

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
April 10, 2018 – Old Music Room, Administration Office

MINUTES

Called to Order by President Christopher Gastrock at 6:35 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

President Gastrock led in the Pledge of Allegiance.

Roll Call of Members: Mr. Christopher Gastrock; Mr. John Hoover; Mr. Wayne Hackett; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin; Mr. David Messineo; Ms. Kacy Hagan; Ms. Tracy Doughtie;

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson, Business Manager; Steven Adams, Elementary Principal (arriving at 6:50 PM); Michael Pietropola, Middle School Principal / Curriculum Director/Principal of Academic Affairs; Emily Ostrom-Graham, Middle School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary;

Visitors Present: Amber Whitney; Ariana Carleton; Kiyah Boyce; Karen Farrer; Abigail Feil; Renee Coolidge; Anita Davis;

Announcement of any Executive Sessions – Tuesday, April 2, 2018 at 8:05 PM, Old Music Room, for the purpose of personnel issues;

Concerned Resident Issues – None

Approval of Agenda – A motion was made by Mr. Hoover, seconded by Mrs. Hagan, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Feil, seconded by Mr. Hoover, to approve the Board Minutes/Financials as presented:

- A. Minutes:
 - Regular Board Meeting of March 13, 2018;
 - Work Session of April 3, 2018;
- B. Financial Reports:
 - Board Summary Report
 - Student Activity Fund Summary
- C. Approval of Bills:
 - 2017-18 General Fund Invoices
 - 2017-18 School Lunch Fund Invoices

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Reports were given by Student Representatives Shelby Osgood (High School) and Jude Cuneo (Elementary); Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager; Administrators (Steve Adams, Elementary Principal, Emily Ostrom-Graham, Middle School Principal; Rob Kreger, High School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds);

X. **CONSENT ITEMS**

A motion was made by Mr. Feil, seconded by Mrs. Judlin, to approve the Consent Items as follows:

Attachment VII-A-1

1. **ADMINISTRATION AND ORGANIZATION**

A. 2017-2018 Budgetary Transfers

Consideration of approval for the 2017-2018 budgetary transfers as presented.

B. Reallocation and/or Reassignment of WASD Professional Staff

Consideration of approval to direct the WASD Administrative Team to look into reallocating and/or reassigning the WASD professional staff based on educational needs.

C. Negotiations

Consideration of approval to contract with Patrick Fanelli, Esquire of Fanelli Willett Law Offices, 2875 Route 764, Suite 4, Duncansville, PA 16635 to be a spokesperson for the Wellsboro Area School District at the bargaining table for contract negotiations between the District and Wellsboro Education Support Professional Association at a rate of \$165.00 per hour with the exception of the time spent travelling to/from meetings, which will be billed at \$100.00 per hour.

D. Approval to Obtain Requests for Proposals for Athletic Trainer Services for School Year 2018-19.

Consideration of approval for the Wellsboro Area School District Superintendent and/or Business Manager to solicit Proposals for Athletic Trainer Services for School Year 2018-19.

E. Approval to Obtain Requests for Proposals for Extended School Year Transportation

Consideration of approval for the Wellsboro Area School District Superintendent and/or Business Manager to solicit Proposals for Extended School Year Transportation for Summer of 2018.

F. State/Federal/Private/Local Grant Opportunities

Consideration of approval that authorization be granted to Michael Pietropola, Curriculum Director/Principal of Academic Affairs to submit grant applications for state/federal/private/local grant opportunities as they may become available.

G. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Steven Adams, Elementary Principal to submit grant applications for Federal Programs Consolidated as they may become available.

