WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
June 8, 2010
Minutes

Called to Order by President Glenn Poirier at 7:33 P.M. in the Wellsboro Area School District Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

President Glenn Poirier led in the Pledge of Allegiance.

Roll Call of Members: Mr. Albert Bieber, Mr. Todd Coolidge, Mr. Wayne Hackett, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Atalanta Shabloski, Mrs. Anna Vail and Mr. Craig West.

Present were the following: Mr. Phil Waber, Mrs. Marcia Newcomb, Mr. Chris Morral, Mr. Patrick Hewitt, Mr. Steve Adams, Mr. David Krick, Mr. Mike Pietropola, Dr. Lisa Feil, Mr. Scott Keck; Board Secretary: Cynthia Boyce; Press Present: Natalie Kennedy (Wellsboro Gazette) and Bryan Robinson (Williamsport Sun Gazette). Visitors Present: John Shaffer of Wellsboro (WASD Teacher), Anna Miller of Wellsboro (WASD Teacher)

Announcement of any Executive Sessions: June 1, 2010 – High School Conference Room for the purpose of personnel issues; June 8, 2010 – High School Conference Room for the purpose of personnel issues before and after the meeting.

Concerned Resident Issues - None

Approval of Agenda – A motion was made by Mr. West, seconded by Mr. Peropat to approve the agenda with the following items removed – Consent Agenda #2-H and Action Items #2-C 9 & 10. The motion passed by unanimous voice vote.

Minutes of Previous Meetings – A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the minutes of the Regular Board Meeting of May 11, 2010; Work Session of June 1, 2010; Special Board Meeting of June 1, 2010. The motion passed by unanimous voice call vote.

Financial Reports –A motion was made by Mr. Peropat, seconded by Mrs. Shabloski to approve the financial reports as presented. The motion passed by unanimous voice vote

Approval of Bills – A motion was made by Mr. Neal, seconded by Mr. Hackett to approve the bills as presented. A motion was made by Mr. Neal, seconded by Mrs. Vail to amend the bill by pulling the Credit Reimbursement for Mr. Bobinko due to his retirement and not serving the stated time to the district for credit reimbursement. The motion to amend the bills passed by unanimous voice vote. The original motion to approve the bills passed by unanimous voice vote.

Public Comments on Title I, Title VI and other Federal Programs – None

Report from the Superintendent

Mr. Waber reported to the Board that the report on Charter School costs that was requested is in their packets.

Attachment VII-A
Report from the Business Manager

Mrs. Newcomb reported to the Board on the events of the Business Office.

Report from the Administrators

Mr. Hewitt had questions regarding his new job assignment.

Mr. Krick addressed the Board reporting that on Wednesday the Middle School did not have a field day but instead they ran a Mini Relay with the students. The school was hoping to be able to raise $1,000. Buckets were out in classrooms, pledge forms and so on. Also brought the 4th grade over to participate which went very well. Pleased to report that the school brought in approximately $2,200 to add to the Relay for Life. Huge Success. Would like to try to keep going in future years.

Report from Board Members

Mrs. Vail commented on the demolition of the building attached to the end of the Maintenance building. Mr. Keck explained that Mr. Drew Seeling’s class did all the work and saved a lot of the timber from the building.

CONSENT ITEMS

1. ADMINISTRATION AND ORGANIZATION

A. Athletic Trainer Service Agreement (Policy #818)
Consideration of approval of Athletic Trainer Service Agreement between Soldiers & Sailors Memorial Hospital and the Wellsboro Area School District, effective August 18, 2010 – May 24, 2011.

B. Wellsboro Area School-Based Juvenile Probation Program (Policy #818)
Consideration of approval of Agreement between the Wellsboro Area School District, Court of Common Pleas of Tioga and Juvenile Probation Department to provide a school-based juvenile probation for 2010-2011 in the amount of $21,639.

C. Tioga County Department of Human Services Agreement (Policy #818)
Consideration of approval of Independent Contractor Agreement and Student Assistance Program Letter of Agreement between the Wellsboro Area School District and the Tioga County Department of Human Services for the 2010-2011 school year.

D. Consultant Agreement (Policy #818)
Consideration of approval to enter into Consultant Agreement with Soldiers and Sailors Memorial Hospital for physical therapy services at the rate of $54.35 per hour (no increase from last year) and mileage of $.46 per mile (no increase from last year) for the 2010-2011 school year.

