



## Personnel Committee Minutes

**Location:** Board Room in the Admin Building

**Date:** 10/16/2024

**Time:** 6:00 p.m.

### I. Call to order

Mrs. Linda West called to order the regular meeting of the Personnel/Curriculum Committee Meeting at 6:04 p.m. on 10/16/2024 in the board room.

### II. Attendance

**III. Attendee Names:** Alanna Huck, Chris Gastrock, Linda West, Al Bieber, Tom Reese, Eric Baldwin, Melissa Ryan, Steve Adams, Todd Outman, Ben Miller, Karen Farrer, Maegan McConnell

### IV. Old Business

- a) Review of staff needed for the maintenance department: Mrs. Huck provided the recommendations that Mr. Warren had given to her regarding the need for staffing in the maintenance department. Discussion regarding the number of custodians and supervisor for custodians was discussed. Mrs. West suggested that custodians could report to the building principal. She also suggested the idea of a head custodian. Mr. Gastrock inquired as to a schedule for the deep cleaning of the gym areas. Mr. Adams suggested a monthly walk through with each principal and the custodial department of each building.
- b) New Teacher Induction Plan Review: Mrs. Huck reviewed the teacher induction plan that was handed out at the last meeting. No comments from the board were made regarding the plan. She stated the admin team would

move forward to put together the plan per state guidelines.

- c) Metal Shop Teacher at the Middle School Level: Mrs. West inquired as to a time the board could visit the Middle School Shop to observe the things going on in the classroom. Dr. Miller will set up times for the board.

**V. New Business**

- a) Creation of Director of Technology Position: Mrs. Huck asked for permission to create a director of technology position for the district.

**VI. Board Member Concerns/Comments**

**VII. Public Comment**

- VIII. Adjournment:** The meeting was adjourned at 6:30 p.m. with the board retiring to executive session for the purpose of personnel.