

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
August 8, 2017

Called to Order by Vice President Christopher Gastrock at 6:31 PM in the Wellsboro Area High School Large Group Instruction Room, 225 Nichols Street, Wellsboro, PA;

President Feil led in the Pledge of Allegiance.

Roll Call of Members: Mr. Chris Gastrock; Mr. John Hoover; Mr. Wayne Hackett; Mr. Stewart Burrous; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin; Mr. David Messineo; Mr. Duane Cotner and Mr. Matthew Feil were absent;

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson, Business Manager; Mr. Michael Pietropola; Mr. Robert Kreger; Mrs. Amy Repard; Mr. Daren Bryant; Mr. Patrick Hewitt; Press: Diane Eaton (Williamsport Sun Gazette); Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary;

Visitors Present: Bethany Salada; Jessica Witmer; Dylan Hunt;

Announcement of Executive Session: None

Concerned Resident Issues: None

Superintendent Brenda Freeman reported there were three additional items that were added to the Agenda as of August 8th. They included three football assistant volunteer coaches, one resignation of a paraprofessional, and the hire of a High School Head Teacher.

Approval of Agenda – A motion was made by Mr. Hoover, seconded by Mrs. Judlin, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials - A motion was made by Mr. Hoover, seconded by Mr. Messineo, to approve the Board Minutes/Financials as presented:

- A. Minutes of Previous Meeting – Special Board Meeting of July 12, 2017;
- B. Financial Reports
 - Board Summary Report (June 2017)
 - Student Activity Fund Summary (June 2017)
- C. Approval of Bills
 - General Fund Invoices – June & July 2017
 - School Lunch Fund Invoices – June & July 2017
 - Capital Reserve Invoices – July 2017

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Reports:

Shelby Osgood, High School Student Representative, reported to the Board that the Student Council's Executive Members attended the mini-thon leadership conference with Mrs. Amber Whitney in Hershey, PA this past Friday. We will be holding our first full body meeting for the school on Monday, August 14. We will discuss what we plan to do for the upcoming school year. Following that meeting, we will work on decorating the school. In addition, on September 1st, we will be going to Ives Run for a retreat.

Attachment VII-A(2)

Superintendent Dr. Brenda Freeman reported to the Board, an update on the punch list items concerning the stadium project. She advised that the architect will be coming in to look at a spot where water is collecting along one of the sides of the field. There also is a pavement area showing erosion of the blacktop. These will be corrected. No payment will be made until the punch list is completed. Superintendent Freeman also advised that the In-Service Activities for the District will begin on Tuesday, August 22nd partnering with Susquehanna Health with the program “Stop the Bleed”.

Business Manager Bonnie Thompson reported to the Board that the Business Office is in the process of closing out the 2016-17 school year and also moving forward with the 2017-18 school year. We also mailed out kindergarten transportation letters and the school lunch application form. We will be having auditors on September 11, 2017.

Administrators gave their reports on their buildings and staff.

X. CONSENT ITEMS

A motion was made by Mr. Hoover, seconded by Ms. Sherman, to approve the Consent Items as presented.

1. ADMINISTRATION AND ORGANIZATION

A. School Physicals

Consideration of approval for the employment of North Penn Comprehensive Health Services d/b/a Laurel Health Centers for the 2017-2018 school year to perform Kindergarten/1, Sixth Grade, Eleventh Grade and all athletic physicals. The charge will be \$64.00/hour (estimated screening: 12-14 students per hour) plus mileage reimbursement at a rate of \$.53 /per mile.

B. Renewal of Facility Use Agreement

Consideration of approval for the renewal of the Facility Use Agreement between the American National Red Cross and the Wellsboro Area School District to enable the American National Red Cross to use the District’s buildings as shelters and other service delivery sites for disaster victims, subject to the Terms and Conditions contained therein.

C. Approval of Award for Special Education Transportation

Consideration of approval to accept the proposal for Special Education Transportation to Rick Correll for \$175 daily rate / \$1.75 per mile based on approximately 98 daily rates.

