



DISTRICT ADMINISTRATION OFFICE
227 NICHOLS STREET
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EVERY CHILD,
EVERY OPPORTUNITY,
EVERY DAY...
STRIVING FOR SUCCESS

**Institutional Foods/Culinary CIP 12.0508
Occupational Advisory Committee
Meeting Agenda
March 18, 2025**

- I. Call to Order: 5:06 PM
- II. Welcome and Introduction of Members
- III. OAC Attendance: **Bold -In Bus/Industry**

x	Sadie Mack	x	Jerry Curreri
x	Louis Prevost		
x	Katrina Doud		

- I. Approval of Spring 2024 Minutes - Sent via email (attachment)

Motioned	Jerry Curreri	Seconded	Louis Prevost
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Yes, all

- II. Old Business: Thank you for the Letters of Support in the Spring without them we cannot attain program approval. (Dated, signed, on letterhead/business card)

- a. Letter 1: __Jerry Curreri__
- b. Letter 2: __Louis Prevost__

- III. New Business:

- a. Safety Checklist (D) Lab Safety Discussion in alignment with industry standards. The committee discussed an eye wash station.
- b. Equipment and Tools Needed (F)/3-year equipment list- Review and discuss for Perkin's and other funding
Mr. Mack -copies of his equipment/materials list with the committee.

Add recommendations and approval of equipment lists

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Perkins Equipment wish List 03/18/25

(2) 48" 16-Gauge Stainless Steel Two Compartment Commercial Utility Sink - 24" x 24" x 14"

(4) ~~Avantco~~ AU-60R-HC 60" Undercounter Refrigerator

Type 1 Commercial Kitchen Hood System with BRP Makeup Air - 10' x 48"

(2) Wall Mounted Hand Sink with Gooseneck Faucet and Top Mounted Paper Towel and Soap Dispenser

~~Norlake~~ KODB77814-C ~~Kold~~ Locker 8' x 14' x 7' 7" Outdoor Walk-In Cooler

(2) Metro 5X567GX3 Metro Max Polymer Shelving Unit - 24" x 60"

4Main Street Equipment E36-N Natural Gas 6 Burner 36" Range with Standard Oven - 210,000 BTU

Travel, lodging and competition costs for 15 students and 2 Chaperons for the Cook around the world competition.

Cater Gator Green Insulated Pan Carrier Kit with Two Front Loading 5-Pan Carriers, Dolly, and Strap

Wood Fired pizza oven CBO 750 Hybrid Stand (Commercial) | Dual Fuel (Gas and Wood) Chicago brick oven.

Comercial dishwashing machine w/ dish racks

WELLSBORO CULINARY ARTS DEPARTMENT

225 NICHOLS STREET
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Perkins Budget 2025-2026

Budget Items	Projected Cost
CTE 360 Subscription	\$450.00
Small Wares	\$800.00
Utensils	\$800.00
Pro start Text	\$780.00
New chef uniforms	\$1,500
OSHA-10 Certification	\$512.00
Serve Safe Certification testing	\$500.00
Totals	\$5342.00

Vote

Motioned	Louis Prevost	Seconded	Katrina Doud
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Yes, all

- c. Curriculum (POS and Maps) (B)
 - i. POS and Curriculum Maps- 3-year program
2024-2025 Enrollment
 - Culinary 1- 15 students
 - Culinary 2-16 Students
 - Culinary 3-10 Students
- d. Updates on field trips, on the job training/experience, work-based experiences, guest speakers.

- e. NOCTI test plans (data analysis): The assessment will be given April 7 for the written portion and April 8-10 for the hands-on sections.
- f. Placement After Graduation (H):
 - i. Dual Enrollment PCT Course-share numbers and information
 - ii. OSHA-10- 15 students enrolled
- g. Program Evaluation (H): Verification of Industry Standard and Student Competencies are being Achieved: improvement Plan: Focus on Literature and Algebra Keystone's
- h. Employment Outlook/Co-op Opportunities- former students have went to the Culinary Institute, Johnson & Wales, Walnut Hill, and Pennsylvania College of Technology, Indian University of Pennsylvania.
 - The committee reviewed the employment data and said there is "plenty" of employment for those wishing to work in the industry. This area is very suitable for our local area due to the tourism industry. The January 2025 job data was provided as well as HPO for the Northern Tier region. The job market is full of opportunities for those desiring to work.
- i. Post-Secondary Indicator- WAHS will continue to work on this area.
- j. Any additional OAC member recommendations B&I

Other Business or Related Matter - **Next Meeting: Fall OAC: Nov. 6, 2025: 6:00 PM at the Wellsboro Area High School**

IV. Adjournment- 6:02 PM

Motioned	Sadie Mack	Seconded	Louis Prevost
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Yes, all.