E. Collaboration Agreement (Policy #818)
Consideration of approval of Collaboration Agreement for 2010-2011 among Tioga County Department of Human Services, Wellsboro Area School District, and the Student Transition and Recovery Program (S.T.A.R.) for an annual cost of $25,000.
F. Tax Collection Committee Delegate Appointment (Policy #606)
Consideration of approval to appoint Chris Morral as the First Alternate Voting Delegate to replace Phil Waber, effective July 1, 2010. (Note: The Board of Directors appointed the following individuals as delegates to the Tioga County Tax Collection Committee (TCC) for the Wellsboro Area School District during the May 12, 2009 Business Meeting: Primary Voting Delegate: Marcia Newcomb; First Alternate Voting Delegate: Phil Waber; Second Alternate Voting Delegate: Sarah Piaquadio. These appointments were effective 5/12/09 and shall continue until successors are appointed. Delegates will be reappointed in November or December, or as soon thereafter as possible.

G. Adoption of Joint Resolution (Policy #002 & 913)
Consideration of approval to adopt Joint Resolution of WASD and Tioga County Tax Collection Committee to Collect Local Services Tax as presented.

H. School Physicals (Policy #209)
Consideration of approval for the employment of Laurel Health System for the 2010-2011 school year to perform kindergarten, sixth grade, eleventh grade and all athletic physicals. The charge will be $52.00 per hour (estimated screening: 11-19 students per hour) plus mileage reimbursement at a rate of $.45/mile.

I. Appointment of Allen, Rogers and Osgood, CPA (Policy #818)
Consideration of approval to appoint Allen, Rogers and Osgood CPA to perform the independent financial audit of Wellsboro Area School District’s records for the fiscal year ending June 30, 2010 and to perform the Single Audit of Federal Programs for fiscal year ending June 30, 2010 at a cost not to exceed the sum of $20,000 (standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit).

J. Memorandum of Agreement (Policy #002-, 428 & 006.8)
Consideration of approval of “Memorandum of Agreement – One-time Retirement Incentive” between the Wellsboro Area School District and the Wellsboro Area Education Association.

2. PERSONNEL

A. Conference Request (Policy #433 & 438)
Consideration of approval for the following conference request of:
1. Lisa Higham, High School English Teacher, to attend “National Writing Project/National Council of Teachers of English Convention”, Orlando, FL on November 17-19, 2010 (approximate costs of $300 to be paid from Building Budget)

B. Hire (Policy #404 & 505)
Consideration of approval for the hire of Lara M. Miller as High School French Teacher, effective August 26, 2010, Step #1, Bachelor’s, $38,428 (Professional Salary Schedule for 2008-09, said amount may be adjusted after negotiations are settled per Contract Agreement between Wellsboro Area School District and Wellsboro Area Education Association)

C. Mentor
Consideration of approval for the following mentor in accordance with the New Teacher Induction Plan:
1. Jennifer Erway, mentor for Lara M. Miller, High School French Teacher, for school year 2010-2011;
D. **Resignation (Policy #002)**
Consideration of approval to accept resignation of Steven Adams as High School Boys Basketball Head Coach, effective June 2, 2010.

E. **School Board Secretary Appointment – 2010-2014**
Consideration of approval for the appointment of Cynthia L. Boyce as Secretary of the School Board, effective July 1, 2010 – June 30, 2014 at an annual stipend of $3,500.

F. **Resignation for the Purpose of Disability Retirement (Policy #002)**
Consideration of approval of resignation from Fred Bardo, Rock L. Butler Middle School Guidance Counselor, for the purpose of disability retirement, with regret, effective June 7, 2010.

G. **Resignation for the Purpose of Retirement (Policy #002)**
Consideration of approval to accept letter of resignation from Jeffrey Bobinko, High School Social Studies Teacher, for the purpose of retirement, with regret, effective June 8, 2010.

H. **Pulled from the Agenda - Summer “Extended Work Year” Days (Policy #404 & 432)**
Consideration of approval of the following summer workdays at contracted per diem rates for the school year 2010-2011 to Kathleen Chandler, Middle School Guidance Counselor, not to exceed 20 days.

I. **Resignation for the Purpose of Retirement (Policy #002)**
Consideration of approval to accept letter of resignation from Karen Webster, High School Physical Education/Health Teacher, for the purpose of retirement, with regret, effective June 8, 2010.

J. **Resignation for the Purpose of Retirement (Policy #002)**
Consideration of approval to accept letter of resignation from Kathleen Chandler, Elementary School Counselor, for the purpose of retirement, with regret, effective November 5, 2010.

