

WELLSBORO AREA SCHOOL DISTRICT
Board of Education
Work Session
April 3, 2018

MINUTES

Called to Order by President Christopher Gastrock at 6:31 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

Roll Call of Members: Mr. John Hoover; Mr. Wayne Hackett; Mr. Matthew Feil (arrived at 6:55 PM); Ms. Kacy Hagan; Mr. Christopher Gastrock; Mrs. Tracy Doughtie; Mrs. Susan Judlin; Mr. David Messineo; Member absent: Ms. Denise Sherman;

Present were the following: Administrators: Mr. Steven Adams; Mr. Mike Pietropola; Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson; Press present: Natalie Kennedy (Wellsboro Gazette); Linda Gamble, Board Secretary; Shane Cleveland; Tammy Knowlton; Amber Whitney; Donna Burrous; Al Bieber; Rebecca Charles;

III. Linda Gamble, WASD Board Secretary, read into the Minutes the Notice of Work Session.

IV. Dr. Brenda Freeman, Superintendent, went over the Board Agenda for Tuesday, April 10, 2018 as follows:

X. **CONSENT ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

- *A. 2017-2018 Budgetary Transfers
Consideration of approval for the 2017-2018 budgetary transfers as presented.
(Attachment X-1A)
- B. Reallocation and/or Reassignment of WASD Professional Staff
Consideration of approval to direct the WASD Administrative Team to look into reallocating and/or reassigning the WASD professional staff based on educational needs.
- C. Negotiations
Consideration of approval to contract with Patrick Fanelli, Esquire of Fanelli Willett Law Offices, 2875 Route 764, Suite 4, Duncansville, PA 16635 to be a spokesperson for the Wellsboro Area School District at the bargaining table for contract negotiations between the District and Wellsboro Education Support Professional Association at a rate of \$165.00 per hour with the exception of the time spent travelling to/from meetings, which will be billed at \$100.00 per hour.
- D. Approval to Obtain Requests for Proposals for Athletic Trainer Services for School Year 2018-19.
Consideration of approval for the Wellsboro Area School District Superintendent and/or Business Manager to solicit Proposals for Athletic Trainer Services for School Year 2018-19.
- E. Approval to Obtain Requests for Proposals for Extended School Year Transportation
Consideration of approval for the Wellsboro Area School District Superintendent and/or Business Manager to solicit Proposals for Extended School Year Transportation for Summer of 2018.
- F. State/Federal/Private/Local Grant Opportunities
Consideration of approval that authorization be granted to Michael Pietropola, Curriculum Director/Principal of Academic Affairs to submit grant applications for state/federal/private/local grant opportunities as they may become available.

Attachment VII-A-2

G. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Steven Adams, Elementary Principal to submit grant applications for Federal Programs Consolidated as they may become available.

H. Approval of 2018-2019 Custodial Supplies, Athletic Supplies & Cafeteria Supplies with KPN

Consideration of approval for the following bids:

Custodial Supplies, Keystone Purchasing Network, for School Year 2018-19:

Veritiv Operating Co.	\$ 926.30
Calico Industrial Supply	72.14
LC Distributors	248.00
Hassinger & Co. Inc.	36.97
Pennsylvania Paper & Supply	<u>\$1,054.34</u>
TOTAL	\$2,337.75

Athletic Supplies, Keystone Purchasing Network, for School Year 2018-19:

Pyramid School Products	\$1,603.15
Sportsmans	\$4,600.72
BSN Sports	\$ 337.00
Longstreth Sporting Goods	<u>\$ 8.85</u>
TOTAL	\$6,549.81

Cafeteria Supplies, Keystone Purchasing Network, for School Year 2018-19:

Calico Industrial Supply	\$ 271.82
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GRAND TOTAL: \$9,159.38

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2017-18

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2017-18:

1. Aaron Singer as Volunteer High School Boys/ Girls Track Assistant Coach, effective April 11 – May 26, 2018;
2. Richard Hanlon as Volunteer High School Boys/Girls Track Assistant Coach, effective April 11– May 26, 2018;

B. Conference Request

Consideration of approval for the following conference requests:

