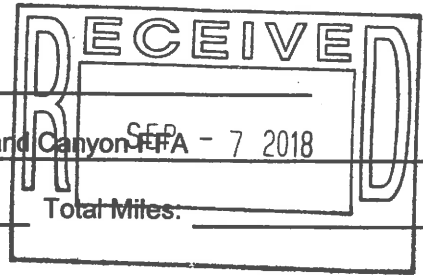


**WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form**



1. Teacher: Melanie Berndtson School: WAHS
 2. No. of Students: 9 Adults: 1 Class or Organization: Grand Canyon FFA
 3. Date of Trip: 2/22-2/23 2019 Destination: Delaware Valley Univ./Doylestown, PA Total Miles: _____
 4. Estimated departure time: 3:30 PM From: WAHS

5. Estimated return time (arrival in the district): 7:00 PM

6. Meal Plans (if applicable): Students will bring money for some meals

7. Is school bus transportation required? Yes No How many? _____

8. Will a coach bus be required? Yes No How many? _____

9. Are private cars to be used? Yes No If yes, how many cars will be used? 1

Who are the drivers? Melanie Berndtson (School van if possible)

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? Yes No

10. The district is requested to pay \$ 0 out of the total cost of \$ _____
 Account Code Number _____

11. If the district is not expected to pay all of the costs, what other funds are going to be used?
 FFA Account _____ Account Code, if appropriate: _____

Notes: This is a weekend trip for a leadership and Career Development Event Conference

12. For overnight field trips, a list of Students and Chaperones is attached.
 13. A brief itinerary/description of trip is attached.

14. Signature of Teacher: Melanie Berndtson Date Submitted: 9/14/18

15. Principal's Approval: [Signature] Date: 9/13/18

16. Superintendent's Approval: [Signature] Date: 9/14/18

17. Received by Transportation Coord.: _____ Date: _____

18. Estimated Cost: _____ Bus Contractor: _____

- Distribution: Original - Superintendent/Transportation Coordinator Copy 2 - Building Secretary
 Copy 1 - Business Office (SS, FS, AA) Copy 3 - Faculty Member

Attachment X-30-2

WELLSBORO AGRI-SCIENCE DEPARTMENT
GRAND CANYON FFA
225 NICHOLS STREET
WELLSBORO, PA 16901

PHONE (570) 724-3547
Advisor: Melanie Berndtson

FAX(570) 724-3027
e mail: mberndtson@wellsborosd.org

Dear _____,

You are being invited to attend an FFA leadership conference on February 24-25th, 2017. This conference focuses on Career Development Events and activities for students to practice a contest. The conference is held at Delaware Valley University in Doylestown, PA. This conference is around 4 hours from Wellsboro, so we will need to leave at the end of school on February 24th. We will be staying at a local hotel to be determined - that night, attend the conference on February 25th and drive home that night. There is no cost for you to attend the conference itself. Please let Mrs. Berndtson know if you have any other questions.

Departure on February 24th: 2:30 pm

Return on February 25th: 9 pm

Hotel Information: TBA

What to Bring: Toiletries and anything you need to stay over at the hotel, comfortable clothes for the ride home, business casual attire for Saturday, Money for dinner on Friday and Saturday - we may do a fun activity Friday as well such as bowling or ice skating - please bring \$10 for that.

There will be a food drive at the conference - please bring a canned good to donate if you can!

Grand Canyon FFA Travel Contract

By signing below I am allowing my student to attend the **DVU Leadership Conference - February 24th - February 25th** with the Grand Canyon FFA Chapter.

I understand that all school rules are in affect at this conference. If a student is caught breaking school rules at the conference, they may be sent home at their own expense, or parents called to come get them from the conference.

Students are acting as delegates of the Grand Canyon FFA Chapter, they are expected to act appropriately at all times and follow rules and dress codes that have been set out by the chapter advisor and the conference coordinators.

I agree to the above conditions and allow my student to attend this conference:

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Career Development Event Workshop Options: Please select your FIRST and SECOND choice of workshop opportunities at the conference:

_____ Dairy Evaluation

_____ Farm Business Management

_____ Floriculture

_____ Horse Evaluation

_____ Job Interview

_____ Livestock Evaluation

_____ Milk Quality and Products

_____ Parliamentary Procedure

_____ Prepared Public Speaking

_____ Veterinary Science

