



Wellsboro Area School District Preliminary Food Service Budget 2018-2019

Food Service Budget 18-19	Guarantee
No price increase (Current - \$2.25 Elementary / MS-HS \$2.50)	\$64141.38

The proposed Food Service Budget for the Wellsboro Area School District for 2018-2019 projects a return of no less than \$64141.38.

In developing your 2018-2019 budget, we considered the factors that affect annual income and costs. We then employed our proven forecasting tools to develop a budget that realistically addresses changes in government regulations and reimbursements, enrollment, and food and labor costs. The Healthy Hunger-Free Kids Act (HHFKA), Affordable Care Act, and staffing needs create new challenges annually.

Rest assured that The Nutrition Group will continue to provide an exceptional food service program that exceeds the expectations of the state and federal requirements. The Nutrition Group's Twelve Promises have led us to a leadership position in our industry and our program in the Wellsboro Area School District will continue to focus on those Promises with the goal of 100% customer satisfaction.

Attachment XI-1B

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority
FSMC Name

WELLSBORO SD
The Nutrition Group

Contract Begin Date 7/1/2018
Contract End Date 6/30/2019
Days of Service 179

Section 1 - ACTUAL "IN-SCHOOL" REVENUE

To Be Completed By SFA (Include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>REVENUE</u>
Elementary Paid	5,191	\$0.95	\$4,931.45
Elementary Tiered Paid	-	-	-
Middle Paid	2,864	\$1.05	\$3,007.20
Middle Tiered Paid	-	-	-
Secondary Paid	10,203	\$1.10	\$11,223.30
Secondary Tiered Paid	-	-	-
Reduced-Price	3,222	\$0.30	\$966.60
Adult Paid	-	-	-
A la Carte Sales	-	-	-
Subtotal Breakfasts	21,480		\$20,128.55
<u>LUNCHES:</u>			
Elementary Paid	25,239	\$2.25	\$56,787.75
Elementary Tiered Paid	-	-	-
Middle Paid	21,480	\$2.50	\$53,700.00
Middle Tiered Paid	-	-	-
Secondary Paid	26,850	\$2.50	\$67,125.00
Secondary Tiered Paid	-	-	-
Reduced-Price	11,277	\$0.40	\$4,510.80
Adult	8,413	\$1.00	\$8,413.00
A la Carte Sales	108,832	\$1.00	\$108,832.00
Subtotal Lunches	202,091		\$299,368.55
<u>SNACKS/SUPPLEMENTS:</u>			
Paid	-	-	-
Reduced-Price	-	-	-
Adult	-	-	-
A la Carte Sales	-	-	-
Subtotal Snacks/Supplements	-		-
<u>OTHER:</u>			
Special Milk			-
Vending Machine Sales			-
Special Functions			\$2,998.00
Subtotal Other			\$2,998.00
Total "IN-SCHOOL" Revenue	223,571		\$322,495.10

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**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

Section 2 - FEDERAL REIMBURSEMENTS

To Be Completed By SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	-	-	-
Free, Severe Need	34,547	\$2.09	\$72,203.23
Reduced	-	-	-
Reduced, Severe Need	3,222	\$1.79	\$5,767.38
Paid	18,258	\$0.30	\$5,477.40
Subtotal Breakfasts	56,027		\$83,448.01
<u>HIGH RATE LUNCHES:</u>			
Free	-	-	-
Reduced	-	-	-
Paid	-	-	-
Subtotal High Rate Lunches	-		-
<u>LOW RATE LUNCHES:</u>			
Free	77,149	\$3.23	\$249,191.27
Reduced	11,277	\$2.83	\$31,913.91
Paid	73,569	\$0.31	\$22,806.39
Subtotal Low Rate Lunches	161,995		\$303,911.57
<u>SNACKS/SUPPLEMENTS:</u>			
Free	-	-	-
Reduced	-	-	-
Paid	-	-	-
Subtotal Snacks/Supplements	-		-
<u>SPECIAL MILK</u>			
Paid	-	-	-
Subtotal Special Milk	-		-
<u>Performance Based Reimbursement (if certified)</u>			
Lunches	161,995	\$0.06	\$9,719.70
Total Federal Reimbursement	218,022		\$397,079.28

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Section 3 - STATE REIMBURSEMENTS

