

WELLSBORO AREA SCHOOL DISTRICT  
Board of Education Meeting  
January 9, 2018 – Old Music Room, Administration Office

**MINUTES**

Called to Order by President Christopher Gastrock at 6:55 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

President Gastrock led in the Pledge of Allegiance.

Roll Call of Members: Mr. Christopher Gastrock; Mr. John Hoover; Mr. Wayne Hackett; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin;; Mr. David Messineo;

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson, Business Manager; Steven Adams, Elementary Principal; Michael Pietropola, Middle School Principal / Curriculum Director/Principal of Academic Affairs; Robert Kreger, High School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary;

Visitors Present: Karen Farrer; Brett Long; Anna Perkins; Madeline Sheet; Savanna Baltzley; Zoe Iseri; Brayden Button; Al Bieber; Erin Szentesy; Annette Nuss;

Announcement of any Executive Sessions – Tuesday, January 2, 2018 at 8:15 PM, Old Music Room, for the purpose of Personnel;

Swearing in of Newly Appointed Board Members – Kacy Hagan, and Tracy Doughtie were sworn in as newly appointed Board Members as a result of Interviews conducted prior to the meeting by Linda Gamble, Board Secretary.

Concerned Resident Issues – None

Approval of Agenda – A motion was made by Matthew Feil, seconded by Wayne Hackett, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Matthew Feil, seconded by Susan Judlin, to approve the Board Minutes/Financials as presented:

- A. Minutes:
  - Reorganization Board Meeting of December 6, 2017;
- B. Financial Reports:
  - Board Summary Report
  - Student Activity Fund Summary
- C. Approval of Bills:
  - 2017-18 General Fund Invoices
  - 2017-18 School Lunch Fund Invoices

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Reports were given by Student Representatives Shelby Osgood (High School) and Jude Cuneo (Elementary); Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager; Administrators (Steve Adams, Elementary Principal, Mike Pietropola, Middle School Principal; Rob Kreger, High School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds);

Attachment VA-A-1

Appointments and Board Committees were made by President Christopher Gastrock as follows:

1. PSBA Liaison: John Hoover
2. Parks & Recreation Representative: Matt Feil
3. IU #17 Representative: Wayne Hackett
4. Student representatives: Shelby Osgood (High School), Regan Regina ( Middle School) Jude Cuneo (Elementary)

Board Committees:

Public Relations Committee: Sue Judlin, CH; John Hoover, Denise Sherman  
Buildings & Grounds Committee: Wayne Hackett, CH; Chris Gastrock  
Employee Relations/Personnel Committee: Matt Feil, CH; John Hoover, Wayne Hackett, Sue Judlin  
Budget & Finance committee: Chris Gastrock, CH; Sue Judlin, Matt Feil, Dave Messineo  
Programs & Policy Committee: Dave Messineo, CH; John Hoover, Denise Sherman

X. **CONSENT ITEMS**

A motion was made by Matthew Feil, seconded by David Messineo, to approve the Consent Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

A. **WASD Teacher Equity Plan for School Year 2017-18**

Consideration of approval of Wellsboro Area School District Teacher Equity Plan for School Year 2017-18 as presented. Said Plan was reviewed by the Programs & Policy Committee on December 11, 2017 with no exceptions.

B. **WASD Single Audit Financial Report for Year Ending June 30, 2017**

Consideration of approval for the Single Audit financial Report for Year ending June 30, 2017 prepared by Buffamante Whipple Buttafaro, P.C. as presented.

C. **Tax Collection Committee Delegate Appointment Resolution**

Consideration of approval to adopt Tax Collection Committee Delegate Appointment Resolution for Tioga County and Lycoming County, as presented.