The motion passed by unanimous roll call vote to approve the consent items.

**ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **2010 Act 1 Board Resolution (Policy #002 & 913)**- A motion was made by Mr. Coolidge, seconded by Mr. Peropat to approve the adoption of the 2010 Act 1 Board Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2010-2011 fiscal year. The motion passed by unanimous roll call vote.

B. **2010-2011 School District Budget (Policy #604)** - A motion was made by Mrs. Vail, seconded by Mr. Coolidge to approve to adopt the General Fund Operating Budget for Fiscal Year ending June 30, 2011 with expenditures totaling $22,069,303 and revenues totaling $22,069,303. The motion failed with four (4) votes in the affirmative and five (5) dissenting votes by Mr. Bieber, Mr. Hackett, Mr. Neal, Mrs. Shabloski and Mr. West.

D. **Private Bus Contractor (Policy #002)**- A motion was made by Mrs. Shabloski, seconded by Mr. Peropat to approve the transportation contract for private contractor of school year 2009-2010. The motion passed by unanimous roll call vote.
E. **Appointment of Robert Cox, Solicitor** (Policy #005) – A motion was made by Mr. Peropat, seconded by Mr. Hackett to approve the appointment of Robert Cox, Esquire as Board Solicitor for the 2010-2011 fiscal year. Services provided on an as-needed basis at an hourly rate of $125.00 per hour for attorney services; William R. Stokes III, $85.00 per hour; 5% to cover photocopying, long-distance phone tolls, FAX and postage. The motion passed by unanimous roll call vote.

F. **Elimination of Wellsboro Area School District Teaching Positions** (Policy #410) – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the elimination of the following, effective July 1, 2010:
1. Full-Time High School Physical Education Teacher;
2. Full-Time High School Industrial Technology Teacher;
3. Full-Time Elementary Music Teacher;
4. Full-Time Elementary Guidance Counselor;
The motion passed by unanimous roll call vote on #1 and #4. The motion passed on #2 and #3 with eight (8) votes in the affirmative and one (1) dissenting vote by Mr. Bieber.

G. **Elimination of WAESPA (Wellsboro Area Education Support Professionals Association) Position** (Policy #410) – A motion was made by Mr. Peropat, seconded by Mrs. Vail to approve the elimination of the following library clerk positions, effective June 4, 2010;
1. Don Gill Elementary part-time 5 hr. / 9 month library clerk;
2. Rock L. Butler Middle School part-time 5 hr. / 9 month library clerk;
3. High School full-time 7 hr. / 9 month library clerk;
The motion passed with five (5) votes in the affirmative and four (4) dissenting votes by Mr. Bieber, Mr. Hackett, Mrs. Shabloksi and Mr. West.

H. **SAPPHIRE S.I.S. K-12 System (Student Information System)** – A motion was made by Mr. Hackett, seconded by Mr. West to approve to authorize the purchase of Sapphire SIS K-12 System funded by one-time Federal Stimulus Grants and a School Improvement Grant. The motion passed by unanimous roll call vote.

2. **PERSONNEL**

A. **Extra-Curricular Hires** (Policy #122) – A motion was made by Mr. Coolidge, seconded by Mrs. Shabloksi to approve the following extracurricular hires for school year 2010-2011:

1. Les Albor  HS Student Council Advisor  $1276.17*
2. Brenda Brought  Elementary English Chairperson  $1,000*
3. Kevin Cavanaugh  MS Social Studies Chairperson  $1,000*
4. Cathy Copp  HS Special Education Chairperson  $1,000*
5. Peter Davis  Fall Drama Director  $1,094.61*
6. Tanya Deats  Classroom for the Future Coach  $25 per hr.*
7. John DeLeonardis  Strength & Conditioning Coach  $6,284.03*
8. Jill Gastrock  HS Yearbook Manager  $484.10*
9. Jill Gastrock  HS Yearbook Advisor  $1,025.36*
10. Matt Guillaume  MS Math Chairperson  $1,000*
11. Elizabeth Hoover  HS English Chairperson  $1,000*
12. James Howe  Elementary Science Chairperson  $1,000*
13. Judi Hume  Odyssey of the Mind Coord. (Elem)  $824*
14. Morgan Janeski  HS Marching Band Instructor  $3,431.96*
15. Stan Korenkiewicz  Don Gill Head Teacher  $2,043.55*
16. Tammy Knowlton On-Line Education Mentor (On-Line Academy) Max. of 10 hrs. per week $25.00 per hr.*
17. Heather Ladd MS Student Council Advisor $638.08*
18. Glenda McCarthy Charlotte Lappla Head Teacher $1,830.31*
19. Michael McLaughlin Percussion Coordinator $1,053.69*
20. Dan Marple MS Science Chairperson $1,000*
21. Sharon Mohr HS Social Studies Chairperson $1,000*
22. Sharon Mohr HS Senior Class Advisor $1,293.68*
23. Todd Outman MS Boys Intramurals Advisor $1,209.80*
24. Jennifer Paucke MS English Chairperson $1,000*
25. Mary Peropat HS Science Chairperson $1,000*
26. Sherri Prough HS Intramurals Advisor $940*
27. Mary E. Rupert On-Line Education Mentor (On-Line Academy) Max. of 10 hrs. per week $25.00 per hr.*
28. Mary E. Rupert HS Related Arts Chairperson $1,000*
29. Kimberly Smith MS Marching Band Instructor $2,543.39*
30. Bonnie Stanley Elem. Social Studies Chairperson $1,000*
31. Erin Szentesy HS Yearbook Advisor $1,025.36*
32. Erin Szentesy HS Yearbook Manager $484.10
33. Sherman Warner HS Math Chairperson $1,000*
34. Jeanne Warner Elem. Math Chairperson $1,000*
35. Kristen West MS Girls Intramurals Advisor $1,083.56
36. Kristen West MS Student Council Advisor $619.50*

The motion passed by unanimous roll call vote on #1-22, 24 and 27-34. The motion passed on #23, 25 26 and 36 with eight (8) votes in the affirmative and one (1) dissenting vote by Mr. Bieber on #23 and 26 and one (1) abstention on # 25 by Mrs. Shabloski and one (1) abstention on #36 by Mr. West. The motion passed on #35 with seven (7) votes in the affirmative and one (1) dissenting vote by Mr. Bieber and one (1) abstention by Mr. West.

B. Salary adjustments for Administrative Positions for School Year 2010-11 – A motion was made by Mr. Hackett, seconded by Mr. West to approve the following salary adjustments for WASD Administrative Positions for School Year 2010-11:

1. David Krick, High School Principal - $88,819
2. Michael Pietropaia, High School Assistant Principal/Head of Athletics - $69,700
3. Steven Adams, Elementary Principal - $83,933
4. Dr. Ben Largey, School Psychologist/Coordinator of Online Programs –
   Middle School/High School Priority - $71,000 salary adjusted to 210 day contract

The motion passed by unanimous roll call vote.

C. Transfers/Furloughs (Policy #509) – A motion was made by Mrs. Vail, seconded by Mr. Peropat to approve the transfer of the following:

1. Mona O' Connor from part-time 5 hr. (12 month) Administrative Secretary/Receptionist to full-time 8 hr. (12 month) Administrative Secretary/Receptionist, effective July 1, 2010.
2. Deborah Gastrock from full-time 7 hr. (9 month) Library Clerk to full-time 7 hr. (9 month) Instructional Aide, effective August 31, 2010;
3. Bridget Grum from full-time 7 hr. (9 month) Special Education Instruction Aide to part-time 5 hr / 9 month Instructional Aide, effective August 31, 2010;
4. Anna Mengel, part-time 5 hr / 9 month Instructional Aide will be placed on furlough effective June 4, 2010 in accordance with terms of WAESPA Contract (July 1, 2006 – June 30, 2010)

5. Tammy Grinnell, part-time 5 hr / 9 month Library Clerk will be placed on furlough effective June 4, 2010 in accordance with terms of WAESPA Contract (July 1, 2006 – June 30, 2010)

6. Cindra Mosher, part-time 5 hr / 9 month Library Clerk will be placed on furlough effective June 4, 2010 in accordance with terms of WAESPA Contract (July 1, 2006 – June 30, 2010)

7. Robert Kieser from High School Industrial Technology Teacher to Rock L. Butler Middle School Industrial Technology Teacher, effective August 26, 2010;

8. Elizabeth Norman, Rock L. Butler Middle School Industrial Technology Teacher, will be placed on furlough effective June 7, 2010 in accordance with terms of WAEA Contract Agreement;

Pulled from the Agenda

9. Nathan Babcock, High School Physical Education/Health Teacher, will be placed on furlough effective June 7, 2010 in accordance with terms of WAEA Contract Agreement;

Pulled from the Agenda

10. Kathleen Chandler, Elementary Guidance Counselor, to Rock L. Butler Middle School Guidance Counselor, effective August 26, 2010;