To Be Completed By SFA (Include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	-	-	-
Free, Severe Need	34,547	\$0.10	\$3,454.70
Reduced	-	-	-
Reduced, Severe Need	3,222	\$0.10	\$322.20
Paid	18,258	\$0.10	\$1,825.80
Subtotal Breakfasts	56,027		\$5,602.70
<u>LUNCHES:</u>			
Free	77,149	\$0.10	\$7,714.90
Reduced	11,277	\$0.10	\$1,127.70
Paid	73,569	\$0.10	\$7,356.90
Additional amount for Lunch if Breakfast participation <=20%	87,173	\$0.02	\$1,743.46
Additional amount for Lunch if Breakfast participation >20%	74,822	\$0.04	\$2,992.88
Subtotal Lunches	161,995		\$20,935.84
Total State Reimbursement	218,022		\$26,538.54
<u>SUMMARY:</u>			
Total "IN SCHOOL" Revenue			\$322,495.10
Total All Reimbursements			\$423,617.82
Other Income: Catering			\$5,000.00
Other Income: Agreement to Sell or Purchase Meals from Sponsor to Sponsor (PDE 3086)			\$12,465.00
Interest Income			-
Total Revenue			\$763,964.06
Commodity Usage @	\$0.2300	161,995	(\$37,258.85)

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PROJECTED OPERATING COSTS**

**Section 4 - FSMC Costs
To be completed by FSMC**

EXPENSES:	<u>TOTAL COST</u>
Food Cost-Including Commodities	\$311,561.30
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	
Less: Commodity Usage	(\$37,258.85)
Subtotal Food Costs	\$274,302.45
Commodity Delivery Charge	\$2,782.00
Direct Labor and Benefits	
FSMC Labor Costs (must equal to grand total on Attachment CR4)	\$262,060.94
FSMC Fringe Costs (must equal to grand total on Attachment CR5)	\$86,711.62
Subtotal Labor and Benefits	\$348,772.56
Direct Costs	
Accounting	\$3,098.71
Background Checks, Fingerprinting, and/or Drug Testing	-
Car/Truck Rental and/or Mileage	\$7,000.00
China, Silverware, Glassware	-
Cleaning and Janitorial Supplies	\$4,972.49
Computer and Technology	\$1,397.68
Courier Services (Air & Ground)	-
Dues/Subscriptions	-
Employee Meals	-
Employee Recruitment and Advertising	\$2,344.18
Equipment Depreciation/Rental/Buy Back Investment	-
Equipment Maintenance	-
Equipment Repairs	-
Equipment Replacement - Expendable	-
Freight and Delivery Charges	-
Insurance:	
Liability	\$2,848.56
Workman's Compensation	-
Vehicle	-
Licenses and/or Permits	-
Office Supplies and Printing	\$2,100.00
Paper Products and Disposable Supplies	\$7,103.57
Payroll Processing	\$5,544.51
Performance Bond	-
POS Systems, Support and Service	-
Postage	-
Promotional Materials (Program Specific)	\$2,925.00
Smallware/Replacement Wares	-
Staff Training and Certification	\$2,297.68
Storage Costs (Food and/or Supplies)	-

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Taxes (sales and other)	-
Telephone, including Mobile and Internet	-
Tickets, tokens	-
Trash Removal and Pest Control	-
Uniforms, Linens, and Laundry	\$1,400.00
Vending Rental	-
Wellness Programs and materials	\$1,297.68
Subtotal Direct Costs	\$44,330.05
Catering	-
Agreements to Sell or Purchase Meals from Sponsor to Sponsor (PDE 3086)	\$6,830.46
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)	-
Subtotal Other Costs	-
Administrative Fee*	
Months: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 (check one)	
Cannot include any costs already covered in other categories	
Corporate Overhead: BusinessOffice Expense	\$14,469.20
Corporate Overhead: Upper Management Expense	\$3,100.54
Corporate Overhead: Support Service Expense	\$8,268.11
Subtotal Administrative Fee	\$25,837.85
FSMC Management Fee*	\$13,730.65
Months: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 (check one)	
Enter the fee that will be charged to manage the program	
Sub-total FSMC Expenses	\$716,586.02
Less Rebates, Discounts and Applicable Credits (Enter as a negative number)	(\$16,763.35)
(Fact Sheet)	TOTAL COST
	\$699,822.67

* Documentation must be provided outlining all methodologies used to calculate the Administrative and Management Fees on CR9.

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**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

			<u>SUMMARY</u>	
			TOTAL REVENUE	\$763,964.06
Guarantee to SFA**	<u>\$0.00</u>	(Fact Sheet)	TOTAL COST	<u>\$699,822.67</u>
Subtotal - School Nutrition Program-Profit or (Loss)				\$64,141.39

** Guarantee to SFA - Documentation must be provided outlining all formulas, methodologies and contingencies on CR10. If the Guarantee is less than zero (negative) then full justification must be included in this documentation.

<u>Section 5 - SFA COSTS</u>		
To be completed by SFA (if applicable)		
		<u>TOTAL COST</u>
EXPENSES:		
SFA Labor Costs (must equal to grand total on Attachment CR 6)		-
SFA Fringe Costs (must equal to grand total on Attachment CR 7)		-
		Subtotal Labor and Benefits
Direct Costs (Must itemize)		-
		Subtotal Direct Costs
Indirect Costs (Must itemize)		-
		-
		-
		Subtotal Indirect Costs
Sub-total SFA Costs		-
School Nutrition Program-Profit or (Loss)		\$64,141.39

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