

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting Minutes
February 11, 2025 - 6:30 PM



I. Call to Order: Meeting was called to order at 6:37 by Mr. Gastrock

II. Pledge of Allegiance

III. Roll Call of Members:

Mrs. West	✓	Mr. Brown	Absent
Mr. Bieber	✓	Mrs. McConnell	✓
Mr. Curreri	✓	Mr. Gastrock	✓
Mr. Nowak	✓	Mr. Reese	✓
Mr. Baldwin	✓		

IV. Announcement of any Executive Sessions: February 11, 2025 at 6:15 for legal matters, and directly after the Board Meeting for personnel matters.

V. Concerned Resident Issues: None at this time.

VI. Approval of Agenda – Voice Vote: A motion made by Mr. Baldwin, seconded by Mrs. McConnell to approve the agenda as presented. On a voice vote, there were 8 yes votes.

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

VII. Board Minutes/Financials – Voice Vote: A motion was made by Mr. Baldwin, seconded by Mr. Reese to accept the board minutes and approval of bills as presented. On a voice vote, there were 8 yes votes.

*A. Minutes of Previous Meeting

Minutes of Work Session of January 7, 2025	(Attachment VII-A)
Minutes of Regular Board Meeting of January 14, 2025;	(Attachment VII-A-1)
Minutes of Special Meeting of January 28, 2025;	(Attachment VII-A-2)
Minutes of Buildings & Grounds Com. Mtg. of 1/28/25	(Attachment VII-A-3)
Minutes of Policy Com. Mtg. of 1/28/25	(Attachment VII-A-4)
Minutes of Curriculum Com Mtg. of 1/28/25	(Attachment VII-A-5)
Minutes of Personnel Com. Mtg. of 1/28/25	(Attachment VII-A-6)

*B. Approval of Bills

General Fund Invoices;	(Attachment VII-B)
Student Activity Invoices;	
Capital Reserve Invoices;	
Disbursements – General Fund;	

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

III. A. Reports

1. **Student Representatives:** Middle school representative talks about the different happenings in the middle school, specifically noting the Frozen Jr. musical that will be open to the public the weekend of February 14-16. The high school representative talks to the board about the student council conference that is planned to happen here at our district. Invitations to other schools in the region have been sent to have student council members join together for a fun day of leadership learning. The SkillsUSA teams had

many individuals who placed in the top 3 places along with multiple individuals in our CTE programs moving forward to states to continue their competition.

2. **Superintendent:** Mrs. Huck distributes a hand out that highlights her discussion to the board. She introduces Adam Kerr and Bronson Stone from EI Associates to speak to the board via phone to discuss questions board members have regarding the high school roof project. Mrs. Huck continues to go through a list of questions:
 - Down Spouts – Adam notes that their firm does not recommend to extend the down spouts down the roof rather than allowing water to drain down the roof itself as this can cause snow and ice build up around the spout causing issues in the future for potential damage. The lower gutter will be able to sustain with the additional water from the run off as well. EI has outfit the roof with box gutters that are larger than traditional gutters allowing for higher water volume. They have also inspected and put in the bid to replace the water ways in the ground to allow for a higher volume of water to run away from the building than what we currently have.
 - Siding – Adam speaks on how they recommend the District moves away from the composite wood siding due to rotting issues noted from the use of this type of siding. Mr. Reese asked if images of any rotting have been recorded, Adam noted that they did and it mostly consists behind the window trim, casing work, and sills. Mr. Gastrock asked to see the images of the building and if we can show them to the public to aid in explaining why this project is necessary. Mr. Huck said we can get the images around.
3. **Business Manager:** Mrs. DeHaas reviews the update of food service numbers and updates the board on working through 2025 tax collection.
4. **Board Members:** Mr. Gastrock talks to the board regarding committee meetings. All committee meetings will be moved to the final Tuesday each month starting immediately in February. Mr. Nowak asked about our current supply of rock salt as there is currently a shortage, Mrs. Huck noted that we are currently maintaining a decent supply to keep up with our needs.
5. **Public Relations Follow-Up:** Mrs. McConnell noted there is no follow-up at this time. Mr. Gastrock encourages the public to come to more meetings and let us know positive comments. Mrs. Huck said as a district employee we do receive positive comments and we can bring them to the meetings to mention them to the public.