D. **WIU e-Services Fraud Check Agreement**

Consideration of approval to enter into Westmoreland Intermediate Unit e-Services Fraud Check Agreement, to commence on January 2, 2018 and expire on June 29, 2018 for the sum of Five Hundred Dollars (\$500.00)

2. **PERSONNEL**

A. **Extra-Curricular Volunteer Appointments for School Year 2017-18**

Consideration of approval for the following extra-curricular volunteer appointments for:

1. Edward Ryan as High School Boys Soccer Winter Workouts Volunteer Coach, for the 2017-18 school year, effective January 10, 2018 to the end of school year;
2. Kerwyn Wilcox as Middle School Soccer Open Gyms Volunteer Coach, effective January 10, 2018 to the end of school year;
3. Billie Jo Prieset as Volunteer Music Director for the Spring Musical, effective January 10, 2018 to the end of school year;
4. Shannon Tice as Elementary Odyssey of the Mind Coach, effective January 10, 2018 to the end of school year for a stipend of \$250.00;
5. Dr. Ben Largey as Elementary Odyssey of the Mind Coach, effective January 10, 2018 to the end of school year for a stipend of \$250.00;

6. Ellen Bryant as Middle School Odyssey of the Mind Coach, effective January 10, 2018 to the end of school year for a stipend of \$250.00;
7. Renee Frazier as Volunteer Odyssey of the Mind Coach (elementary) for the school year 2017-18.

**B. Resignations Due to Retirement**

Consideration of approval to accept letter of resignation due to retirement from:

1. Anita Davis, High School Science Teacher, with regret, effective at the conclusion of the school year 2017-18;
2. Diane Stratton, Elementary Librarian, with regret, an effective date to be determined within school year 2017-18.

**C. Resignations**

Consideration of approval to accept letters of resignation as follows:

1. Ronald Brought as High School Boys & Girls Cross Country Head Coach, effective December 5, 2017;
2. Jennifer Outman as Middle School Volleyball Head Coach, effective December 5, 2017;
3. Bradley Pequignot as Facility Maintenance Specialist, effective December 28, 2017;

**D. Request for Family Medical Leave**

Consideration of approval to grant Family Medical Leave to Renee Woodhouse, Custodian, effective January 4 – March 29, 2018.

**3. STUDENT**

**A. Overnight Field Trip Request**

Consideration of approval for the following overnight field trip request

1. Daniel Sensenig, High School Music Teacher, to take 6 Chorus students to Milton High School, Milton, PA on January 24 – 27, 2018 to attend annual Music Festival;

**B. Request to Establish Student Activity Account**

Consideration of approval to establish “Mini-Thon” Account, a new account for the purpose of raising funds for the Four Diamonds Organization to support families affected by and research for pediatric cancer. Students will organize activities to raise awareness and funds for pediatric cancer research. Amber Whitney, High School Technology Education/Industrial Arts teacher, will be the advisor. Club will vote on financial decisions.

**4. OTHER**

**A. 2017-18 Additions to WASD Substitute List**

Consideration of approval for 2017-18 additions to WASD Substitute List as presented.

Upon a roll call vote: Mrs. Judlin, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mr. Messineo, aye; Motion passed;

**XI. ACTION ITEMS:**

**1. ADMINISTRATION AND ORGANIZATION**

**A. Adoption of Resolution** – A motion was made by Mr. Feil, seconded by Mrs. Judlin to approve the adoption of Resolution of the Board of Education for the Wellsboro Area School District indicating that the District will not raise the

rate of any tax for the support of its public schools for the 2018-19 fiscal year by more than the index established by the Department of Education of 3.1%.

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Feil, aye; Ms. Sherman, aye; Mr. Hoover, aye; Motion passed;

B. Approval of Receipt of Private Monies in School Year 2017-18 - A motion was made by Mr. Feil, seconded by Mr. Messineo, to approve the following private monies received by Wellsboro Area School District in School Year 2017-18  
1. Donation from The McInroy-Sheffer People Trust in the amount of \$850.00, said funds to be used for interscholastic academic competitions.

Upon a roll call vote: Ms. Sherman, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Messineo, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Hoover, aye; Motion passed;

C. Payment of Unused Vacation Days – A motion was made by Mr. Feil, seconded by Mr. Hackett, to approve to allow Patrick Hewitt, former Federal Programs Coordinator/Director of Curriculum & Instruction, to be paid the sum of \$7,994.25 which represents the nineteen (19 ) carried over unused vacation days in accordance with the Motion by the Board at their June 22, 2016 Special Board Meeting (Action Item VIII, 1-B).

