



DISTRICT ADMINISTRATION OFFICE
227 NICHOLS STREET
WELLSBORO, PA 16901
(570) 724-4424
FAX: (570) 724-5103

EVERY CHILD,
EVERY OPPORTUNITY,
EVERY DAY...
STRIVING FOR SUCCESS

REQUEST FOR APPROVED EDUCATIONAL FIELD TRIP

Upon written request of the parent(s) or guardians, a student may be excused by the principal for an educational field trip for a period of time not to exceed ten (10) school days. Prior approval must be obtained from the principal. If the time period will exceed ten (10) school days, Board approval must be obtained. The student shall be required to obtain all assignments in advance.

Please complete the section below, so we are able to make a determination as to whether your request will be considered an excused absence.

Macie Bowers
Student's Name

Mrs. Lightner
Homeroom Teacher

Date(s) of requested absence: May 4th, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 21, 22, 23, 24

Please describe the trip and the educational value:

Macie will be enjoying many things and places in Jacksonville Fl. such as the Museum of Science and History, Jacksonville Zoo and Gardens, Hands on Childrens museum amongst other things in Clearwater Fl. as well.
Brothers or sisters in other buildings: Yes No

If yes to above, please indicate building(s): _____

Marquisha Adams
Parent's Signature

4-19-18
Date

Parent's Phone Number _____

[Signature]
Approved - Lawful absence

Not Approved - Days taken will be marked _____