

**WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form**

1. Teacher: Melanie Berndtson School: WAHS
2. No. of Students: 20 Adults: 2 Class or Organization: Grand Canyon FFA
3. Date of Trip: 6/11-6/13 2019 Destination: FFA Activities Week, State College Total Miles: _____
4. Estimated departure time: 8:00 am Tuesday From: WAHS
5. Estimated return time (arrival in the district): 3:00 PM Thursday
6. Meal Plans (if applicable): Meals are included in cost, students will bring money for meals on the way down and back
7. Is school bus transportation required? Yes No How many? 1
8. Will a coach bus be required? Yes No How many? _____
9. Are private cars to be used? Yes No If yes, how many cars will be used? 1
 Who are the drivers? School van may be used if available
 Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? Yes No
10. The district is requested to pay \$ 0 out of the total cost of \$ _____
 Account Code Number _____
11. If the district is not expected to pay all of the costs, what other funds are going to be used?
FFA Account, Students will pay half their costs Account Code, if appropriate: FFA Activity

Notes: _____


12. For overnight field trips, a list of Students and Chaperones is attached.
13. A brief itinerary/description of trip is attached.
14. Signature of Teacher: Melanie Berndtson Date Submitted: 9/14/18
15. Principal's Approval: [Signature] Date: 9/13/18
16. Superintendent's Approval: [Signature] Date: 9/14/18
17. Received by Transportation Coord.: _____ Date: _____
18. Estimated Cost: _____ Bus Contractor: _____

- Distribution:
- | | |
|---|--|
| <input type="checkbox"/> Original - Superintendent/Transportation Coordinator | <input type="checkbox"/> Copy 2 - Building Secretary |
| <input type="checkbox"/> Copy 1 - Business Office (SS, FS, AA) | <input type="checkbox"/> Copy 3 - Faculty Member |

Attachment X-3C-4




2018 FFA ACTIVITIES WEEK TENTATIVE PROGRAM

TUESDAY - JUNE 12, 2018 – OFFICIAL DRESS DAY

HOUR	EVENT	LOCATION
9:00 a.m.	Registration (until 12:00 noon)	Pollock Commons
9:30 a.m.	Nominating Committee Training	Bryce Jordan Center Ground Floor
11:30 a.m.	State Officer Candidate Interviews	BJC – Ground Floor
12:30 p.m.	Public Speaking - Creed Public Speaking - Extemporaneous Public Speaking - Junior	309 & 371 Willard 269, 270 & 271 Willard 208 & 251 Willard
12:45 p.m.	Public Speaking – Prepared/Conservation Horse Evaluation – Bus Departs from McKean Rd	171, 173, 174 Willard Ag Arena
1:00 p.m.	Agronomy Ag Communications Chapter Application Judging Dairy Cattle Management & Evaluation Employment Skills Environmental & Natural Resources Floriculture Forestry Safe Tractor Driving Scrapbook Judging Veterinary Science	112 & 115 Osmond 120, 121, 122 Business 214 Ferguson 101 ASI 204 Bank of America Bldg 115 Keller 10, 15, 108, 111 Tyson 104 & 105 Forestry 11 Life Sciences 424 Ag Administration 373 Willard
1:45 p.m.	 Livestock Evaluation – Bus Departs from McKean Rd	Beef & Sheep Center
2:00 p.m.	Ag Sales Ag Technology & Mechanical Systems Food Science & Technology Milk Quality & Products Parliamentary Procedure Poultry Evaluation Small Gas Engines	204 Sackett 108 Sackett 252 Food Science 102 Forum 101 Osmond 5 Ferguson 13 Life Sciences
3:00 p.m.	Delegate Meeting	104, 108, 124, 125, 126, 208 Business Building
3:00 p.m.	Talent	128 Music Building II
4:30 p.m. - 6:30 p.m.	Dinner	Pollock & South Dining Commons
7:00 p.m.	General Session (official dress) (Teachers PAAE Apparel night) Ice Cream Social for Teach Ag Participants immediately following the session	Bryce Jordan Center
11:00 p.m.	Dorm Curfew - Lights Out	

WEDNESDAY - JUNE 13, 2018

DRESS IS CDE/LDE SPECIFIC – GENERAL SESSION IS OFFICIAL DRESS

HOUR	EVENT	LOCATION
6:00 a.m. - 8:30 a.m.	Breakfast Dining Commons	Pollock & South
6:30 a.m.	FFA Board of Directors Meeting	FFA Office - Pollock
7:30 a.m.	 <i>Buses Depart for CDE's near McKean Rd</i> Ag Technology & Mechanical Systems Aquatics Forestry Horse Evaluation Meats Evaluation and Technology Safe Tractor Driving - <i>CDE occurs in the grass parking lot behind the Ag Arena</i>	
8:00 a.m.	 <i>Buses Depart for CDE's near McKean Rd</i> Dairy Cattle Handlers (Showmanship) Livestock Evaluation Small Gas Engines	
8:00 a.m. (ON CAMPUS)	Delegates	208 Business & 104, 108, 124, 125, 126 5 Ferguson 244, 249 & 252 Food Science Bldg 100 Berg Aud. – Life Sciences Bldg 133 Food Science- Pilot Plant Head Houses 1, 2 & 4 104, 105, 106, 109, 113, 117 Osmond 371 Willard 270 Willard 251 Willard 60, 62, 171, 173, 174 Willard Bryce Jordan Center 209, 220, 268, 369, 351, 365, 370, 373 Willard
8:15 a.m.	<i>Buses Depart for CDE's near McKean Rd</i> Poultry Evaluation	
8:15 a.m. (ON CAMPUS)	Agronomy	112 Osmond 162 Willard
8:30 a.m.	 <i>Buses Depart for CDE's near McKean Rd</i> Agronomy Dairy Cattle Management & Evaluation Land Use and Management	
9:00 a.m. (ON CAMPUS)	Agricultural Sales	108 Sackett 10, 15, 108, 111 Tyson 204, 205, 206, 207, 208, 209, 210, 211 & 234 Bank of America Bldg 102, 103, 104, 105 & 106 Forestry Bldg
10:00 a.m. (ON CAMPUS)	Wildlife	11, 15, 16, 101 & 107 ASI
10:30 a.m. (ON CAMPUS)	Livestock Evaluation moves to ASI	
11:00 a.m. - 2:00 p.m.	Lunch	
2:00-2:45p.m.	"Exploring Careers in Agriculture" (ASI Lecture Room???) FFA Members will explore various agricultural careers and the preparatory steps needed to pursue each.	
3:00-3:45p.m.	"Promoting Your Chapter Through Digital Storytelling" (ASI Lecture Room???) FFA Members will learn various methods of promoting their chapter digitally to engage various stakeholder groups such as school and community audiences	
4:00 p.m. - 6:30 p.m.	Dinner	Pollock & South Dining Commons
7:00 p.m. - 9:30 p.m.	General Session	Bryce Jordan Center
11:00 p.m.	Dorm Curfew - Lights Out	

THURSDAY, JUNE 14, 2018

OFFICIAL DRESS DAY

<u>HOUR</u>	<u>EVENT</u>	<u>LOCATION</u>
6:30 a.m.	FFA Board of Directors Meeting	FFA Office Area Pollock Commons
6:00 a.m. - 8:30 a.m.	Breakfast	Pollock & South Dining Commons
8:30 a.m.	General Session	Bryce Jordan Center
11:30 a.m.	Newly Elected State Officer Mixer – Invitation only	Bryce Jordan Center

SAFE TRAVELS HOME!