

WORK SESSION MINUTES
August 1, 2023 – 6:30 PM
Board Room
Administration Office

- I. Called to Order by President Christopher Gastrock at 6:30 PM in the Old Music Room, Administration Office 227 Nichols Street, Wellsboro, PA.**
- II. Roll Call of Members: Mrs. Linda West; Mr. Lee Stocks; Mr. John Hoover; Mr. Daniel Nowak; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell; Mrs. Tracy Doughtie was absent.**
- III. Updates from Administration: Mrs. Karen Farrer reported ESY ending on July 20th and the scheduling of mandatory trainings. Mrs. Amy Coots reported that UPMC Wellsboro Hospital hosted a health camp for WASD students July 11th – 13th. She also reported that UPMC had donated a hospital bed for the Health Occupations program. Mrs. Coots reported that Federal Programs monitoring had went well and she had started with AEDY monitoring.**
- IV. Buildings & Grounds Updates: Mr. Richard Warren gave the buildings and grounds update.**
 - ✓ **Stadium Bathroom Project: Mr. Warren reported there was a meeting scheduled for August 2nd and the sitework came in with an estimate of sixty thousand dollars.**
 - ✓ **Middle School Project: A small delay with abatement, was reported. J.C. Orr poured the footer for the main entrance and the ceiling tile was going up in the 5th grade hall.**
 - ✓ **High School Roof Project: Mr. Warren reported having a visual inspection done on the roof, and there was concern with the ventilation of the roof.**
 - ✓ **Middle School Retaining Wall Issue: J.C. Orr is looking into the issue for the retaining wall.**
- V. Medical Terminology Textbook: Mrs. Amy Coots spoke to the board regarding the need for a Medical Terminology textbook. She presented two Penn College books as possibilities, one being a three credit book and the other being a one credit book. She reported this to be a fundamental class and informed the**

board that this course would be unavailable as a dual enrollment option until year two of the program. She also spoke to the board about looking into updating the textbook for health class for Juniors.

- VI. Middle School Computer: Mr. Rob Kreger gave the update on the Middle School Computer Position. He reported this class to be much more than keyboarding. Mr. Kreger presented the board with a handout that included the current lesson plans for the computer class. Mr. Kreger recommended rebranding the class to a "Business and Technology" class. The board asked to have a curriculum by the end of the 23/24 school year that Mrs. Amy Coots will help build out. There was also discussion regarding the need for said employee to have a certification in business computer and information technology.**
- VII. Fiscal Year 2022 Audit Results: Mrs. Alanna Huck presented the board with a draft of the audit report and reported to be waiting on a date from the auditors for when they will present the final audit report.**
- VIII. Discussion of Board Meeting Agenda: Mrs. Alanna Huck presented the draft Board Meeting Agenda. She also reported there to be an upcoming meeting with Park's and Rec in September.**
- IX. Updates/Questions/Concerns from Board Members: Mr. Daniel Nowak inquired about the hourly pay being increased for the school physicals.**
- X. Public Comment: None at this time.**
- XI. Adjournment: The Work Session was adjourned at 7:34 PM.**

Respectfully submitted,



**Heather Brown
Board Secretary**