IX. CONSENT ITEMS

Roll Call Vote

A motion was made by Mrs. West, seconded by Mr. Reese to approve the Consent items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Letter of Agreement with S.A.M. (Service Access & Management) Mental Health SAP
Consideration of approval of Letter of Agreement with Service Access & Management (SAM) regarding liaison and other appropriate agency services to be offered in support of the Student Assistance Program Core Team(s), effective July 1, 2024 – June 30, 2025 as presented. (Attachment IX-1A)
- *B. Approval of Agreement between WASD and Snyder's Driving School LLC
Consideration of approval of Agreement between Wellsboro Area School District and Snyder's Driving School, LLC, the purpose of which is to assist WASD Students to obtain their PA automobile operator's license and promote safe driving habits with the requirements of the PA Department of Transportation; (Attachment IX-1B)
- *C. Approval of WASD Teacher Equity Plan for School Year 2024-2025
Consideration of approval of Wellsboro Area School District Teacher Equity Plan for School Year 2024-2025 as required by PDE Federal programs. (Attachment IX-1C)
- *D. Approval of BLaST Intermediate Unit #17 Budget for Fiscal Year 2025-2026
Consideration of approval of the BLaST Intermediate Unit #17 Budget for Fiscal

Year July 1, 2025 – June 30, 2026 in the amount of \$3,438,459. (Attachment IX-1D)

- E. Approval of 2023-2024 Financial and Single Audit Reports presented by Klacik & Associates, P.C.
Consideration of approval of 2023-2024 Financial and Single Audit Reports presented by Klacik & Associates, P.C. as presented.

2. PERSONNEL

*A. Approval of Professional Staff Resignations due to Retirement

Consideration of approval to accept letters of resignation due to retirement from:

1. Todd Outman, Wellsboro High School Assistant Principal, with regret, effective at the end of the 2024-2025 school year; (Attachment IX-2A-1)
2. John Davis, High School Business/Computer Information Technology Teacher, with regret, effective June 6, 2025; (Attachment IX-2A-2)
3. Melinda Kramer, High School Mathematics Teacher, with regret, effective at the end of the 2024-25 academic school year; (Attachment IX-2A-3)

Mr. Gastrock speaks to the public about Mr. Outman's retirement and how he will be missed. Mrs. Huck speaks about Mrs. Kramer and her dedication and work at our school.

*B. Approval of WESPA Support Staff Resignation due to Retirement

Consideration of approval to accept letter of resignation due to retirement, with regret, from Fay Driskell, Paraprofessional, effective February 28, 2025; (Attachment IX-2B)

3. STUDENT

*A. Approval of Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Lara Owlett, High School French Teacher, and Heather Ladd, High School Art Teacher, to take 26 Wellsboro French and Art students to France on June 22 – 28, 2026; (Attachment IX-3A)

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

Roll Call vote was as follows:

Mrs. West	Yes	Mr. Brown	Absent
Mr. Bieber	Yes	Mrs. McConnell	Yes
Mr. Curreri	Yes	Mr. Gastrock	Yes
Mr. Nowak	Yes	Mr. Reese	Yes
Mr. Baldwin	Yes		

X. ACTION ITEMS:

A motion was made by Mr. Reese, seconded by Mr. Baldwin, to approve the Action Items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Career & Technology Articulation Agreement between WASD and Commonwealth Univ.
Consideration of approval of Career & Technology Articulation Agreement between Commonwealth University of PA (Mansfield) and Wellsboro Area High School Career & Technology Center Health Science Program as presented. (Attachment X-1A)

