

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
May 15, 2018 – Old Music Room, Administration Office

MINUTES

Called to Order by President Christopher Gastrock at 6:32 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

President Gastrock led in the Pledge of Allegiance.

Roll Call of Members: Mr. Christopher Gastrock; Mr. John Hoover; Mr. Wayne Hackett; Ms. Denise Sherman; Mr. Matthew Feil; Mrs. Susan Judlin (electronic means); Mr. David Messineo; Ms. Kacy Hagan; Ms. Tracy Doughtie;

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Bonnie Thompson, Business Manager; Steven Adams, Elementary Principal; Michael Pietropola, Curriculum Director/Principal of Academic Affairs; Emily Ostrom-Graham, Middle School Principal; Robert Kreger, High School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds; Natalie Kennedy (Wellsboro Gazette); Linda Gamble, WASD Board Secretary;

Visitors Present: Jodi Niver; Hope Rexford; Ariana Carleton; Maggie Brennan; Dan Sensenig; Anita Davis; Barb miller; Earl Kinter; Rosemary Kinter; Todd Cleveland; Steven Meacham; John Shaffer; Linda West; Kristen West; TJ Freeman; Melissa Ryan; Ed Ryan; Payge Casher; Tina Kreisler; Mary Nance; Karen Farrer; Annette Nuss; MJ Freeman; Verla Bryant; Rebecca Charles; Shalane Gee; Catherine Winters; Ashley Jones; Matthew Moore; Karen Brown; Heather Ladd; Kimberly Brandenburg; Jeffrey Walsh;

Announcement of any Executive Sessions – Tuesday, May 1, 2018 at 5:30 PM, Old Music Room, for the purpose of Legal matter and personnel matter; Wednesday, May 2, 2018 at 8:00 PM, Old Music Room, for the purpose of personnel matter;

Concerned Resident Issues – None

Approval of Agenda – A motion was made by Mr. Hackett, seconded by Mrs. Doughtie, to approve the Agenda. The motion passed by unanimous voice vote.

Board Minutes/Financials – A motion was made by Mr. Feil, seconded by Mr. Hoover, to approve the Board Minutes/Financials as presented:

- A. Minutes:
 - Regular Board Meeting of April 10, 2018;
 - Work Session of May 1, 2018;
- B. Financial Reports:
 - Board Summary Report
 - Student Activity Fund Summary
- C. Approval of Bills:
 - 2017-18 General Fund Invoices
 - 2017-18 School Lunch Fund Invoices

The motion passed by unanimous voice vote.

Public Comment on Title I and other Federal Programs: None

Reports were given by Student Representatives Ariana Carleton for Shelby Osgood (High School); Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager;

Attachment VII-A-1

Administrators (Steve Adams, Elementary Principal, Emily Ostrom-Graham, Middle School Principal; Rob Kreger, High School Principal; Amy Repard, Supervisor of Special Education; Daren Bryant, Director of Buildings & Grounds);

X. **CONSENT ITEMS**

A motion was made by Mr. Feil, seconded by Ms. Hagan, to approve the Consent Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

A. Appointment of 2017-18 Independent

Consideration of approval to appoint the independent auditing firm of *Buffamante Whipple, Buffafaro, P.C.*, Certified Public Accountants & Business Advisors, 130 South Union Street, Suite 200, Olean, New York to perform the independent financial audit of the Wellsboro Area School District's records and to perform the single Audit of Federal Programs for the fiscal year ending June 30, 2018 at a cost not to exceed the sum of \$23,300 as presented.

B. Approval of 2018-2019 Art Supplies, General Supplies, Computer Supplies and Copy Paper Supplies with KPN

Consideration of approval for the following bids:

Art Supplies, Keystone Purchasing Network, for School Year 2018-19:

Pyramid School Products	\$4,487.07
Phillips Supply Company	402.60
Kurtz Brothers	\$1,644.63
National Art & School Supplies	\$4,417.63
School Specialty	\$6,294.64
Triarco Arts & Crafts	178.12
Cascade School Supplies	847.64
Nasco	<u>\$1,160.75</u>
TOTAL	\$19,432.88

General Supplies, Keystone Purchasing Network, for School Year 2018-19:

Pyramid School Products	\$6,151.45
Phillips Supply Company	\$1,215.01
Kurtz Brothers	\$2,504.79
National Art & School Supplies	\$3,007.62
School Specialty	\$1,308.70
Cascade School Supplies	\$ 736.30
Scott Electric	<u>\$ 212.60</u>
TOTAL	\$15,136.47

Computer Supplies, Keystone Purchasing Network, for School Year 2018-19:

Scott Electric	\$ 30.00
The Tree House, Inc.	\$ 482.70
Kurtz Brothers	<u>\$ 155.96</u>
TOTAL:	\$ 668.66

Copy Paper Supplies, Keystone Purchasing Network, for School Year 2018-19:

Contract Paper Group, Inc.	\$1,268.69
Lindenmeyr Munroe	\$1,321.55
Veritiv Corporation	<u>\$17,604</u>
TOTAL:	\$20,194.24

GRAND TOTAL: \$55,432.25

C. Second Reading and Adoption of Revised WASD Policy #918 - Title I Parent and Family Engagement

Consideration of approval for the second reading and adoption of revised WASD Policy #918 – Title I Parent and Family Engagement as presented.

D. Consultant Agreement for Extended School Year 2017-18

Consideration of approval to enter into Consultant Agreement for Extended Year (2017-2018) with UPMC Susquehanna Health/Soldiers & Sailors Memorial Hospital to provide consultation through a Physical and Occupational Therapist with respect to planning, policy and development and priority-setting for treatment of children enrolled in the School District at the rate of \$65.91 per hour and mileage of \$.545 per mile.

2. **PERSONNEL**

A. Conference Requests

Consideration of approval for the following conference requests:

1. Daren Bryant, Director of Buildings & Grounds, to attend “NRG Control’s Building Solutions Updates”, Drums, PA on May 23, 2018 (approximate costs of \$144.97 to be paid from building budget)
2. Vanessa Cornell, Administrative Assistant, Payroll/Personnel, to attend “Payroll End of Fiscal Year Training” Milton, PA on May 21, 2018 (approximate costs of \$253.48 to be paid out of Business Office Account Fund)
3. Amy Repard, Supervisor of Special Education and Sandy Mead, Administrative Assistant-Child Accounting/Registrar, to attend “DQN (Data Quality Network) Conference”, Canton, PA (approximate costs of \$44.69 to be paid out of Business Office Account Fund)

B. 2018-19 School Year Professional Staff Transfers

Consideration of approval for the following 2018-19 school year professional staff transfers:

Don Gill Elementary:	FROM:	TO:
Michelle McNett	Grades 2/3 Learning/Emotional Support	Grades 3/4 Learning/Emotional Support
Rhoda Mann	Grades 3/4 Learning/Emotional Support	Grades 2/3 Learning/Emotional Support

3. **STUDENT**

A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. James Mack, High School Culinary Arts Teacher, to take 13 Culinary Arts students to Hershey Hotel and Park on May 22-24, 2018.
2. Melanie Berndtson, High School Horticulture/AgScience Teacher, to take five (5) Grand Canyon FFA students to Susquehanna University to attend 2018 PA Envirothon State Competition on May 22 & 23, 2018.

B. Request for Homebound Instruction

Consideration of approval for the following Request for Homebound Instruction:

1. for Student #2 HB 2017-18 as per his family physician for the remainder of 2017-18 school year commencing April 23, 2018.

C. Request for Approval of Educational Field Trip in School Year 2017-18

1. to allow Macie Bowers, 1st grader at Charlotte Lappla Elementary to travel to Jacksonville, Florida from May 4 – 24, 2018.

4. **OTHER**

A. **2017-18 Additions to WASD Substitute List**

Consideration of approval for 2017-18 additions to WASD Substitute List as presented.

Upon a roll call vote: Mr. Messineo, aye; Ms. Hagan, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Hoover, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Motion passed;

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Memorandum of Understanding between WASD and WAEA**- A motion was made by Mr. Feil, seconded by Ms. Hagan, to approve the Memorandum of Understanding between Wellsboro Area School District and Wellsboro Area Education Association whereby the Track Coach position will be addressed as follows: Position will not have a separate Boys Head and Assistant Coaches; position will be shared between two coaches; two Boys Track Coaches will receive \$2,958.50. These adjustments represent the only intended contractual changes to the position.

