



**8 South Main Street
Rear Unit 2
Mansfield, PA 16933
(570) 662-2787**

Contract for Music Therapy Services

Wellsboro Area School District hereby agrees to contract the services of the **Momentum Music Services** music therapy program, (contractor) in accordance with the terms below. This contract agreement is binding for the length of ten months starting **August 22, 2018** and ending **June 28, 2019**. This agreement may be terminated at anytime by either party, provided written notice is submitted within 30 days of the termination date.

Responsibilities of contracting agency:

- Provide essential background information and diagnoses of client, as well as access to client background information, as requested, for assessment purposes
- Provide adequate communication by phone, email, letter, or other means regarding new referrals, IEP meetings, and other pertinent client-related information to ensure appropriate and timely implementation of services and documentation of progress.
- See that clients are ready at the designated time
- Provide at least 2 hours notice if canceling a scheduled session (failure to do so may result in the session being billed as usual)
- Provide reimbursement of services as agreed upon under contract
- Ensure that at least one staff member is at the facility or site during the session
- Provide a suitable space, free from interruptions, for the therapy to take place

Responsibilities of the contractor:

- Assess clients based on case histories and information gathered in initial and ongoing sessions to make appropriate recommendations for therapeutic interventions.
- Define individual goals and objectives and ensure that these are contributed to students' IEPs in a timely manner and updated/revised as needed.
- Develop and implement music therapy treatment plans in accordance with IEP recommendations.
- Document progress every nine weeks in a written report and evaluate program effectiveness regularly
- Provide a written assessment report for new referrals, as well as re-assessments of current clients periodically.
- Provide supplies, equipment, and transportation time and costs
- Provide at least 2 hours notice to individual sites if canceling a scheduled session

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- Provide contracting agency monthly bills for services.
- Provide contracting agency proof of current certifications, clearances, and other necessary documents.

Fees:

\$72 per direct service hour for group and individual sessions, pro-rated for shorter sessions

\$57 per hour for consultation, pro-rated for shorter meetings

\$120 for each completed assessment

- Contractor will provide contracting agency with a monthly bill for services rendered
- Payment due within 30 days of receipt of invoice
- Outstanding balances subject to \$5.00 fee for each week overdue

Number of clients served:

- Group size limited to number agreed upon (8) with additions only upon approval of both the contracting agency and the contractor
- Clients who through assessment or program evaluation are deemed no longer appropriate for treatment may be recommended to the IEP team for discharge from the music therapy program.

Contract expires and may be renegotiated one year from the date of the first scheduled session,

Signature of approving administrator representing the contracting agency

_____ Date: _____

Signature of music therapist providing service and representing the contractor:

Julie Schlosser MFEC

_____ Date: 6/26/18

Julie M. Schlosser, MT-BC