- *B. Approval of ELS911 Wayfinding System Scope of Work for the Wellsboro Area School District

Approval of the ELS911 Wayfinding System Scope of Work performed by ELS911/Public Safety Network, Inc. including but not limited to payment terms of \$875 per school (5 buildings) – \$4,375/year for a period of five (5) years from the date of signing. (Attachment X-1B)

*C. Approval of Wellsboro High School Course Guide for School Year 2025-26

Approval of consideration of Wellsboro High School Course Guide for School Year 2025-26 as presented. (Attachment X-1C)

*D. Approval of Memorandum of Understanding between B/S/S/T Area Agency on Aging, Inc. Foster Grandparent Program (AMERICorps Seniors) and Wellsboro Area School District

Consideration of approval of Memorandum of Understanding between B/S/S/T Area Agency on Aging, Inc. Foster Grandparent Program (AMERICorps Seniors) and the Wellsboro Area School District, including but not limited to serving special or exceptional children or children with conditions or circumstances identified as limiting their academic, social, or economic development to provide one-on-one assistance and perform duties based on the needs of selected children for a period five to forty hours per week with approval of FGP (Foster Grandparent Program) staff. (Attachment X-1D)

*E. Approval of First Readings of Policy #005; Policy #113.1; Policy #113.2; Policy #200; Policy #236.1; Policy #308; Policy #823; AR's: 202-0, 202-3; 308-1; 308-2; 607-0; 607-1; (Attachment X-1E)

Consideration of approval for the first readings of the following WASD policies/AR's:

- | | |
|-------------------|---------------------------------------------------------|
| 1. Policy #005 | Organization |
| 2. Policy #113.1 | Discipline of Students with Disabilities |
| 3. Policy #113.2 | Behavior Support |
| 4. Policy #200 | Eligibility of Nonresident Students |
| 5. AR 202-0 | Nonresident Student Administrative Regulation |
| 6. AR 202-3 | Information to Substantiate Sworn Statement by Resident |
| 7. AR 308-1 | Employee Resignation |
| 8. AR 308-2 | Form for Acceptance of Resignations |
| 9. AR 607-0 | Nonresident Tuition |
| 10. AR 607-1 | Notice of Tuitions Past Due |
| 11. Policy #236.1 | Threat Assessment |
| 12. Policy #308 | Employment Contract/Board Resolution (Updated Policy) |
| 13. Policy #823 | Opioid Antagonist |

*F. Approval of Wellsboro Area High School Roof and Envelope Project Bid

Consideration of approval for the bid from **Eastern Roofing System, Jessup, PA**, in the amount of **\$3,859,737** for the Wellsboro Area High School Roof and Envelope Project.

Mrs. McConnell speaks about her “no” vote to explain her disagreement to how the bid did not explain well enough how much they were going to do to the high school. She notes the communities distaste of the building as it stands, reporting that the roof is not what keeps failing on the building and it is the building the way it was built that keeps the district needing the repair the roof. Mr. Bieber notes that the price of the bid was acceptable for the years of service it will provide with the materials being used. He also researched the company reading reviews of Eastern Roofing and concluded that it was a well rated company and was pleased we would be working with only one contracting company rather than multiples as stated in some of the other bids. Mrs. Huck called the references noted in the bid and is happy to report that all the references were pleased with Eastern’s work and provided good feedback. Mrs. Huck also noted that if the roof does not get fixed due to not passing at the February 2025 board meeting the district is facing a catastrophic failure in our high school building and reminds the board of the grant that has been secured by the district for this specific project. Mr. Gastrock mentions that the building is what failed originally and not the roof, but finds the work being presented by El Associates as necessary now.