1. Proposal Opening for Special Education Transportation – August 3, 2017 at 9:00 AM, Administration Office.

D. Private Parent Transportation Contracts

Consideration of approval for private parent transportation contracts for the school year 2017-2018:

1. Attachment X-1D-1
2. Attachment X-1D-2
3. Attachment X-1D-3

2. PERSONNEL

A. Conference Request

Consideration of approval for the following conference requests:

1. Sandra Mead, Administrative Assistant-Child Accounting/Registrar, to attend “ACAPA Conference” in Hershey, PA on November 1-3, 2017 (approximate costs of \$1,257 to be paid from Business Office Budget)

B. Resignations Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from:

1. Rena Kjelgaard, Rock L. Butler Middle School Building Secretary, with regret, effective November 2, 2017.

2. Charles Jayne, Charlotte Lappla Custodian, with regret, effective October 3, 2017.
3. Patrick Hewitt, Federal Programs Coordinator / Director of Curriculum & Instruction, with regret, effective December 31, 2017.

C. Extra-Curricular Appointments for School Year 2017-2018:

Consideration of approval for the following extra-curricular appointments for School Year 2017-18:

1. Ryan Mosso, as Volunteer Middle School Soccer Assistant Coach, effective August 14 – November 18, 2017;
2. Edwin Weaver, as Volunteer High School Football Assistant Coach, effective August 14 – December 16, 2017, and Volunteer High School Boys Basketball Assistant Coach, effective November 17, 2017 – March 24, 2017;
3. Garrett Carr, as Volunteer High School Boys Soccer Assistant Coach, effective August 14 – November 18, 2017;
4. Jacob Mitchell, as Volunteer High School Boys Soccer Assistant Coach, effective August 14 – November 18, 2017;
5. Michael Pietropola, as Volunteer High School Football Assistant Coach, effective August 14-December 16, 2017
6. Jared Hurlburt, as Volunteer High School Football Assistant Coach, effective August 14 – December 16, 2017;
7. Isaac Cary, as Volunteer High School Football Assistant Coach, effective August 14 – December 16, 2017;

D. Approval of Mentors

Consideration of approval for the following mentors:

1. Jill Gastrock, High School English Teacher and Morgan Shaffer, Middle School Music Teacher, as mentor for Daniel Sensenig, High School Music Teacher, in accordance with the New Teacher Induction Plan 2015 – 2018.
2. Terri Dunkleberger, Kindergarten/Grade 1 Charlotte Lappla Teacher, as mentor for Bethany Salada, Elementary Teacher, in accordance with the New Teacher Induction Plan 2015-2018.
3. Tammy Knowlton, High School Librarian, as mentor for James Mack III, High School Vocational Instruction Teacher (Culinary Arts), in accordance with the New Teacher Induction Plan 2015-2018.

E. Support Staff Transfer

Consideration of approval for the following support staff transfer:

1. Neva Miller, **from** full-time High School Special Education Instruction Aide (Life Skills), to full-time Rock I. Butler Middle School Instructional Aide (Emotional Support), effective August 24, 2017.

F. Extra-Curricular Resignation

Consideration of approval to accept resignation of Joanne Boyd as Middle School Cheerleading Advisor, effective July 13, 2017.

G. Support Staff Resignations

Consideration of approval to accept letter of resignation from:

1. Jennifer Heath, Don Gill Elementary Special Education Instructional Aide, effective August 2, 2017.
2. Kasey Watts, Charlotte Lappla Elementary Special Education Instructional Aide, effective August 4, 2017;

3. **OTHER**

A. 2017-18 WASD Substitute (Support) List

Consideration of approval for 2017-18 WASD Substitute (Support) List as presented.