Upon a roll call vote: Ms. Hagan, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Doughtie, aye; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed;

B. **Contract to Purchase Meals from Schools** – A motion was made by Mr. Feil, seconded by Mrs. Doughtie, to approve Contract to Purchase Meals from Schools between Bradford Tioga Head Start Inc., Blossburg, PA and the Wellsboro Area School District, wherein seventeen (17) children and four (4) adults will purchase lunches at \$3.25 and \$3.50, respectively for 180 servings per year or a total of \$12,465.

Upon a roll call vote: Mr. Hoover, aye; Mr. Gastrock, aye; Mr. Feil, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Mr. Hackett, aye; Ms. Sherman, aye; Ms. Hagan, aye; Mrs. Doughtie, aye; Motion passed;

C. **Source4Teachers Addendum to Extend Agreement** – A motion was made by Ms. Hagan, seconded by Mr. Hackett, to enter into an Addendum to Extend Agreement with Source4Teachers, effective July 1, 2018 – June 30, 2019 for outsourcing services for substitute teachers and support staff services.

Upon a roll call vote: Mrs. Doughtie, aye; Ms. Hagan, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mr. Hackett, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Messineo, aye; Ms. Sherman, aye; Motion passed;

D. **Lease Agreement** - A motion was made by Mr. Feil, seconded by Mrs. Doughtie, to approve Lease Agreement between Wellsboro Bible Church and the Wellsboro Area School District, as presented.

Upon a roll call vote: Mr. Messineo, aye; Mrs. Judlin, aye; Mr. Hoover, aye; Mrs. Doughtie, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mr. Feil, aye; Ms. Hagan, aye; Motion passed;

E. **WASD School Breakfast/Lunch Meal Prices for School Year 2018-2019**- A motion was made by Ms. Hagan, seconded by Mr. Feil, to approve the Wellsboro Area School District's School Breakfast/Lunch Meal Prices for School Year 2018-19 as presented.

Upon a roll call vote: Mr. Hackett, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Messineo, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mrs. Doughtie, aye; Ms. Hagan, aye; Motion passed;

F. Suspension of WASD Wrestling Program for School Year 2018-19 – A motion was made by Ms. Hagan, seconded by Mr. Messineo, to approve the suspension of the Wellsboro Area School District Wrestling Program for the 2018-19 school year.

Upon a roll call vote: Ms. Hagan, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, nay; Ms. Sherman, nay; Mrs. Doughtie, nay; Mr. Hoover, aye; Mrs. Judlin, aye; Mr. Messineo, aye; Motion passed;

2. **PERSONNEL**

A. Hire of WASD Substitute Crossing Guard for School Year 2017-18 – A motion was made by Mr. Feil, seconded by Mrs. Doughtie, to approve the following individual as Wellsboro Area School District Substitute Crossing Guard during the school year 2017-18. Rate of pay will be \$7.25 per hour, one (1) hour per school day: Celina Difabio (8th Grade) – Rock L. Butler Middle School

Upon a roll call vote: Mr. Messineo, aye; Ms. Hagan, aye; Mrs. Judlin, aye; Mr. Feil, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mrs. Doughtie, aye; Mr. Hoover, aye; Ms. Sherman, aye; Motion passed;

B. Adoption of Resolution for the 2018-19 Wellsboro Area School District General Fund Operating Budget – A motion was made by Mr. Feil, seconded by Mr. Messineo, to approve the Resolution to Adopt the 2018-19 Wellsboro Area School District General Fund Operating Budget (PDE 2028) with projected revenues of \$25,338.801 and projected expenditures of \$25,628,615. \$139,814 will be taken from the General Fund Committed Reserve for Future Retirement Expenses and \$150,000 from Unassigned Fund Balance for the Final 2018-19 General Fund Budget. After length discussion, Mr. Messineo made a motion to table the Resolution; Mr. Gastrock seconded the motion.