11. Anna Miller, Charlotte Lappla Title I Reading Specialist, to Don Gill 4th Grade Teacher, effective August 26, 2010;

12. Anjanette Cole, Rock L. Butler Middle School Grade 6 Learning/Emotional Support Teacher, will be placed on furlough effective June 7, 2010 in accordance with terms of WAEA Contract Agreement;

13. Miranda Smith, Don Gill 4th Grade Teacher, to Rock L. Butler Middle School Special Education Teacher, effective August 26, 2010;

The motion passed with eight (8) votes in the affirmative on 1, 3, 5, 7-13 and one (1) dissenting vote by Mr. West. The motion passed on #2 & 6 with seven (7) votes in the affirmative and two (2) dissenting votes by Mrs. Shabloski and Mr. West. The motion passed on #4 with seven (7) votes in the affirmative and one (1) abstention by Mrs. Shabloski and one (1) dissenting vote by Mr. West.

3. CURRICULUM

A. Textbook Adoption - A motion was made by Mrs. Vail, seconded by Mr. Hackett to approve adoption of the following textbook:

1. “The Real World: An Introduction to Sociology”
   Author: Kerry Ferris & Jill Stein
   Publisher: W. W. Norton & Company
   Grades: 11 & 12

A motion was made by Mr. Bieber, seconded by Mr. Peropat to postpone adoption of the following textbook:

1. “The Real World: An Introduction to Sociology”
   Author: Kerry Ferris & Jill Stein
   Publisher: W. W. Norton & Company
   Grades: 11 & 12

The motion to postpone failed with six (6) dissenting votes and three (3) votes in the affirmative by Mr. Bieber, Mr. Peropat and Mrs. Shabloski.
The original motion to approve the adoption of the following textbook passed by unanimous roll call vote.

1. “The Real World: An Introduction to Sociology”
   Author: Kerry Ferris & Jill Stein
   Publisher: W. W. Norton & Company
   Grades: 11 & 12

ADMINISTRATION AND ORGANIZATION

B. 2010-2011 School District Budget (Policy #604) - A motion was made by Mrs. Vail, seconded by Mr. Coolidge to approve to adopt the General Fund Operating Budget for Fiscal Year ending June 30, 2011 with expenditures totaling $22,069,303 and revenues totaling $22,069,303. The motion failed with four (4) votes in the affirmative and five (5) dissenting votes by Mr. Bieber, Mr. Hackett, Mr. Neal, Mrs. Shabloski and Mr. West.

A motion was made by Mr. Neal, seconded by Mr. Peropat to reconsider the 2010-2011 School District Budget. The motion to approve to adopt the General Fund Operating Budget for Fiscal Year ending June 30, 2011 with expenditures totaling $22,069,303 and revenues totaling $22,069,303 passed with five (5) votes in the affirmative and four (4) votes by Mr. Bieber, Mr. Hackett, Mrs. Shabloski and Mr. West.

C. Adoption of Tax Rates for 2010-2011 Fiscal Year – A motion was made by Mr. Peropat, seconded by Mr. Neal to approve the adoption of the following tax rates for the 2010-2011 Fiscal Year:

   Real Estate Tax:
   - Tioga County Real Estate Millage: 16.0827
   - Lycoming County (Pine Township) Real Estate Millage: 14.2752

   Act 511 Taxes:
   - Real Estate Transfer Tax: 0.50%
   - Earned Income Tax: 1.00%
   - Local Services Tax: $5.00

The motion passes with five (5) votes in the affirmative and four (4) dissenting votes by Mr. Bieber, Mr. Hackett, Mrs. Shabloski and Mr. West.

Public Comment

Mr. Shaffer of Wellsboro, a teacher for WASD, wanted to recognize Mr. Bobinko for doing such a fine job on mentoring him.

Anna Miller of Wellsboro, a teacher for WASD, addressed the Board regarding Mr. Hewitt and the Title 1 position.

Mr. Adams recognized the teachers in the High School who are retiring and wanted to say thank you for all their years of dedication.

Mr. Krick also recognized Mr. Bardo for all his years of dedication.
Adjournment

There being no further business, the meeting adjourned at 8:39 P.M. All Ayes.

Glenn B. Poirier,  
Board President

Cynthia L. Boyce,  
Board Secretary
WELLSBORO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
JULY 27, 2010
Minutes

Called to Order by President Glenn Poirier at 6:33 P.M. in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, Pennsylvania.

