

WELLSBORO AREA SCHOOL DISTRICT  
Field Trip Transportation Request Form

*Overnight*

1. Teacher: Melanie Berndtson School: WAHS

2. No. of Students: 15 Adults: 2 Class or Organization: Grand Canyon FFA

3. Date of Trip: 10/24-10/28 Destination: Indianapolis, IN National FFA Convention Total Miles: 1500

4. Estimated departure time: 10/24/2017 5:00 From: WAHS

5. Estimated return time (arrival in the district): 10/28/2017 21:00

6. Meal Plans (if applicable): Students will purchase their own meals

7. Is school bus transportation required?  Yes  No How many? \_\_\_\_\_

8. Will a coach bus be required?  Yes  No How many? \_\_\_\_\_

9. Are private cars to be used?  Yes  No If yes, how many cars will be used? 2

Who are the drivers? School van and rental mini van

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof?  Yes  No

10. The district is requested to pay \$ sub costs out of the total cost of \$ \_\_\_\_\_

Account Code Number L8105

11. If the district is not expected to pay all of the costs, what other funds are going to be used?

Fundraising, state funds for winning team Account Code, if appropriate: \_\_\_\_\_

Notes: Conduct of Meetings Team won the state competition and will represent PA at the national convention this year.

12.  For overnight field trips, a list of Students and Chaperones is attached.

13.  A brief itinerary/description of trip is attached.

14. Signature of Teacher: Melanie Berndtson Date Submitted: 8-14-17

15. Principal's Approval: [Signature] Date: 8-7-17

16. Superintendent's Approval: Dr. Brenda Freeman Date: 8-14-17

17. Received by Transportation Coord.: \_\_\_\_\_ Date: \_\_\_\_\_

18. Estimated Cost: \_\_\_\_\_ Bus Contractor: \_\_\_\_\_

- Distribution:
- Original - Superintendent/Transportation Coordinator
  - Copy 2 - Building Secretary
  - Copy 1 - Business Office (SS, FS, AA)
  - Copy 3 - Faculty Member

*Attachment X-3A-1*



**ICAN.WE WILL.**

***National*** FFA CONVENTION

Indianapolis, Indiana

October 24-October 28, 2017

Join other FFA members and guests in celebrating our 90th year!

National Contests	Motivational Speakers	Career Show
Leadership Workshops	American Degrees/Award Winners	
	General Sessions	
Community Service	Agricultural Tours	Concert

- Estimated costs to attend National Convention are between \$300-400 dollars (Not including food, and incidental expenses)
- Fundraising will be done this fall to help pay for the trip
- We will miss four days of school to attend the trip in the fall (see dates above)
- We need commitment from students by August 31<sup>st</sup> that will be coming on the trip. A \$50.00 deposit will be required at that time with a commitment to raise or bring in the rest of the money.
- We will be selecting a group of students to attend the trip to represent the chapter.

## National FFA Convention Student and Chaperone List

### Conduct of Meetings Team:

Nina Coolidge

Rayann Pierce

Kylie Butler

McKenzie Sweigart

Katarina Swendrowski

Taylor Wetherbee

Austin Richards

Additional chapter members may be selected to attend and serve as delegates for our chapter while at the national FFA convention

At least one additional chaperone along with myself will be driving and chaperoning the trip.



NATIONAL  
FFA ORGANIZATION

## Conduct of Chapter Meetings LDE

### 2017 Schedule of Events

*(Tentative-Subject to change)*

Rev. June 26, 2017

#### WEDNESDAY, OCT. 25

8:00 a.m. Exam – Hilton, Circle City 3 (3rd Floor)  
9:30 a.m. Team Photos- Hilton, Monument Hall (Lower Level)  
10:30 a.m. Team Orientation – Hilton, Monument Hall  
12:45 p.m. Preliminary I – Holding – Hilton, Monument Hall  
1:00 p.m. Preliminary I – Hilton, Vincennes Room, Corydon Room, and Indianapolis Ballroom (2<sup>nd</sup> Floor)

#### THURSDAY, OCT. 26

7:45 a.m. Preliminary II – Hilton, Monument Hall  
8:00 a.m. Preliminary II – Hilton, Vincennes Room, Corydon Room, and Indianapolis Ballroom (2<sup>nd</sup> Floor)  
12:45 p.m. Semi Finals – Hilton, Vincennes room and Indianapolis Ballroom (2<sup>nd</sup> Floor)

#### FRIDAY, OCT. 27

10:30 a.m. Finals Judges Room – Indiana Convention Center, Room 201 (2<sup>nd</sup> Floor)  
11:30 a.m. Finals Holding Room – Indiana Convention Center, Room 204 (2<sup>nd</sup> Floor)  
12:00 p.m. Finals – Indiana Convention Center, Sagamore Ballroom (2<sup>nd</sup> Floor)  
6:00 p.m. Awards Banquet – Marriott, Indiana Ballroom (1<sup>st</sup> Floor)

#### SATURDAY, OCT. 28

1:30 p.m. Ninth General Session – Bankers Life Fieldhouse  
(CDE team/individual awards given on main stage)

#### LOCATION ADDRESSES:

Hilton Indianapolis: 120 West Market Street, Indianapolis, Indiana, 46204  
Indiana Convention Center: 100 S Capitol Ave, Indianapolis, IN 46225  
Indianapolis Marriott Downtown: 350 W Maryland St, Indianapolis, IN 46225  
Bankers Life Fieldhouse: 125 S Pennsylvania St, Indianapolis, IN 46204