H. Approval of 2018-2019 Custodial Supplies, Athletic Supplies & Cafeteria Supplies with KPN

Consideration of approval for the following bids:

Custodial Supplies, Keystone Purchasing Network, for School Year 2018-19:

Veritiv Operating Co.	\$	926.30	
Calico Industrial Supply		72.14	
LJC Distributors		248.00	
Hassinger & Co. Inc.		36.97	
Pennsylvania Paper & Supply		<u>\$1,054.34</u>	
		TOTAL	\$2,337.75

Athletic Supplies, Keystone Purchasing Network, for School Year 2018-19:

Pyramid School Products	\$	1,603.15	
Sportsmans		\$4,600.72	
BSN Sports	\$	337.00	
Longstreth Sporting Goods	\$	<u>8.85</u>	
		TOTAL	\$6,549.81

Cafeteria Supplies, Keystone Purchasing Network, for School Year 2018-19:

Calico Industrial Supply	\$		271.82
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GRAND TOTAL: \$9,159.38

I. Wellsboro Area School District Special Education Plan Report 7/1/2018-6/30/2021
Consideration of approval for the Wellsboro Area School District Special Education Plan_Report 07/01/2018 – 06/30/2021 as presented.

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments for School Year 2017-18

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2017-18:

1. Aaron Singer as Volunteer High School Boys/ Girls Track Assistant Coach, effective April 11 – May 26, 2018;
2. Richard Hanlon as Volunteer High School Boys/Girls Track Assistant Coach, effective April 11– May 26, 2018;

B. Conference Request

Consideration of approval for the following conference requests:

1. Dan Sensenig, High School Music Teacher, to attend PMEA Annual Spring In-Service Conference and All State Ensembles on April 18 – 21, 2018 in Lancaster, PA; (approximate costs of: \$216 for travel; \$529.47 for lodging; \$155 for meals; \$15.00 for concert ticket; \$375 for student registration fee including hotel housing, meal at festival; \$165 for Director’s registration; \$325 for substitute costs; or a total of \$1,780.47 to be paid from Building Budget)

C. Extra-Curricular Resignations

Consideration of approval to accept letters of resignation from:

1. Todd Outman as High School Boys Basketball Head Coach, effective March 24, 2018;
2. John Davis as High School Girls Basketball Head Coach, effective March 24, 2018;

D. Extra-Curricular Volunteer Appointment for School Year 2017-18

Consideration of approval for the extra-curricular volunteer appointment of Steven Leach, High School Volunteer Boys Tennis Assistant Coach, effective 4/11-5/26/18.

3. **STUDENT**

A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Dan Sensenig, High School Music Teacher, to take 1 Chorus student to Lancaster, PA on April 18-21, 2018 to perform at PMEA All State Chorus Conference.
2. Brandon Falk, High School Distance Club, to take 8 students to Pittsburgh, PA on May 5 & 6, 2018 for Pittsburgh UPMC Half Marathon;

B. Request for Homebound Instruction

Consideration of approval for the following Request for Homebound Instruction:

1. for Student #1 HB 2017-18 as per his family physician for a period of eight (8) weeks commencing April 11, 2018.

4. **OTHER**

A. Approval of Van Driver/Van Aide for School Year 2017-18

Consideration of approval for the following Van Driver/Van Aide for School Year 2017–18:
Correll Student Transport: Audrey Ritter

Upon a roll call vote: Ms. Hagan, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Doughtie, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. Approval of Receipt of Private Monies in School Year 2017-2018 – A motion was made by Mrs. Hagan, seconded by Mrs. Doughtie, to approve the following private monies received by Wellsboro Area School District in School Year 2017-18:

1. Donation from Christopher Gastrock in the amount of \$2,000, said funds to be used for the 4th Grade Field Trip to Harrisburg on May 8, 2018;
2. Donation from BLaST Intermediate Unit #17 Educational Enhancement Foundation (First Citizens Community Bank) in the amount of \$13,500;

Upon a roll call vote: Mr. Messineo, aye; Ms. Hagan, aye; Mr. Gastrock, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Feil, aye; Mrs. Doughtie, aye; Motion passed;

B. Renewal Agreement for Food Service Management Services w/Nutrition, Inc.- A motion was made by Mr. Hackett, seconded by Mrs. Judlin, to approve a Renewal Agreement for Food Service Management Services with Nutrition, Inc. for one (1) year beginning July 1, 2018 – June 30, 2019. **NOTE:** The Board of Directors approved the initial year of the Renewal Agreement in June 2016 which contained a clause for annual renewals for up to four (4) additional one-year period(s) which was approved by the PDE's Division of Food & Nutrition. The Nutrition Group is guaranteeing a \$64,141.38 profit to the District for the 2018-1-9 fiscal year with this Contract.