Roll Call Vote on Tabling: Ms. Hagan, nay; Mr. Feil, nay; Mr. Gastrock, yes; Mr. Hackett, aye; Ms. Sherman, nay; Mrs. Doughtie, aye; Mr. Hoover, nay; Mrs. Judlin, nay; Mr. Messineo, aye; Motion to Table Failed;

Roll Call Vote on Motion to Adopt: Ms. Hagan, aye; Mr. Feil, aye; Mr. Gastrock, nay; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Doughtie, nay; Mr. Hoover, aye; Mrs. Judlin, nay; Mr. Messineo, nay; Motion passed;

C. Adoption of Tax Resolution for Setting the Tax Rates for the 2018-19 Fiscal Year – A motion was made by Mr. Feil, seconded by Mr. Hoover, to adopt Tax Resolution setting forth the following tax rates for the 2018--19 fiscal year:

Real Estate Tax:

Lycoming County Real Estate Millage:	14.9500 mils
Tioga County Real Estate Millage:	18.3300 mils

Act 511 Taxes:

Real Estate Transfer Tax:	.50%
Earned Income Tax:	1.00%
Local Services Tax:	\$5.00

Upon a roll call vote: Mr. Messineo, aye; Ms. Hagan, aye; Mrs. Judlin, nay; Mr. Feil, aye; Mr. Hoover, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Doughtie, nay; Motion passed;

D. 2018 Act I Homestead/Farmstead Exclusion Resolution – A motion was made by Ms. Hagan, seconded by Mr. Hoover, to approve to adopt the 2018 Act I Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2018-19 fiscal year.

Upon a roll call vote: Ms. Sherman, aye; Mrs. Doughtie, aye; Ms. Hagan, aye; Mrs. Judlin (no vote – lost communication connection); Mr. Messineo, aye; Mr. Hoover, aye; Mr. Gastrock, aye; Mr. Feil, aye; Ms. Hagan, aye; Motion passed;

E. Summer “Extended Work Year” Days – A motion was made by Ms. Hagan, seconded by Mrs. Doughtie, to approve the following summer extended work year days at contracted per diem rates for the school year 2017-18 and 2018-19:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty (20) days;
2. Shane Mascho, High School Guidance Counselor, not to exceed twenty (20) days;
3. Tanya Harmon, Middle School Guidance Counselor, not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed ten (10) days;

Upon a roll call vote: Mrs. Doughtie, aye; Mr. Messineo, aye; Ms. Hagan, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mr. Hackett, aye; Mr. Gastrock, aye; Mrs. Judlin (no vote – lost communication connection); Mr. Feil, aye; Motion passed

F. PSBA Service Agreement for Customized Workshop – A motion was made by Mr. Feil, seconded by Mr. Hackett, to approve the PSBA Service Agreement for Customized Workshop aligned with Roles and Responsibilities of School Board Members, said cost will be \$600.

Upon a roll call vote: Ms. Hagan, aye; Mr. Messineo, aye; Mr. Feil, aye; Mrs. Judlin (no vote – lost communication connection); Mr. Gastrock, aye; Mr. Hoover, aye; Mr. Hackett, aye; Ms. Sherman, aye; Mrs. Doughtie, aye; Motion passed;

G. Extra-Curricular Hires for School Year 2018-19 – A motion was made by Ms. Hagan, seconded by Mrs. Doughtie, to approve the extra-curricular hires for the school year 2018-19 of:

1. Maureen Poirier as High School Girls Basketball Head Coach for a stipend of \$4,659, effective November 16, 2018 – March 23, 2019;
2. Chase Kriner as High School Boys Basketball Head Coach for a stipend of \$4,659, effective November 16, 2018 – March 23, 2019;
3. John Weiner as High School Boys/Girls Cross Country Coach for a stipend of \$2,661, effective August 12 – November 2, 2018;

Upon a roll call vote: Mr. Feil, aye; Ms. Hagan, aye; Mr. Messineo, aye; Mr. Gastrock, aye; Mr. Hackett, aye; Mr. Hoover, aye; Ms. Sherman, aye; Mrs. Doughtie, aye; Mrs. Judlin (no vote – lost communication connection) Motion passed;

XII. Public Comment – The following individuals spoke in opposition to the wrestling program being suspended – Kim Brown, Katharine Winters, Ashley Jones and Ed Ryan. Kim Bradenburg addressed the Board re: source4teachers. John Shaffer, High School Social Studies, addressed the Board with “constructive” criticism (PSERS) and Pro School Choice.

XIII. Adjournment – A motion was made by Mr. Feil, seconded by Mr. Hoover, to adjourn the meeting at 9:13 PM. All ayes.

Christopher Gastrock, President
Wellsboro Area School District
Board of Education

Linda K. Gamble, Board Secretary
Wellsboro Area School District
Board of Education