Roll of Members: Mr. Albert Bieber, Mr. Todd Coolidge, Mr. Wayne Hackett, Mr. Christopher Neal, Mr. John Peropat, Mr. Glenn Poirier, Mrs. Anna Vail and Mr. Craig West. Member(s) Absent: Mrs. Atalanta Shaboliski.

Present were the following: Mr. Christopher Morral, Mrs. Marcia Newcomb, Mr. Patrick Hewitt, Mr. David Krick, Mr. Mike Pietropola, Dr. Lisa Feil, Mr. Scott Keck; Board Secretary: Cynthia Boyce; Press Present: Natalie Kennedy (Wellsboro Gazette) and Bryan Robinson (Williamsport Sun Gazette). Visitors Present: None.

The Board Secretary read into the minutes the Notice of Work Session.

Discussion Items:

- **District-wide Phone System** – Mr. Morral reported that Rose Consultant found approximately 10-15 extra lines the District was receiving charges for and not using. Will continue to work on phone system and get an RFP out.

- **Gas Lease Update** – Mrs. Newcomb reported the District worked with Mr. Cox and Mr. Stokes to create an RFP for Gas Lease which has been sent to 18 different companies – August 18, 2010 will hold a mandatory with interested parties regarding Gas Lease.

- **Personnel Update** - Chemistry, Middle School Guidance Counselor, High School Social Studies Teacher and One-Time Permanent Teacher Substitute Position openings – Mr. Morral reported all positions will be filled by August 1st, will be holding interviews for Chemistry position; Mr. Morral also explained that the One-Time Permanent Teacher Substitute Position is only effective from 8-26-10 through 6-9-11.

- **Voting Delegate to 2010-PASA-PSBA School Leadership Conference** – October, 2010; Attendance by Board Members – This will be Atalanta Shaboliski and Wayne Hackett

- **Bus Referrals/Cameras** - Have purchased cameras for all buses and HC Vans by securing a grant, funds from the District and contributions from Mr. Benedict and Mr. Niles.

- **Updated Job Descriptions for Extra-Curricular Coaching Positions** – Mr. Pietropola reported that he has revised the coaching job descriptions and added a few things to hold coaches more accountable. First Athletic Committee meeting to be held in August and multiple meetings will be held during the school year.
Agenda Items for August 10th Board Meeting – Consent Items and Action Items are ok as presented for the August 10, 2010 Regular Board Meeting.

CONSENT AGENDA:

1. ADMINISTRATION AND ORGANIZATION

*A. Proposal – Integrating Social Services, Inc. (Policy #818)  
Consideration of approval of the Proposal of Integrating social Services, Inc. to provide Employee Assistance Program Services including but not limited to assessments and counseling for substance abuse, mental health, social, emotional or behavioral problems, to the employees of the Wellsboro Area School District at the rate of $32.00 per employee for the school year 2010-2011. (Attachment V-1A)

*B. Dental Hygiene Services Agreement (Policy #209)  
Consideration of approval to enter into Agreement with Nicola Kress, Dental Hygienist and Dr. Stephen Ollock, DDS to provide dental hygiene services for all students kindergarten through third grade and seventh grade at a per student cost of $6.50. (Attachment V-1B)

*C. Contract for Music Therapy Services (Policy #818)  
Consideration of approval for “Contract for Music Therapy Services” contracted through Arts for All, effective August 31, 2010 ending June 24, 2011. (Fees increase: $65 (from $60 group session and $55 individual session for 2009-10; $55 Pr. Hr. consultation (from $40 in 2009-2010); $125 (from $100 in 2009-10) (Attachment V-1C)

*D. 2010-2011 WASD Substitute List (Policy #405 & 505)  
Consideration of approval for the 2010-2011 Substitute List for professional and support personnel. (Attachment V-1D)

*E. 2010-2011 WASD School Bus Driver List (Policy #810)  
Consideration of approval for the 2010-2011 WASD School Bus Driver List (Attachment V-1E)

*F. WASD Mission and Vision Statement and District Goals for School Year 2010-2011 (Pol. 003)  
Consideration of approval of the Wellsboro Area School District Mission and Vision Statement and District Goals for School Year 2010-2011 as presented. (Attachment V-1F)

B. Umbrella Excess Liability Policy  
Company: Ohio Casualty  
Annual Premium: $ 7,030  
Term: 7/1/2010 – 6/30/2011

C. Auto  
Company: Ohio Casualty  
Annual Premium: $4,223  
Term: 7/1/2010 – 6/30/2011
D. Workmen’s Compensation  
Company: Ohio Casualty  
Annual Premium: $49,601  
Term: 7/1/2010 – 6/30/2011