B. 2017-18 WASD School Bus Driver/Aide List

Consideration of approval for the 2017-18 WASD School Bus Driver/Aide List as presented.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Grant Monies in School Year 2016-17 - A motion was made by Mr. Hoover, seconded by Ms. Denise Sherman, to approve the following private grant monies received by Wellsboro Area School District in School Year 2017-18:

1. Donation from *National FFA, Living to Serve Grant Contract* in the amount of \$3000 to be used to continue battery recycling program and to purchase battery recycling containers to distribute around the school and community.

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mr. Burrous, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

2. **PERSONNEL**

A. Hires for Special Education Extended School Year Program – A motion was made by Mr. Hoover, seconded by Mrs. Judlin to approve the following hires for Special Education Extended School Year Program – Summer 2017 funded with IDEA Funds:

- a. Rosalind Statts, Special Education Instructional Aide, \$10.91 per hour, for approximately four (4) days (July 17, 18, 24 and 25th, 2017);
- b. Neva Miller, Special Education Instructional Aide, \$10.91 per hour, for approximately three (3) days (July 26-28, 2017);
- c. Norma Kohler, Special Education Instructional Aide, \$10.91 per hour, for approximately fifteen (15) days (July 31 – August 18, 2017);

Upon a roll call vote: Mr. Hackett, aye; Mr. Messineo, aye; Mr. Burrous, aye; Mrs. Judlin, aye; Mr. Gastrock, aye; Ms. Sherman, aye; Mr. Hoover, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

B. Professional Staff Hires – A motion was made by Mr. Hoover, seconded by Mr. Hackett, to approve the following professional staff hires:

- 1. Bethany Salada as Charlotte Lappla Elementary Teacher, at Step #1, Masters, with a salary of \$50,375, effective start date of August 22, 2017.
- 2. Isaac Cary, Elementary Teacher, at Step #1, Masters, with a salary of \$50,375, effective start date of August 22, 2017.

Upon a roll call vote: Ms. Sherman, aye; Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Gastrock, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mr. Hackett, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent.

C. Hire of Wellsboro Area School District Crossing Guards for School Year 2017-18 - A motion was made by Mr. Hoover, seconded by Mrs. Judlin, to approve the following students to serve as Wellsboro Area School District Crossing Guards during the school year 2017-18. Rate of pay will be \$7.25 per hour, one (1) hour per school day:

Mackenzie Osborn	Kadance Everett	Emma Coolidge	Wayne Shirley
Jordan Judlin	Kendra English	Kailyn Judlin	Becky Janelli
Paige Hagy	Brett Rudy	Courtney Watkins	Arianna Carleton

SUBSTITUTES:

Celestia Fuhrer	Cierra Holsomback	Emma Owlett	Faith Brueilly
Kira Oswald	Lucia Mignano	Karie Baldwin	Frank Kewitt
Ryan Stough	Tanner Runyan	Jonathan Wetzel	

Upon a roll call vote: Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

D. 2017-2018 WASD Security Guard Approvals – A motion was made by Mrs. Judlin, seconded by Mr. Hoover, to approve the following WASD Security Guards for school year 2017-18:

1. Matthew West
2. Richard Osgood

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mr. Burrous, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

E. Extra-Curricular Hires – A motion was made by Mr. Hackett, seconded by Mr. Messineo, to approve the the extra-curricular hire of:

1. Joanne Boyd as High School Cheerleading Advisor for the school year 2017-2018, effective August 4, 2017 at a stipend of \$1,114 per sport (football, basketball, wrestling).
2. Tammy Knowlton as Wellsboro High School Head Teacher, effective August 22, 2017 for the school year 2017-18, at a stipend of \$1,923;

Upon a roll call vote: Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mr. Burrous, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed; Board Members Duane Cotner and Matthew Feil were absent;

XI. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Burrous, seconded by Mr. Hackett, to adjourn the meeting at 7:19 PM. All ayes.

Christopher Gastrock, Vice President
Board of Education
Wellsboro Area School District

Linda K. Gamble, Board Secretary
Board of Education
Wellsboro Area School District