



## Buildings & Grounds Committee Agenda January 18, 2024

**Location:** Rock L. Butler Middle School

**Date:** Thursday, January 18, 2024

**Time:** Approximately 9:30 a.m. (at the conclusion of construction mtg)

I. **Call to Order:** Al Bieber called to order the regular meeting of the Building and Grounds Committee at 9:45 a.m. on 1/18/2024.

II. **Attendance:** Rick Warren, Rob Kreger, Ben Miller, Al Bieber, Todd Outman, Dan Nowak, Alanna Huck

III. **Old business -**

a) High School Roof Update

- i) Mr. Warren reported the drone service that was scheduled to look at the roof has been delayed due to the weather.
- ii) Mrs. Huck noted that she had spoken to the attorney regarding the issue. They are in need of some additional information from the district that will be sent.

b) Update on Middle School Project

- i) The file is down in the 8<sup>th</sup> grade hallway and hoping 7<sup>th</sup> grade hallway can be completed during the February 12<sup>th</sup> in-service.
- ii) Mr. Kreger and Mr. Warren discussed the possibility of laying flooring in other areas of the building to maximize the time the flooring company is in the building. Possibly the art room and shop areas.
- iii) Mr. Warren was going to follow up with J.C. Orr to check the availability of the flooring contractor.

- c) Update on Stadium Restroom Project
  - i) Mr. Warren reported that all zoning and building permits have been received for this project to begin in the spring.

#### IV. New Business

- a) Middle School Sewer Line:
  - i) Mr. Warren reported on the issue regarding the sewer line at the Middle School.
    - (1) He noted that it needs to be fixed properly in the summer. He is anticipating it to be approximately \$20 – 25,000 to fix.
    - (2) There was no access to any clean outs in the line prior to the issue that occurred. There are now several clean outs.
    - (3) The video was reviewed from the pipe by all committee members.
    - (4) In fixing the pipe in the summer, the school district would procure the pipe and then have an excavation company lay the pipe.
    - (5) Mr. Bieber was concerned about the steepness of the area that will be worked on. Mr. Warren reported that a gradual slope would be used in replacing the pipe.
- b) Update on Safety Program:
  - i) Mr. Nowak wanted an update on the safety program in the schools.
    - (1) Mr. Kreger noted that all inspections of the individual schools have been completed.
    - (2) Mr. Kreger suggested that a team from maintenance go through the building with him to look at the identified issues.
    - (3) Due to the sensitivity of some of the issues, the board will be updated in an executive session for the purpose of safety in a future board meeting.
- c) Board Meeting Room Temperature Fluctuation
  - i) Mr. Bieber asked if anything could be done to control the heat better in the board meeting room.
  - ii) Mr. Warren discussed that it is an air exchange issue and would have NRG adjust it when they are in again.
- d) Crossing Guard Discussion
  - i) With the cold weather, Mr. Nowak inquired to make sure the crossing guards were dressed appropriately.
    - (1) Mr. Outman noted that he does travel around to check on the crossing guards.
    - (2) Mr. Kreger noted that students from the Middle School check in with the front office prior to going out.

- (3) A decision was made to order hand warmers for all student crossing guards. Mr. Outman stated that he would take care of ordering them.

**V. Other business:**

- a) Mr. Bieber asked for an update on the communication issues on the ground floor of the high school. Mr. Kreger reported that he was going to send the approved order for the upgraded equipment that is needed.
- b) Mr. Nowak noted the sound quality in the high school gym. Mr. Outman was going to check on it.
- c) Mr. Warren spoke to the need for a chemical disposal company to be contacted to get rid of old chemicals in classrooms and maintenance areas.

**VI. Adjournment:** Mr. Bieber adjourned the meeting at 10:45 a.m.

Minutes submitted by Alanna R. Huck