

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting Minutes

January 17, 2024- 6:30 PM

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Called to order by Mr. Christopher Gastrock @ 6:30 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

- II. Pledge of Allegiance - Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. Eric Baldwin; Mr. Jerry Curreri; Mr. Daniel Nowak; Mr. Scotty Brown; Mr. Christopher Gastrock; Mr. Albert Bieber; Mr. Glen Reese; Mrs. Maegan McConnell.
- IV. Announcement of any Executive Sessions – An executive session was held on Tuesday, December 5, 2023 at 7:34 PM in the Conference Room for the purpose of personnel and legal; an executive session was held on Thursday, January 11, 2024 at 8:35 PM in the Conference Room for the purpose of personnel and legal;
- V. Concerned Resident Issues: Mr. David Messineo presented a handout to the board for consideration.
- VI. Approval of Agenda – A motion was made by Mr. Nowak, seconded by Mr. Bieber to approve the agenda as presented. On a voice vote, there were 9 yes votes. Motion passed.

Approved     Disapproved     Amended     Tabled     Postponed

- VII. Board Minutes/Financials – A motion was made by Mr. Reese, seconded by Mr. Nowak to accept the board minutes and approval of bills as presented. On a voice vote, there were 9 yes votes. Motion passed.

\*A. Minutes of Previous Meeting

Re-Organizational Meeting of December 5, 2023;  
Regular Board Meeting of December 5, 2023;  
Minutes of CTE Local Advisory Committee Meeting of  
December 18, 2023 and CTE Stakeholders Committee  
Meeting  
Minutes of Curriculum Meeting of January 4, 2024

\*B. Approval of Bills

General Fund Invoices;  
Student Activity Invoices;  
Capital Reserve Invoices;  
Disbursements – General Fund;

Approved     Disapproved     Amended     Tabled     Postponed

VIII. A. Reports

1. Superintendent - Mrs. Alanna Huck spoke about the Suicide Awareness QPR training that was given by Mr. Jacob Rogers.
2. Business Manager – Mrs. Jordan DeHaas reported to have participated in an inclusivity grant zoom. She discussed going through continuing training on ESSER. Mrs. DeHaas reported to have her monthly meeting with the Nutrition Group and presented a handout with financial information updates.
3. Board Members – Mrs. Maegan McConnell reported on the highlights from the public relations meeting. Mr. Nowak asked how the crossing guards have been making out with the colder weather. Mr. Curreri acknowledged Mrs. Huck for how she handled the weather-related calls.

4. Student Representatives – Mr. Henry Whitney gave the student report for the high school.

## IX. CONSENT ITEMS

A motion was made by Mr. Nowak, seconded by Mrs. McConnell to approve the Consent items as follows.

### 1. ADMINISTRATION AND ORGANIZATION

\*A. Tax Collection Committee Delegate Appointment Resolution

Consideration of approval to adopt Tax Collection Committee Delegate Appointment Resolution for Tioga County and Lycoming County, as presented.

\*B. WASD Teacher Equity Plan for School Year 2023-2024

Consideration of approval of Wellsboro Area school District Teacher Equity Plan for School Year 2023-2024 as presented.

### 2. PERSONNEL

\*A. Extra-Curricular Resignations

Consideration of approval to accept letters of resignation from:

1. Shannon Monahan, Middle School Volleyball Head Coach, effective December 13, 2023;

\*B. Professional Staff Resignations Due to Retirement

Consideration of approval to accept letters of resignation due to retirement from:

1. Laura Kozuhowski, High School Art Teacher, with regret, effective June 30, 2023;
2. Penny L. Button, High School Mathematics Teacher, with regret, effective June 30, 2023;
3. Cynthia Carr, Title I Reading Specialist and Elementary Teacher, with regret, effective June 30, 2023;

C. Approval of Replacement of Board Member to Parks & Recreation Executive Committee

Consideration of approval to appoint Scotty Brown, WASD Board Member, to the Parks and Recreation Executive Committee to replace Tracey Doughtie, former WASD Board Member.

\*D. Approval of Extra-Curricular Resignation

Consideration of approval for the extra-curricular resignation of Jill Gastrock, High School Boys Track Head Coach, effective January 15, 2024.

