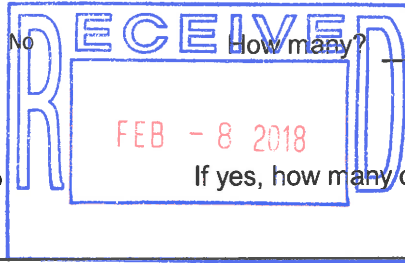


WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form

1. Teacher: Dan Sensenig School: WAHS
2. No. of Students: 3 Adults: 1 Class or Organization: WAHS Chorus
3. Date of Trip: 2/28-3/3/13 Destination: Honesdale HS Total Miles: approx. 350
4. Estimated departure time: approx. noon on 2/28 From: WAHS
5. Estimated return time (arrival in the district): 11pm on 3/2
6. Meal Plans (if applicable): 1 meal for the students and I on the way, the rest of the student meals are covered
7. Is school bus transportation required? ☐ Yes ☒ No How many? _____
8. Will a coach bus be required? ☐ Yes ☒ No How many? _____
9. Are private cars to be used? ☐ Yes ☒ No If yes, how many cars will be used? _____
- Who are the drivers? _____
- Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? ☐ Yes ☒ No
10. The district is requested to pay \$ _____ out of the total cost of \$ _____
- Account Code Number 10-1110-581-000-30-800-000
11. If the district is not expected to pay all of the costs, what other funds are going to be used? _____
- Account Code, if appropriate: _____
- Notes: _____
12. ☒ For overnight field trips, a list of Students and Chaperones is attached.
13. ☒ A brief itinerary/description of trip is attached.
14. Signature of Teacher: [Signature] Date Submitted: 2/6/18
15. Principal's Approval: [Signature] Date: 2/6/18
16. Superintendent's Approval: Dr. Brenda M. Freeman Date: 2-8-18
17. Received by Transportation Coord.: _____ Date: _____
18. Estimated Cost: _____ Bus Contractor: _____



- Distribution:
- | | |
|---|--|
| <input type="checkbox"/> Original - Superintendent/Transportation Coordinator | <input type="checkbox"/> Copy 2 - Building Secretary |
| <input type="checkbox"/> Copy 1 - Business Office (SS, FS, AA) | <input type="checkbox"/> Copy 3 - Faculty Member |

Attachment X-3A-2

Region Chorus Field Trip Attachment

Personnel Involved:

Students – Maggie Brennan – Alto 1, Paige Hagy – Alto 1, Nathan Myers – Tenor 2

Adults – Mr. Dan Sensenig, HS Music Teacher/PMEA Sponsor

Itemized Costs:

Quantity	Description	Individual Cost	Total
3	Student registration fee including hotel housing, meal at the festival, music, etc.	\$147	\$441
1	Director's Folder	\$19	\$19
1	School van approx. 350 miles for duration of the trip at \$0.54 per mile (estimated cost)	x	\$189.00
1	Director hotel housing (estimate) 2 nights	x	\$220.00
1	Director meals while there and feeding the students on the way (estimate)		\$100.00
TOTAL			\$969.00

Justification:

PMEA Region IV Chorus is the second round of 3 for vocal students in the PMEA Festival system. Collegiate level conductors are brought in to work with the students on even more challenging music. The students learn a variety of new techniques that are then brought back and shared with the rest of our ensembles. These are wonderful and enriching opportunities for our students. I can also receive Act 48 hours through rehearsal observations and clinic attendance. Information from the host is attached as well.



PMEA Region IV Chorus Invoice
February 28th – March 2nd 2018, Honesdale Area High School

Participating School: Wellsboro Area HS

Director Name: Dan Sensenig

Director Email Address: dsensenig@wellsborosd.org

Hotel Student Pricing

Number of Students Participating (Registration Fees)	<u> 3 </u> X \$147.00	= <u>\$441.00</u>
Number of Music Folders for Participating Students	<u> </u> X \$19.00	= <u> </u>
Number of Music Folders for Alternates	<u> </u> X \$19.00	= <u> </u>
Number of Music Folders for Directors	<u> 1 </u> X \$19.00	= <u>\$19.00</u>
	Student/Music Fee Total	= <u>\$460.00</u>

Director Meals (Optional)

MEAL #1 (Thursday Lunch)	<u> 1 </u> x \$6.00	= <u>\$6.00</u>
MEAL #2 (Friday Breakfast – Omelet Station)	<u> 1 </u> x \$3.00	= <u>\$3.00</u>
MEAL #3 (Friday Dinner)	<u> 1 </u> x \$6.00	= <u>\$6.00</u>
	Director Meal Total	= <u>\$15.00</u>
	Final Total	= <u>\$475.00</u>

List All Participating Student Names Here

1. Maggie Brennan – Alto 1	7.
2. Paige Hagy – Alto 1	8.
3. Nathan Myers – Tenor 2	9.
4.	10.
5.	11.
6.	12.

Please make checks payable to PMEA District 9 and send payment and a copy of this invoice to the following address by February 16th 2018:

Tara Kasperowski
PMEA District 9 Treasurer
P.O. Box 821
Tunkhannock, PA 18657-0821

*Please contact Tara Kasperowski (Tara.kasperowski@tasd.net) and Kevin Kreinberg (Kevin.kreinberg@tasd.net) by 2/08 if you would like to receive information regarding non-hotel pricing.

Martha Curtis
Honesdale High School
459 Terrace Street
Honesdale, PA 18431
570-253-2046
mcurtis@whsdk12.com

Region Chorus Festival



February 28- March 2, 2018

STUDENT SCHEDULE

Wednesday February 28, 2018

4:00-6:00	Student/Teacher Registration
6:00-7:00	Teacher Meeting
7:00-9:00	Auditions
9:15	Students board buses for Comfort Inn

Thursday March 1, 2018

6:45	Girl's breakfast
7:15	Boy's Breakfast
8:15-9:00	Bus pick-up/ride to HHS
9:15-11:15	Rehearsal
10:00	<i>Tie Breakers</i>
11:15-11:30	Snack
11:30-1:20	Rehearsal
1:25-1:55	Lunch
2:00	<i>Bylaws Meeting</i>
2:00-5:30	Rehearsal (with breaks)
5:30-6:30	Dinner
6:30-7:15	Rehearsal
7:15-8:30	Movie
8:30-9:15	Travel to Comfort Inn
10:00	Room Checks

Friday March 2, 2018

6:45	Boy's Breakfast
7:15	Girl's Breakfast
8:15-9:00	Bus pick-up/ride to HHS
9:15-11:15	Rehearsal
8:45-10:00	<i>Director's Breakfast (omelet station)</i>
10:00	<i>Director's Meeting</i>
11:15-11:30	Snack
11:30-1:20	Rehearsal
1:25-1:55	Lunch
2:00-4:00	Rehearsal
4:00-4:30	Practice getting on/off stage
4:30-4:45	Move luggage to gym/put on robes
4:45-5:00	Get on stage for picture
5:00	Picture
5:15-6:00	Dinner
6:00-6:45	Warm-up for concert
6:45-7:00	Line up for concert