E. School District Legal Liability – Errors and Omissions  
Company: Ohio Casualty  
Annual Premium: Included in Ohio Casualty’s General Property and Liability Package

*H. GASB 45 Valuation and Related Services Agreement  
Consideration of approval to enter into a GASB 45 Valuation and Related Services Agreement with Conrad Siegel Actuaries for the 2010-2011 fiscal year as presented. (Attachment V-1H)

2. PERSONNEL

A. Resignation (Policy #002)  
Consideration of approval to accept resignation of Todd Outman as Middle School Boys Basketball Head Coach, effective August 10, 2010.

B. Tenure  
Consideration of recognition of the following teachers who have attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996:

1. Morgan Janeski after successfully completing three years of teaching high school instrumental music;  
2. Karen Farrer after successfully completing three years of teaching special education (elementary learning/emotional support);  
3. John Shaffer after successfully completing three years of teaching high school social studies;  
4. Matthew Rendos after successfully completing three year of teaching secondary school counselor;

C. Correction of Effective Retirement Date  
Consideration of approval for the correction of Fred Bardo’s retirement date to be changed to June 12, 2010 instead of June 7, 2010 as reflected in the minutes of the June 8, 2010 Board Meeting.

*D. Resignations for the Purpose of Retirement  
Consideration of approval to accept letters of resignation with regret for the purpose of retirement for the following:

1. Shirley Bennett, Don Gill Special Education Instructional Aide, effective immediately; (Attachment V-2D-1)  
2. Bonnie Baker, Special Education Secretary, effective October 31, 2010; (Attachment V-2D-2)
E. Mentor
Consideration of approval for the following mentor in accordance with the New Teacher Induction Plan:
   1. Sharon Mohr, mentor for Benjamin Miller, high school social studies teacher, for school year 2010-2011;

3. OTHER

A. Transportation Driver (Policy #002)
Consideration of approval of Jennifer Griffiths, school bus driver for Benedict’s Bus Service.

ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

A. Ratification of Contract Agreement

B. PSBA Voting Delegate(s) Appointment (Policy #002)
Consideration of approval for the appointment of Atalanta Shabloski as a voting delegate for PSBA Legislative Policy Council Meeting held on October 14, 2010 during School Leadership Conference in Hershey, PA

C. Creation of Extra-Curricular Position of Rock L. Butler Middle School Head Teacher
Consideration of approval for the creation of Extra-Curricular Position of Rock L. Butler Middle School Head Teacher, effective August 26, 2010 at a salary of $1,777.

*D. Job Description for Rock L. Butler Middle School Head Teacher
Consideration of approval for the Rock L. Butler Middle School Head Teacher job description as presented. (Attachment VI-1D)

*E. Revised Job Descriptions for Elementary Head Teachers
Consideration of approval for the revised job description for Charlotte Lappla Elementary Head Teacher and Don Gill Elementary Head Teacher, as presented. (Attachment VI-1E)

*F. Revised Job Descriptions for Extra-Curricular Coaching Positions
Consideration of approval for the following revised job descriptions:
   1. MS Wrestling Head Coach; (Attachment VI-1F-1)
   2. Strength and Conditioning Head Coach; (Attachment VI-1F-2)
   3. HS Football Assistant Coach; (Attachment VI-1F-3)
   4. HS Baseball Assistant Coach; (Attachment VI-1F-4)
   5. HS Basketball Assistant Coach; (Attachment VI-1F-5)
   6. HS Cheerleading Assistant Coach; (Attachment VI-1F-6)
7. HS Cross Country Assistant Coach; (Attachment VI-1F-7)
8. HS Golf Assistant Coach; (Attachment VI-1F-8)
9. HS Soccer Assistant Coach; (Attachment VI-1F-9)
10. HS Softball Assistant Coach; (Attachment VI-1F-10)
11. HS Track and Field Assistant Coach; (Attachment VI-1F-11)
12. HS Wrestling Assistant Coach; (Attachment VI-1F-12)
13. HS Baseball Head Coach; (Attachment VI-1F-13)
14. HS Basketball Head Coach; (Attachment VI-1F-14)
15. HS Cheerleading Head Coach; (Attachment VI-1F-15)
16. HS Cross Country Head Coach; (Attachment VI-1F-16)
17. HS Football Head Coach; (Attachment VI-1F-17)
18. HS Golf Head Coach; (Attachment VI-1F-18)
19. HS Soccer Head Coach; (Attachment VI-1F-19)
20. HS Softball Head Coach; (Attachment VI-1F-20)
21. HS Tennis Head Coach; (Attachment VI-1F-21)
22. HS Track and Field Head Coach; (Attachment VI-1F-22)
23. HS Volleyball Head Coach; (Attachment VI-1F-23)
24. HS Wrestling Head Coach; (Attachment VI-1F-24)
25. MS Football Assistant Coach; (Attachment VI-1F-25)
26. MS Basketball Assistant Coach; (Attachment VI-1F-26)
27. MS Basketball Head Coach; (Attachment VI-1F-27)
28. MS Cheerleading Head Coach; (Attachment VI-1F-28)
29. MS Cross Country Head Coach; (Attachment VI-1F-29)
30. MS Football Head Coach; (Attachment VI-1F-30)
31. MS Volleyball Head Coach; (Attachment VI-1F-31)

