTRICT**  
Board of Education Meeting Minutes  
December 6, 2022 – Immediately following Re-Organization Meeting  
Old Music Room



Called to Order by President Christopher Gastrock at 6:53 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro PA.

- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members: Mrs. Linda West; Mr. Lee Stocks; Mr. Dan Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell; Mr. John Hoover was present via telephone.
- IV. Announcement of any Executive Session: **NONE**
- V. Concerned Resident Issues: None
- VI. Approval of Agenda - A motion was made by Mrs. Charles, seconded by Mr. Nowak to approve the agenda as presented. On a voice call, there were 9 yes votes. Motion passed.

Approved       Disapproved       Amended       Tabled       Postponed

- VII. Board Minutes / Financials – A motion was made by Mrs. Charles, seconded by Mrs. Doughtie to accept the board minutes and approval of bills as presented. On a voice call, there were 9 yes votes. Motion passed.

**\*A. Minutes of Previous Meetings**

- Work Session of November 3, 2022 (Attachment VII-A)
- Regular Board Meeting of November 8, 2022 (Attachment VII-A-1)
- Programs & Policy Committee Meeting of 11/22/2022 (Attachment VII-A-2)
- Minutes of Engineering Occupational Advisory Committee (Attachment VII-A-3)
- And Wellsboro Agriscience Program Advisory Committee – November 10 & 14, 2022

**\*B. Approval of Bills**

- General Fund Checks (Attachment VII-B)
- Student Activity Invoices;
- Capital Reserve Invoices;
- Disbursements – General Fund

Approved       Disapproved       Amended       Tabled       Postponed

VIII. A. Reports

- 1. Superintendent – Mrs. Alanna Huck introduced Mrs. Jordan DeHaas as the new Business Manager. She also presented the teacher utilization handout as well as her 90 day plan, with attachment.
- 2. Business Manager – Mrs. Jordan DeHaas introduced herself to the administrative team.
- 3. Board Members - Mr. Steven Adams spoke about the evaluation of the 4<sup>th</sup> grade class as well as an upcoming 2<sup>nd</sup> grade concert. Mr. Robert Kreger listed three upcoming events for the middle school, the band concert, the chorus concert, and the dance. Mr. Miller spoke about the basketball season winding down and the wrestling season beginning. Mr. Jeremy Byrd

reported that the High School basketball team had their first win and that we are actively live streaming the sporting events. Mrs. Karen Farrer reported that the special education students had been participating in academic competitions. Mrs. Farrer is participating in a fellowship opportunity and working on completing observations. Mrs. Amy Coots reported upcoming Perkins monitoring as well as setting up elementary tutoring. She also reported that she is gearing up for state assessments. Mr. Richard Warren reported on the monthly activity and handed out a monthly report.

4. Student Representatives – Mr. Hayne Webster gave a report on the high school activities.

IX. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A Motion was made by Mrs. Rebecca Charles, seconded by Mrs. Doughtie to approve the Adoption of Resolution.

\*A. **Adoption of Resolution**

Consideration of approval to adopt Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index (and no Need to Comply with Act 1 Accelerated Budget Procedures) for School Year 2023-2024. (Attachment IX-1A)

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles - Yes

\*B. **First Reading of WASD Policy #202 – Eligibility of Nonresident Students – Version A**

Consideration of approval of first reading of WASD Policy #202-Eligibility of Nonresident Students – Version A as presented. (Attachment IX-1B)

A Motion was made by Mrs. Tracy Doughtie, seconded by Mrs. McConnell to approve Policy #202 – Version A.