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

Roll call vote was as follows:

Mrs. West	Yes	Mr. Brown	Absent
Mr. Bieber	Yes	Mrs. McConnell	Yes to items A-E, No to item F
Mr. Curreri	Yes	Mr. Gastrock	Yes
Mr. Nowak	Yes	Mr. Reese	Yes
Mr. Baldwin	Yes		

2. PERSONNEL

A motion was made by Mr. Nowak, seconded by Mr. Baldwin, to approve the Personnel Items as follows:

A. Extra-Curricular Volunteer Appointments for School Year 2024-25

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2024-25; required clearances have been submitted;

1. Steven Hoprich, Volunteer for High School Track, effective February 12, 2025 through the end of school year.
2. Tanya Harmon, Volunteer for High School Softball, effective February 12, 2025 through the end of school year;
3. Cindy Carr, Volunteer for High School Softball, effective February 12, 2025 through the end of school year;
4. Ashley M. Smith, Elementary Volunteer, effective February 12, 2025 through the end of school year;
5. Samantha Stevens, Volunteer for Middle School Track, effective February 12, 2025 through the end of school year;
6. Derek Stevens, Volunteer for Middle School Track, effective February 12, 2025 through the end of school year;
7. Joseph Davis, Volunteer for Rock L. Butler Middle School, effective February 12, 2025 through the end of school year;
8. Jennifer Roth, Volunteer for Wellsboro Area School District, effective February 12, 2025 through the end of school year;
9. Sheila Yungwirth, Volunteer for Wellsboro Area School District, effective February 12, 2025 through the end of school year;

*B. Conference Requests

Consideration of approval for the following conference requests:

1. Matthew Hildebrand, HS Football Head Coach and Nathan Babcock, HS Football Assist. Coach to attend PSFCA (PA State Football Coaches Association) in Camp Hill, PA on February 14, 2025 Costs: Approximately \$320 costs – 2 subs (Attachment X-2B-1)
2. Bethany Salada (CL Title 1 Reading), Rachel Smith (District Librarian), Brigitte Largey (Elementary Guidance Counselor), Melissa Ryan (Elementary Assistant Principal), Isaac Cary (Computer/DG Head Teacher), and Shane Mascho (Middle School Guidance Counselor) to attend PASAP (PA Association of Student Assistance Professionals) in State College, PA on February 23-25, 2025. (Approximate costs: Registration: \$3,000; Mileage: \$304; Meals: \$420; Lodging: \$1,060; Substitute Costs-(6 days=\$960) TOTAL: \$5,744 (Attachment X-2B-2)
3. Chelsey Rendos, Elementary Speech & Language Impaired), to attend "Rethinking Eligibility in Schools", online on March 17, 2025; (Attachment X-2B-3)
4. Marcia Kenyon, Special Education Teacher, to attend "QBS, Train the Trainer Re-Certification" in State College, PA on March 19, 2025; (Approximate costs: Travel: \$123.28; Meals: \$10; Registration: \$799; Substitute costs: \$160 TOTAL: \$1,093) (Attachment X-2B-4)
5. Jessica Witmer, Special Education Teacher, to attend "Safety-Care (v7) Recertification" in State College, PA on March 18, 2025; (Approximate costs: Travel: \$120.60; Registration: \$799; Substitute costs: \$160 TOTAL: \$1,079) (Attachment X-2B-5)