Upon a roll call vote: Mr. Hoover, aye; Mr. Hackett, aye; Mrs. Judlin, aye; Ms. Sherman, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mr. Messineo, aye; Motion passed;

## 2. PERSONNEL

A. Support Staff Hires – A motion was made by Mr. Feil, seconded by Ms. Sherman, to approve the following support staff hires for the school year 2017-18:

1. Jennifer Heath as Charlotte Lappla Elementary Special Education Learning Support Instructional Aide, part-time (5 hrs. per day/9 months) effective January 10, 2018 at a starting rate of \$10.91 per hour. The 60-day working day probationary period is hereby waived based on the fact that Jennifer Heath satisfactorily completed a 60-working day probationary period commencing August 26, 2016.

2. Beth A. Stone, Rock L. Butler Middle School Special Education Learning Support Instructional Aide, part-time (5 hrs. per day/9 months) effective January 10, 2018 at a starting rate of \$10.00 per hour during the first 60 working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour. This hire is contingent on satisfactory completion of required coursework at PATTAN.

3. Stacy VanGorden, High School Special Education Learning Support Instructional Aide, part-time (5 hrs. per day/9 months) effective January 10, 2018 at a starting rate of \$10.00 per hour during the 30 day working day probationary period (30 days waived) based on the fact that Stacy VanGorden has served in this position since October 30, 2017. Upon satisfactory completion of the probationary period, starting rate of pay will be \$10.91 per hour. This hire is contingent on satisfactory completion of required coursework at PATTAN.

4. Todd Niles, High School Custodian, full-time (8 hrs. per day/12 months) effective January 10, 2018 at a starting rate of \$10.00 per hour during the first 60 working day probationary period. Upon satisfactory completion of the probationary period, starting rate of pay will be \$11.14 per hour.

Upon a roll call vote: Mr. Gastrock, aye; Mr. Messineo, aye; Mr. Hackett, aye; Mr. Feil, aye; Mrs. Judlin, aye; Ms. Sherman, aye; Mr. Hoover, aye; Motion passed;

B. Professional Hire – A motion was made by Mr. Feil, seconded by Mr. Hackett, to approve the hire of Jessica Webster as High School General Science/Biology Teacher, Step #4, Masters, at a salary of \$53,375 pro-rated. Effective start date will be determined at a later day.

Upon a roll call vote: Mr. Hackett, aye; Mrs. Judlin, aye; Mr. Gastrock, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mr. Feil, aye; Mr. Messineo, aye; Motion passed;

C. Hire of Intern – A motion was made by Mr. Feil, seconded by Mrs. Judlin, to approve the hire of Nicole Morgan as School Psychology Intern for the school year 2017-18, effective January 22, 2018 through June 30, 2018. This internship will be for a 6 credit undergraduate internship with no stipend, pending receipt of all required clearances.

D. Hire of Wellsboro Area School District Crossing Guards for School Year 2017-18 – A motion was made by Mr. Hackett, seconded by Ms. Sherman, to approve the following individuals as Wellsboro Area School District Crossing Guards during the school year 2017-18. Rate of pay will be \$7.25 per hour, one (1) hour per school day:  
Ashlee Swetland (7<sup>th</sup> Grade) – Rock L. Butler Middle School  
Gabe Leach (12<sup>th</sup> Grade) – Wellsboro Senior High School

Upon a roll call vote: Mr. Feil, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Hoover, aye; Mr. Gastrock, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed;

E. Extra-Curricular Hire - A motion was made by Mr. Feil, seconded by Mr. Hackett, to approve the extra-curricular hire of Elizabeth Hoover as High School Girls Track Head Coach for the school year 2017-18, effective March 5 – May 26, 2018 for a stipend of \$4,045.70.

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hackett, ae; Mr. Feil, aye; Ms. Sherman, aye; Mr. Hoover, aye; Mr. Gastrock, aye; Motion passed;

XII. Public Comment - None

XIII. Adjournment – A motion was made by Mr. Feil, seconded Mr. Hackett, to adjourn the meeting at 7:50 PM. All ayes;

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Christopher Gastrock, Board President  
Wellsboro Area School District  
Board of Education

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Linda K. Gamble, Board Secretary  
Wellsboro Area School District  
Board of Education