Roll call vote was as follows:

Mrs. West – No	Mr. Bieber – No	Mr. Stocks – No
Mr. Nowak – No	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – No	Mrs. Charles - Yes

Approved     Disapproved     Tabled     Amended     Postponed

\*C. **First Reading of WASD Policy #202-Eligibility of Nonresident Students – Version B**

Consideration of approval of first reading of WASD Policy #202-Eligibility of Nonresident Students – Version B as presented. (Attachment IX-1C)

A motion was made by Mrs. West , seconded by Mr. Bieber to approve Policy #202 – Version B.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – No
Mr. Nowak – Yes	Mrs. Doughtie – No	Mr. Hoover – No
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles – No

Approved     Disapproved     Tabled     Amended     Postponed

\*D. **First Reading of WASD Policy #202-Eligibility of Nonresident Students – Version C**      **Roll Call Vote**

Consideration of approval of first reading of WASD Policy #202-Eligibility of Nonresident

Students – Version C as presented. (Attachment IX-1D)

A motion was made by Mr. Stocks, seconded by Mr. Nowak to approve Policy #202 – Version C.

Roll call vote was as follows:

Mrs. West – No	Mr. Bieber – No	Mr. Stocks – No
Mr. Nowak – No	Mrs. Doughtie – No	Mr. Hoover – No
Mrs. McConnell – No	Mr. Gastrock – No	Mrs. Charles – No

Approved  Disapproved  Tabled  Amended  Postponed

- \*E. First Reading of revised WASD Policy #237-Electronic Devices Policy – Version A  
Consideration of approval of first reading of revised WASD Policy #237-Electronic Devices Policy – Version A as presented. (Attachment IX-1E)

A motion was made by Mrs. Charles, seconded by Mrs. McConnell to approve Policy#237- Version A. with a motion to amend the policy to include language for the middle school to specifically state cell phone usage to be allowed before and after school hours.

Roll call vote was as follows:

Mrs. West - No	Mr. Bieber – No	Mr. Stocks – Yes
Mr. Nowak – No	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – No	Mrs. Charles – Yes

Approved  Disapproved  Tabled  Amended  Postponed

- \*F. First Reading of revised WASD Policy #237- Electronic Devices Policy – Version B **Roll Call Vote**  
Consideration of approval of first reading of revised WASD Policy #237-Electronic Devices Policy – Version B as presented. (Attachment IX-1F)

A motion was made by Mr. Nowak, but there was no second motion made.

Approved  Disapproved  Tabled  Amended  Postponed

## 2. PERSONNEL

A motion was made by Mrs. Charles, seconded by Mrs. West to approve the personnel items as follows:

### A. Extra-Curricular Volunteer Appointments for School Year 2022-2023

Consideration of approval for the extra-curricular volunteer appointments of:

1. Layanah I. Griffin, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
2. Ryan A. Scott, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
3. Kyle Smith, as Volunteer High School Boys Basketball Assistant Coach, effective December 7, 2022 – March 25, 2023;

### B. Approval of Extended Winter Hours (Snow Removal) for WASD Director of Buildings & Grounds

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Director of Buildings & Grounds. This would be effective for the months of December 2022 – January and February 2023. Up to eight (8) work hours per week would be compensated at the employee's regular hourly rate for snow removal as needed.

### C. Approval of Extended Winter Hours (Snow Removal) for WASD Facility Maintenance Specialist

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Facility Maintenance Specialist. This would be effective for the months of December 2022 – January and February 2023. Up to eight (8) work hours per week would be compensated at the employee’s regular hourly rate for snow removal as needed.

**D. Extra-Curricular Hires**

Consideration of approval for the following extra-curricular hires for the **school year 2022-2023:**

1. Shannon Tice, as Middle School Track and Field Head Coach, for a stipend of \$2,361, effective March 6 – May 27, 2023;
2. Amber Whitney, as Middle School Track and Field Assistant Coach, for a stipend of \$1,684, effective March 6 – May 27, 2023;

**\*E. Conference Requests**

Consideration of approval for the following conference requests:

1. Dan Sensenig, High School Music Teacher, to attend “PMEA District 8 Chorus Festival” (8 WHS students) in Williamsport, PA on January 12 & 13, 2023 (Estimated Costs: Travel: \$65; Registration; \$815; Meals: \$29.25 Substitute costs: \$330 (two days); **TOTAL EXPENSES: \$1,239**) (Attachment IX-2E-1)
2. Dan Sensenig, High School Music Teacher, to attend “PMEA District 8 Band Festival” (2 WHS students) in Montoursville, PA on February 9 & 10, 2023; (Estimated Costs: Travel: \$72.50; Registration: \$180; Substitute costs: \$330 (two days); **TOTAL EXPENSES: \$582.50**) (Attachment IX-2E-2)
3. Joyce Butler, Administrative Assistant, Tonya Doane, Special Education Secretary, and Karen Farrer, Supervisor of Special Education, to attend “PDE Data Summit” in Hershey, PA on March 27 – 29, 2023; (Estimated Costs: Travel: \$187.50; Lodging: \$1,341; Meals: \$180; Registration: \$900; **TOTAL EXPENSES: \$2,608.50**) (Attachment IX-2E-3)

**F. Approval of After-School Tutors K-4 funded through Title I and ESSER Set Aside After-School Federal Funds for School Year 2022-23**

Consideration of approval for the following After-School Tutors K-4 through Title I and ESSER Set Aside After-School Federal Funds for School Year 2022-23. Program will commence January 30 – April 28, 2023; stipend will be paid at \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building;

- |                      |                     |                     |
|----------------------|---------------------|---------------------|
| 1. Cynthia Carr      | 4. Kristopher Davis | 7. Sierra Lancaster |
| 2. Mary Jane Freeman | 5. Bethany Salada   |                     |
| 3. Annette Nuss      | 6. Brenda Copp      |                     |

**G. Approval of Mentor**

Consideration of approval for the following:

1. Terrie Dunkleberger Robinson, Elementary Teacher, as mentor for Holden R. Kennedy, Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;

**H. Approval to Increase Starting Rate of Salary for Employment of Paraprofessionals**

Consideration of approval to increase starting rate of salary for employment of paraprofessionals to \$14.50 (Fourteen Dollars and 50/100) per hour. Salary adjustments for those currently employed will be made accordingly.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Ms. Charles - Yes

Approved     Disapproved     Tabled     Amended     Postponed

3. **STUDENTS**

A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell to approve the Action items as follows:

\*A. **Overnight Field Trip Request**

Consideration of approval for overnight field trip request from Jessica Webster, High School Biology/General Science Teacher, to take thirty (30) students (Outdoor Club) to Killington, Vermont on March 10-12, 2023 for annual skiing trip. (Attachment IX-3A)

\*B. **Approval of Contract for the Transportation of Special Needs Students between Wellsboro Area School District and Correll Transport**

Consideration of approval of the Contract for the Transportation of Special Needs Student Between Wellsboro Area School District and Correll Transport. (Attachment IX-3B)

Roll call vote was as follows:

Mrs. West – Yes

Mr. Bieber – Yes

Mr. Stocks – Yes

Mr. Nowak – Yes

Mrs. Doughtie – Yes

Mr. Hoover – Yes

Mrs. McConnell – Yes

Mr. Gastrock – Yes

Ms. Charles - Yes

Approved     Disapproved     Tabled     Amended     Postponed

4. **CURRICULUM**

A motion was made by Mrs. Charles, seconded by Mrs. West to approve the Action items as follows:

A. **Textbook Adoptions**

Consideration of approval for the following textbook adoptions:

1. **Introduction to Engineering Technologies (8<sup>th</sup> edition)**

Authors: Robert J. Pond and Jeffrey L. Rankinen

Grade: High School

2. **Residential Construction Academy Carpentry**

Authors: Floyd Vogt

Grade: High School

3. **Environmental Science (3<sup>rd</sup> edition)**

Authors: Andrew Friedland and Rick Relyea

Grade: High School

Roll call vote was as follows:

Mrs. West – Yes

Mr. Bieber – Yes

Mr. Stocks – Yes

Mr. Nowak – Yes

Mrs. Doughtie – Yes

Mr. Hoover – Yes

Mrs. McConnell – Yes

Mr. Gastrock – Yes

Ms. Charles - Yes

Approved     Disapproved     Tabled     Amended     Postponed

X. Public Comment - None

XI. A motion was made by Mrs. Charles, seconded by Mr. Stocks to adjourn the meeting at 8:00 PM.

Respectfully Submitted,



Heather Brown, Acting Board Secretary