### 3. STUDENT

\*A. Approval of Overnight Field Trip Requests

Consideration of approval for the following overnight field trip request:

1. Andrew Borzok, High School Physics Teacher, to take 5 High School Robotics students to Penn State York Campus, York, PA on January 19 & 20, 2024 for competition.
2. Andrew Borzok, High School Physics Teacher, to take 6 Middle School Robotics students to Philadelphia, PA on January 20 & 21, 2024 for competition.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri - Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved     Disapproved     Amended     Tabled     Postponed

**X. ACTION ITEMS:**

A motion was made by Mrs. McConnell, seconded by Mr. Nowak to approve the Action items as follows.

**1. ADMINISTRATION AND ORGANIZATION**

- \*A. Approval of Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services between Workforce Development at Pennsylvania College of Technology and Wellsboro Area School District  
Consideration of approval for the Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services between PA College of Technology and Wellsboro Area School District, as presented.
- \*B. Approval of Pittsburgh Stage COSTARS PROPOSAL  
Consideration of approval for Pittsburgh Stage Inc. Proposal for Cyclorama Setting curtains, valance and front curtain and installation of same at the Don Gill Elementary in the amount of \$12,932 and at the Wellsboro High School in the amount of \$4,421, as presented.
- \*C. Approval of BDA Quote (Bi-Directional Amplifier) from Capital Area Communications (CAC)  
Consideration of approval of BDA (Bi-Directional Amplifier) Quote from Capital Area Communications (CAC) in the amount of \$54,135.16, as presented.
- \*D. Approval of Rock L. Butler Middle School Change Order #001  
Consideration of approval of **TurnKey Electric, Inc.** Change Order #001; Original price was \$446,280.00; New contract sum including this Change Order is \$453,244.68 - **(increase of \$6,964.68)**
- E. Approval of Fund Transfer from the WASD Escrow Account to WASD General Fund Account  
Consideration of approval to close the WASD Escrow Account and transfer the balance of \$5,000 to WASD General Fund Account.
- F. Approval of Fund Transfer from WASD Athletic Account to WASD General Fund Account  
Consideration of approval to close the WASD Athletic Account and transfer the balance of \$40,000 to WASD General Fund.
- G. Approval of Fund Transfer from WASD Parks & Recreation Account to WASD General Fund Account  
Consideration of approval to close the WASD Parks & Recreation Account and transfer the balance of \$21,000 to WASD General Fund.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri - Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved

Disapproved

Amended

Tabled

Postponed

## 2. PERSONNEL

A motion was made by Mr. Nowak, seconded by Mr. Brown to approve the Action Items as follows.

### A. Extra-Curricular Volunteer Appointments for School Year 2023-24

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2023-24; required clearances have been submitted;

1. Cindy Carr, Volunteer High School Softball Coach, effective March 4 – June 14, 2024;
2. Brenda Kohler, Volunteer High School Softball Coach, effective March 4 – June 14, 2024;
3. Melissa Ryan, Volunteer for Middle School and High School Musicals, effective January 17 – June 30, 2024;
4. John Casey Hoover, Volunteer High School Track Coach, effective March 4 – May 25, 2024;
5. Jason Gehman, Volunteer High School Track Coach, effective March 4 – May 25, 2024;
6. Erick Coolidge, Volunteer High School Baseball Coach, effective March 4 – June 14, 2024;
7. Chad Tennis, Volunteer High School Baseball Coach, effective March 4 – June 14, 2024;
8. Daniel Spooner, Volunteer/Chaperone for Middle School Robotics Class Competition, effective January 17 – June 30, 2024;
9. Jodi M. Otbot, Volunteer/Chaperone for Middle School Robotics Class Competition, effective January 17 – June 30, 2024;
10. Maegan Borzok, Volunteer/Chaperone for Middle School Robotics Class Competition, effective January 17 – June 30, 2024;
10. Sarah Duterte, Elementary Volunteer, for School Year 2023-24;
11. Joseph Bitner, Volunteer High School Wrestling Coach, effective January 17 - March 9, 2024;
12. Austyn Carson, Volunteer High School Wrestling Coach, effective January 17 – March 9, 2024;
13. Brandy Hirsch, Elementary Volunteer, for School Year 2023-24;
14. Eric Barlett, Volunteer High School Boys Tennis Assistant Coach, effective March 4 – May 25, 2024;
15. Spencer Kreisler, Volunteer High School Boys Tennis Assistant Coach, effective March 4 – May 25, 2024;
16. Ashayla Faulkner, Elementary Volunteer, for School Year 2023-24;