Upon a roll call vote: Ms. Sherman, aye; Mr. Gastrock, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Mrs. Doughtie, aye; Mrs. Hagan, aye; Mr. Feil, aye; Mr. Hoover, aye; Mr. Hackett, aye; Motion passed;

C. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2018-6/30/2019 – A motion was made by Mr. Feil, seconded by Mr. Hackett, to approve the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2018-6/30/2019 per Special Session Act 1 of 2006.

Upon a roll call vote: Mrs. Doughtie, aye; Mr. Feil, aye; Mrs. Judlin, aye; Ms. Hagan, aye; Ms. Sherman, aye; Mr. Hoover, aye; Mr. Messineo, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Motion passed;

2. **PERSONNEL**

A. Hires for Special Education Extended School Year Program – A motion was made by Mr. Feil, seconded by Mrs. Judlin, to approve the following hires for Special Education Extended School Year Program 2018 funded with IDEA Funds:

1. Marcia Smith, Special Education teacher (ESY Life Skills), \$32.00 per hour for total maximum of twelve (12) hours per week for six (6) weeks;
2. Jessica Witmer, as Special Education Teacher, \$32.00 per hour for total maximum of sixty (60) hours;
3. Rhoda Mann, as Special Education Teacher, \$32.00 per hour for total maximum of sixty (60) hours;
4. Jill Gianacopoulos shall serve as Speech & Therapy Teacher for the Special Education Extended School Year Program-Summer of 2018 at a rate of \$32.00 per hour as needed;
5. Norma Kohler, Special Education Instructional Aide, \$10.91 per hour for total maximum of forty (40) hours per week for approximately ten (10) weeks;
6. Hannah Darrenkamp, Special Education Instructional Aide, \$10.91 per hour for total maximum of sixteen (16) hours per week (2 days per week) for approximately ten (10) weeks;

Upon a roll call vote: Mr. Hoover, aye; Ms. Hagan, aye; Mr. Gastrock, aye; Ms. Sherman, aye; Mr. Feil, aye; Mr. Hackett, aye; Mrs. Doughtie, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed;

B. Hire of WASD Audio-Visual Student Worker for School Year 2017-18 – A motion was made by Mrs. Hagan, seconded by Mrs. Doughtie, to approve the hire of Brayden Button as Audio Visual Student Worker during the school year 2017-18. Rate of pay will be \$10.00 per hour.

Upon a roll call vote: Ms. Sherman, aye; Mr. Messineo, aye; Mr. Hoover, aye; Ms. Hagan, aye; Mrs. Doughtie, aye; Mr. Feil, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mrs. Judlin, aye; Motion passed;

XII. Public Comment – Richard Miskovitz, 20 Sherman Street, Wellsboro, PA addressed the Board with his many concerns over the District's Performance and Management issues. He handed out a four page document listing his concerns. In closing, he asked the Board to insure employee performance objectives be instituted to hold those individuals accountable to correct continuing negative academic trends. Seconded, he encourage the Board to formally initiate projects to reduce district costs through facility consolidations and drive better staff utilization by setting a goal of 25 students per class.

XIII. Adjournment – A motion was made by Mr. Feil, seconded by Mr. Messineo, to adjourn the meeting at 8:03 PM. All ayes.

Christopher Gastrock, President
Wellsboro Area School District
Board of Education

Linda K. Gamble, Board Secretary
Wellsboro Area School District
Board of Education