



BLaST, Intermediate Unit 17 eQUIP Online Learning Services Memorandum of Understanding

Customer: Wellsboro Area School District

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Effective Date: 2018-2019 School Year

This Memorandum of Understanding between **Wellsboro Area School District** (District) and BLaST Intermediate Unit 17 outlines the services to be provided and the responsibilities of each party related to the eQUIP Online Services for the 2018-19 school year.

eQUIP Online Services Overview: eQUIP Online Services, a program of BLaST IU 17, provides services to Districts who wish to offer eLearning options for students. eQUIP services assist the District in providing an in-house eLearning alternative to students leaving the District to attend cyber charter school, as well as course options for enrichment and credit recovery. Students who enroll in the District in-house eLearning program remain enrolled at the District. eQUIP, by name, is used to describe the services provided to the District and is not intended to be used as the name for the District in-house program. Students do not “attend eQUIP” or become “eQUIP students” when enrolling in the District eQUIP supported eLearning program.

eQUIP Responsibilities and Services:

1. Provide consultation and training in regards to the design of the District program.
2. Provide consultation on curriculum options available for student enrollments.
3. Training (See Exhibit A.)
 - a. Train the District Point of Contact (PoC) and additional support staff on the use of all eQUIP systems.
 - b. Provide monthly virtual professional development opportunities for PoCs throughout the year.
4. Work with third parties to establish the District eLearning portal.
5. Collaborate with curriculum providers to ensure District needs are met through existing or proposed curriculum.
6. Communicate eQUIP news, service updates and system notices to the district PoC.
7. Provide technical support through an online ticket system and live phone support Monday-Friday 8:00 a.m. to 4:00 p.m, excluding IU designated holidays.

District Responsibilities:

1. The District agrees to pay all student course enrollment fees. (See Exhibit B.).
2. The District agrees to provide a PoC to serve as a liaison to the eQUIP program. The District acknowledges that the PoC is authorized to make programmatic decisions regarding the eQUIP program on behalf of the District.
3. The District agrees to let eQUIP know when the POC changes and to schedule training for the new POC.
4. The District shall be responsible for the day to day management of the Online Learning Program, including, but not limited to:
 - a. Course Completion and Transfer Credits: Establish requirements for Course completion (including awarding of transfer credit where applicable), grade attainment and attendance in order to meet minimum requirements for graduation with a School diploma.
 - b. Diplomas: Tracking graduation requirements and issuing diplomas (if applicable), all in accordance with Customer’s policies.

- c. Counseling and Special Education Services: Deliver all counseling and Special Education Services, including identifying Students who are Special Needs Students. In the case of courses with district teachers, the district will be responsible for meeting accommodations for students with IEPs and GIEPs.
- d. Course Placement Changes: Initiate all requests for course placement changes for enrolled students.
- e. Reporting: File all information directly with the State of Pennsylvania or other regulatory authorities, associated with the operation of the School, as required by any applicable state or federal law.
- f. Standardized Testing Administration: The Customer shall be responsible for administering any required standardized tests at its own cost.

No Third Party Rights

The district signing this MOU must be the district of record for students enrolled in eQUIP Online Services courses.

Pricing and Invoicing

- 1. Pricing is effective for the 2018-19 academic year, including summer school.
- 2. Pricing may be subject to change at the time of renewal.
- 3. Course invoicing occurs monthly.
- 4. PoCs will be given an opportunity to review bills prior to submission to the school’s business office for payment. PoCs are responsible for communicating billing issues within the review period designated at the time of billing.

Approved:

 BLaST IU 17 representative

 School District representative

Date: _____

Date: _____

Cc: BLaST IU 17, School District

Exhibit A: Service and Training Fees

Offering	Fee
New POC Training 1 day (6 hours)	No Charge
On-Site PD	\$500 per day
Virtual PD/Consulting	\$60 per hour
Coaching Package (Up to 10 teachers) 1:1 or small group coaching personalized to increase professional skills, based on district goals. 12 hours / School Year. The coaching can be a combination on-site and virtual. On-site visits would need to be in ½ or full day increments. Virtual support could be hourly increments.	\$800

Exhibit B: Course Fees

Adaptive Course License Fees

2018-2019 Pearson Connexus Enrollment Licenses Fees

* There is no fee for teacher enrollment

Offering	Description	Price Per Academic Year
Single Course Seat with District Provided Teacher	One student enrolled in one course.	\$94
Full Time Enrollment Seat with District Provided Teacher	One student enrolled in up to 8 courses.	\$549

Turnkey Course License Fees

Edison Learning

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$600	\$280
Credit Recovery / Semester **	\$75	\$37.50

*Edison courses are generally split into 4 parts that loosely follow a school's marking periods. The cost for one part is \$150.

**Credit Recovery Courses vary between one and two semesters. Prices provided are for one semester.

Accelerate Education

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$580	\$220

Advanced Placement	\$700	\$350
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*Accelerate Ed courses are generally split into 2 parts that loosely follow a school's semesters. The cost for one part is \$290.

APEX Learning

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course	\$750	\$375
APEX AP Exam Review	\$35	-

*APEX offers courses that span both one semester and two semesters. The cost for one semester is \$375.

Edward Savioz Driver Education

	Curriculum Provided Teacher
30 Hour Course	\$120

Pearson Connexus

	Curriculum Provided Teacher
Per Year	\$763

*Pearson Courses are not offered on a per semester basis (the cost breaks down to \$381 a semester to compare with the other providers).

Blended Learning License Fees (25 Minimum)

Edison Blended eCourse Package

Offering	Seat License One student has access to a single standard course (all four parts) **	Concurrent License One student at a time logged into the Edison eCourse system. Each student has access to the entire standard eCourse catalog. **
License with District Provided Teacher	\$105	\$605
License with Edison Provided Teacher and Tutoring	\$475	\$2655

* Licenses are for 1 year and are transferable to other students.

** There is a 25 student minimum for this option.