6. Selina Bogaczyk, High School Physical Education Teacher, to attend "QBS Trainer Recertification", in State College, PA on March 18, 2025; (Approximate costs: Meals \$12; Registration: \$799; Substitute costs: \$160 TOTAL: \$910) ([Attachment X-2B-6](#))
 7. Amy Coots, Principal of Academic Affairs, (or Alanna R. Huck, Superintendent) to attend "PDE PA 2025 Federal Programs Annual Conference" in Hershey, PA on May 11-14, 2025; (Approximate costs: Travel - \$227.80; Lodging: \$477; Meals: \$10; Registration: \$400; TOTAL: \$1,114.80) ([Attachment X-2B-7](#))
 8. Amy Coots, Principal of Academic Affairs, to attend "Bureau of Career and Technical Education Spring 2025 Perkins's Regional Workshop" in SUN Area Technical Institute, Berlin, PA" on April 9, 2025; (Approximate costs: Travel: \$114) ([Attachment X-2B-8](#))
 9. Sarah Harris, Kristin Scott, Beverly Wesneski and Alice Nowak (School Nurses/Aides) to attend "School nurses: Enhance Effective Medical Emergency Response Teams at Each of your School Sites" virtually on either February 17th or 18th, 2025; (Approximate costs: \$395 for registration; days are Act 80 Day/In service Day) ([Attachment X-2B-9](#))
- C. Approval of Extra-Curricular Hires for School Year 2025-26
Consideration of approval for the 2025-26 extra-curricular hire of :
1. Christopher Reese, as Middle School Football Head Coach, effective February 12, 2025 at a stipend of \$3,325 (play period of August 4 – December 6, 2025);
 2. Michael Reese, as High School Girls Soccer Head Coach, effective February 12, 2025 at a stipend of \$3,569 (play period of August 11-November 15, 2025)
- D. Approval of WESPA Support Staff Hire for School Year 2024-2025
Consideration of approval for the hire of Alisha McNett, full-time custodian (40 hrs. per week/ 12 months) with a starting rate of \$14.50 per hour, effective start date to be determined. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.
- E. Approval of After-School Family Engagement STEM funded by Title I Funds for School Year 2024-25
Consideration of approval of After-School Family Engagement STEM Program beginning in mid-February and concludes in March 2025. Support tutor, Angela Casher, will receive pay at her individual rate with her total work and tutoring hours not to exceed 40 hours per week.

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

Roll Call vote was as follows:

Mrs. West	Yes	Mr. Brown	Absent
Mr. Bieber	Yes	Mrs. McConnell	Yes
Mr. Curreri	Yes	Mr. Gastrock	Yes
Mr. Nowak	Yes	Mr. Reese	Yes
Mr. Baldwin	Yes		

3. STUDENT

- *A. Approval of Request to Establish a Student Activity Club
Consideration of approval for Request to Establish a Student Activity Club, to wit, Wellsboro High School Swim Team, for students to hold funds from fundraising/donations, so we can use funds for equipment, senior gifts, end of season shirts, etc. Advisor: Head Coach Jenn Sporer ([Attachment X-3A](#))

☐ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

XI. Public Comment: Mr. Adams to show appreciation for the retiring high school staff and how valued they each are to our district. He continues to speak on Mr. Outman, our high school assistant principal, how he has been an outstanding teacher, principal, and employee at our district and how he will be missed by all who work at the districts and the students who attend.

Mary Heston questions the discussion from a prior meeting regarding cyber schools.

- What is the per student allocation in our budget?
- What is the proficiency rate for students who attend brick and mortar schools vs students in cyber charter schools?
- Can cyber students participate in district activities such as sports, and if they can does the district receive funding back for these participating students from the funding paid to the cyber school for the students attendance?
- Expressed concern of the potential closure of the Department of Education on the federal level.
- Notes our district is doing very well with our vocation education programs.

Mrs. Huck answered multiple questions noting her concern with the Department of Education and speaks out against cyber charter schools. She also recommends the residents attend the next work session where Mr. Largey will be attending to present on the Wellsboro Online Academy where he will discuss and explain many points that she is concerned with. Wayne Gray mentions how he is bothered by the amount of money the district pays to cyber charter schools who are collecting these funds to make a profit on the tax money that is paid to our school district. Mr. Gastrock mentions his feelings on cyber charter schools being allowed to make a profit and use the funds they receive in different ways when school districts who are paying out these funds are very regulated in what they are allowed to do by the community around them but they have no power to stop the cyber schools from doing what they are.

XII. Adjournment: Motion made by Mr. Reese, seconded by Mr. Curreri. Meeting was adjourned at 7:39pm by Mr. Gastrock.

Respectfully submitted,



Jordan DeHaas

Business Manager/Secondary Board Secretary