G. Creation of One-Time Permanent Teacher Substitute Position
Consideration of approval for the creation of a one-time Permanent Teacher Substitute Position, effective August 26, 2010 – June 9, 2011. Salary and benefits shall be in accordance with Contract Agreement between WASD and Wellsboro Area Education Association for school year 2010-2011.

*H. Job Description for One-Time Permanent Teacher Substitute /Classrooms for the Future Technology Integration Coach
Consideration of approval for the One-Time Permanent Teacher Substitute/Classrooms for the Future Technology Integration Coach Job Description as presented. (Attachment VI-H)

*I. Job Description for Coordinator of Online Programs
Consideration of approval for the Coordinator of Online Programs, as presented. (Attachment VI-I)
2. **PERSONNEL**

A. **Extra-Curricular Hires (Policy #122)**

Consideration of approval for the following extracurricular hires for school year 2010-2011:

1. Todd Outman | HS Boys Basketball Head Coach | $4,605.28 *
2. Todd Fitch | HS Boys Soccer Assistant Coach | $2,312.45 *
3. Christian Parades | HS Girls Soccer Assistant Coach | $2,312.45 *
4. Nathan Babcock | MS Football Assistant Coach | $1,841 *
5. Fred Yungwirth | MS Football Assistant Coach | $1,841 *
6. Todd Outman | MS Head Teacher | $1,777 *
7. Maurice “Dan” Egly | HS Football Assistant Coach (pending receipt of all clearances) | $3,225 *
8. Cheri Butler | Band-Front Color Guard Instructor (pending receipt of all clearances) | $1,023 *

(*any salary adjustments due to negotiations will be made after the ratification of new Teacher’s Contract)

B. **Hire (Policy #404 & 505)**

Consideration of approval for the hire of:

1. Anjanette Cole as the 2010-2011 Permanent Substitute Teacher/Classrooms for the Future Coach Technology Integration Coach for Middle School at a salary of Step #2, $41,094*, effective August 26, 2010 – June 9, 2011. Salary shall be paid from EETT/IDEA Stimulus Funds.
2. Benjamin Miller, High School Social Studies Teacher, effective August 26, 2010, Step #1, Bachelor’s, $38,428 *.
3. Shane Mascho, Middle School Guidance Counselor, effective August 26, 2010, Step #____, _____.(salary)

(*any salary adjustments due to negotiations will be made after the ratification of new Teacher’s Contract)

C. **Transfer (Policy #509)**

Consideration of approval for the transfer of:

1. Miranda Smith from Don Gill 4th Grade Teacher to Rock L. Butler Middle School 6th Grade Learning Support Teacher, effective August 26, 2010;
2. Matthew Hildebrand from High School Football Assistant Coach to Middle School Football Head Coach, effective immediately, at a salary of $3,164.16 *.
D. Extra-Curricular Volunteer Appointments (Policy #910)
Consideration of approval for the extra-curricular volunteer appointments of:
1. Charles Griscavage, High School Boys Basketball Volunteer Assistant Coach, pending receipt of clearances, for the school year 2010-2011;
2. Daren Getty, High School Girls Soccer Volunteer Assistant Coach, for the school year 2010-2011;
3. Patti Mitchell, Middle School Soccer Volunteer Assistant Coach, for the school year 2010-2011;

Public Comment - None

Adjournment

There being no further business, the meeting adjourned at 7:13 P.M.

An Executive Session will be held immediately following the Work Session for the purpose of personnel issues.

Glenn B. Poirier,  
Board President

Cynthia L. Boyce,  
Board Secretary