1. Dan Sensenig, High School Music Teacher, to attend PMEA Annual Spring In-Service Conference and All State Ensembles on April 18 – 21, 2018 in Lancaster, PA; (approximate costs of: \$216 for travel; \$529.47 for lodging; \$155 for meals; \$15.00 for concert ticket; \$375 for student registration fee including hotel housing, meal at festival; \$165 for Director's registration; \$325 for substitute costs; or a total of \$1,780.47 to be paid from Building Budget)

*C. Extra-Curricular Resignations

Consideration of approval to accept letters of resignation from:

1. Todd Outman as High School Boys Basketball Head Coach, effective March 24, 2018; (Attachment X-2D-1)
2. John Davis as High School Girls Basketball Head Coach, effective March 24, 2018; (Attachment X-2D-2)

3. STUDENT

*A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Dan Sensenig, High School Music Teacher, to take 1 Chorus student to Lancaster, PA

on April 18-21, 2018 to perform at PMEA All State Chorus Conference.

(Attachment X-3A-1)

2. Brandon Falk, High School Distance Club, to take 8 students to Pittsburgh, PA on May 5 & 6, 2018 for Pittsburgh UPMC Half Marathon; (Attachment X-3A-2)

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Approval of Receipt of Private Monies in School Year 2017-2018**

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2017-18:

1. Donation from Christopher Gastrock in the amount of \$2,000, said funds to be used for the 4th Grade Field Trip to Harrisburg on May 8, 2018;
2. Donation from BLAST Intermediate Unit #17 Educational Enhancement Foundation (First Citizens Community Bank) in the amount of \$13,500;

*B. **Renewal Agreement for Food Service Management Services w/Nutrition, Inc.**

Consideration of approval for a Renewal Agreement for Food Service Management Services with Nutrition, Inc. for one (1) year beginning July 1, 2018 – June 30, 2019. (Attachment XI-1B)

NOTE: The Board of Directors approved the initial year of the Renewal Agreement in June 2016 which contained a clause for annual renewals for up to four (4) additional one-year period(s) which was approved by the PDE's Division of Food & Nutrition. The Nutrition Group is guaranteeing a \$64,141.38 profit to the District for the 2018-1-9 fiscal year with this Contract.

*C. **Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2018-6/30/2019**

Consideration of approval for the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2018-6/30/2019 per Special Session Act 1 of 2006. (Attachment XI-1C)

2. **PERSONNEL**

A. **Hires for Special Education Extended School Year Program**

Roll Call Vote

Consideration of approval for the following hires for Special Education Extended School Year Program 2018 funded with IDEA Funds:

1. Marcia Smith, Special Education teacher (ESY Life Skills), \$32.00 per hour for total maximum of twelve (12) hours per week for six (6) weeks;
2. Jessica Witmer, as Special Education Teacher, \$32.00 per hour for total maximum of sixty (60) hours;
3. Rhoda Mann, as Special Education Teacher, \$32.00 per hour for total maximum of sixty (60) hours;
4. Jill Gianacopoulos shall serve as Speech & Therapy Teacher for the Special Education Extended School Year Program-Summer of 2018 at a rate of \$32.00 per hour as needed;
5. Norma Kohler, Special Education Instructional Aide, \$10.91 per hour for total maximum of forty (40) hours per week for approximately ten (10) weeks;
6. Hannah Darrenkamp, Special Education Instructional Aide, \$10.91 per hour for total maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks;

B. **Hire of WASD Audio-Visual Student Worker for School Year 2017-18**

Roll Call Vote

Consideration of approval for the hire of Brayden Button as Audio Visual Student Worker during the school year 2017-18. Rate of pay will be \$10.00 per hour.

XII. Public Comment –

Al Bieber of Wellsboro, PA addressed the Board concerning the possible purchase and installation of cameras in the classrooms (High School).

Amber Whitney, High School Industrial Arts Teacher, addressed the Board about the pending budgetary needs.

Rebecca Charles, of Wellsboro, PA addressed the Board concerning the possibility of the PTO embarking on a capital campaign to purchase new playground equipment at Don Gill and Charlotte Lappla Elementary.

VII. Adjournment – The Work Session was adjourned by President Gastrock at 7:06 PM.

Christopher Gastrock, President
Board President
Wellsboro Area School District

Linda K. Gamble
Board Secretary
Wellsboro Area School District