### \*B. Conference Requests

Consideration of approval for the following conference requests:

1. Karen Farrer, Supervisor of Special Education, to attend “PDE Annual Conference Making a Difference: Educational Practices That Work!”, in Hershey, PA on February 28 – March 1, 2024; (Estimated Expenditures: Travel: \$196.50; Lodging: \$330.78; Meals: \$75.00; Registration: \$265; TOTAL: \$867.28) – Funds will be used out of Special Education Professional Development)
2. Dr. Jacob Rogers, School Psychologist, to attend “PDE Annual Conference Making a Difference: Educational Practices That Work!!” in Hershey, PA on February 28 – March 1, 2024; (Estimated Expenditures: Travel: \$196.50; Lodging: \$330.78; Meals: \$75.00; Registration: \$265; TOTAL: \$867.28) – Funds will be used out of Special Education Professional Development)
3. Robert Kreger, Middle School Principal, Kate Kreger, Melissa Morral, Erin Szentesy, Middle School Teachers, to attend “PETE & C (PA Educational Technology Expo and Conference)” in Hershey, PA on February 4 –7, 2024; (Estimated Expenditures: Travel: \$96.94; Lodging: \$1300; Meals: \$100; Registration: \$852; Substitute Costs: \$1,485; TOTAL: \$3,833.94) – Funds will be used out of Individual Classroom Budgets

WELLSBORO AREA SCHOOL DISTRICT  
**ADDENDUM**

Wednesday, January 17, 2024  
Board Room 6:30 P.M.

IX. **CONSENT ITEMS**

Roll Call Vote

A motion was made by Mr. Nowak, seconded by Mr. Bieber to approve the Consent Items as follows.

2. **PERSONNEL**

E. Approval of Tenure

Consideration of approval for Darci Warriner (Pollock), Charlotte Lappia Kindergarten Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA school Code, amended by Act 66 of 1996 after successfully completing three years of teaching;

X. **ACTION ITEMS**

2. **PERSONNEL**

\*D. Approval of Resignation of High School Principal

Consideration of approval of the resignation of Jeremy Byrd, High School Principal, effective March 15, 2024. (Attachment X-2D)

E. Approval of After-School Tutor Substitutes K-4 funded through Title I After-School Federal Funds for School Year 2023-2024

Consideration of approval for the following After-School K-4 Tutors Substitutes through Title I After-School Federal Funds for School Year 2023-2024. Stipend will be paid at the rate of \$34.00 per hour. Substitutes are utilized to fill in for regular tutors due to illness to ensure continuity of tutoring instruction in small groups.

1. Carly Clark
2. Kristopher Davis

Roll Call Vote was as follows:

:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved       Disapproved       Amended       Tabled       Postponed

4. Todd Outman, High School Assistant Principal, Dr. Ben Largey, School Psychologist; Brigitte Largey, Elementary Guidance Counselor; Tammy Giarth, WOA Lead Teacher; Selina Bogaczyk, HS Health & Physical Education; Jill Gastrock, HS English Teacher; Erin Szentesy, MS ELA Teacher; Daniel Long, HS Mathematics; Elizabeth Hoover, HS English Teacher; Sharon Hazleton-Mohr, HS Social Studies Teacher, to attend "CAOLACon 24 – Inspiring Change, Igniting Action for Tomorrow" in Bethlehem, PA on March 13 – 15, 2024; (Estimated Expenditures: Travel: \$513.52; Lodging: \$0; Meals: \$280; Registration: \$0; Substitute Costs: \$2,887.50 (7); TOTAL: \$3680.82) Funds will be used out of Professional Development Accounts;

C. Support Staff Hires

Consideration of approval for the following support staff hires for School Year 2022-23:

1. Renee Carson, part-time (up to 29.5 hours per week/9 months) Special Education paraprofessional pending completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire; effective start date will be December 11, 2023 at a rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) working day probationary period.
2. Melanie Horne, part-time (up to 29.5 hour per week/9 months) Special Education paraprofessional; effective start date is January 4, 2024 at a rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) working day probationary period.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri - Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved       Disapproved       Amended       Tabled       Postponed

XI. Public Comment - Mr. David Messineo presented and reviewed a handout regarding the building budget.

XII. A motion was made by Mr. Nowak, seconded by Mr. Reese to adjourn the meeting at 7:21 PM.

Respectfully Submitted,



Heather Gastrock