

## WELLSBORO AREA SCHOOL DISTRICT

Reorganization Meeting of the Board

December 6, 2018 - Old Music Room

- I. Called to Order by President Christopher Gastrock at 6:30 pm in the Old Music Room at the Administration Office, 227 Nichols St, Wellsboro, PA.
- II. President Gastrock led in the Pledge of Allegiance
- III. Roll Call of Members: Kacy Hagan, Chris Gastrock, John Hoover, Tracy Doughtie, LaRue Reese, Matthew Feil, Susan Judlin, David Messineo. Absent: Wayne Hackett.

Present were the following: Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager/Board Secretary; Steve Adams, Elementary Principal; Mike Pietropola, Curriculum Director/Principal of Academic Affairs; Emily Graham, High School Principal; Daren Bryant, Director of Buildings & Grounds, Natalie Kennedy (Wellsboro Gazette); Lauren Kosek, Elementary Student Representative

Visitors Present: Becky Kosek, Kristopher Davis, Shane Mascho, Dick Miskovitz, Edward Hamm, Jake Rogers, Michelle McNett, Jessica Gay, Mr. & Mrs. Ryan, Linda Gamble

President Gastrock called an Executive Session at 6:40 pm for the purpose of personnel matters. Board meeting reconvened at 6:54 pm.

- IV. Election of Temporary President – A motion was made by John Hoover, seconded by Kacy Hagan, to appoint Matthew Feil as Temporary President. The motion passed by unanimous voice vote.
- V-a. Election of President – A motion was made by John Hoover, seconded by Christopher Gastrock to appoint LaRue Reese as President of the School Board for Year 2019. Motion to close the nominations for President made by Susan Judlin, seconded by Tracy Doughtie. Roll call vote. All votes were affirmative. The motion carried.
- VII-a. Election of Vice President – A motion was made by John Hoover, seconded by Kacy Hagan to appoint Sue Judlin as Vice President of the School Board for Year 2019. Motion to close the nominations for Vice President made by John Hoover, seconded by Christopher Gastrock. Roll call vote. All votes were affirmative. The motion carried.
- VIII-a. Election of Assistant Secretary – A motion was made by Christopher Gastrock, seconded by Kacy Hagan, to appoint Kacy Hagan as Assistant Secretary of the School Board for Year 2019. Motion to close the nominations for Assistant Secretary made by Matt Feil, seconded by Christopher Gastrock. Roll call vote. All votes were affirmative. The motion carried.
- IX. Announcement of any Executive Session Thursday, December 6, 2018 at 6:38 PM, Conference Room, for the purpose of personnel
- X. Concerned Resident Issues – Dick Miskovitz provided a handout of questions regarding several concerns-process/timelines for building consolidation; Quad 3 contract, operating high school costs and personnel contracts.
- XI. Approval of Agenda – A motion was made by Matt Feil, seconded by Christopher Gastrock. Roll call vote. All votes were affirmative. The motion carried.

Attachment V(1)-A

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XII. Board Minutes /Financials – A motion was med by Chris Gastrock, seconded by Kacy Hagan to approve the Board Minutes/Financials as presented:

A. Minutes of Previous Meetings

Work Session Minutes of November 6, 2018 (Attachment XII-A)

B. Financial Reports

Board Summary Report (Nov 2018) (Attachment XII-B)

General Fund Invoices (Nov 2018) (Attachment XII-C)

School Lunch Fund Invoices (Nov 2018) (Attachment XII-C-1)

Student Activities Fund (Nov 2018) (Attachment XII-C-2)

Roll call vote. All votes were affirmative. The motion carried.

XIII. Public Comment on Title I, and other Federal Programs-None

XIV. A. Reports given by

1. Student Representatives

- Lauren Kosek presented report for Elementary

2. Superintendent

House Project

Skills USA, Vice President, provided update on House project. Blocks are layed for garage foundation. The weather (rain) has caused delays. Thanks for the support of the project.

SAFE 2 SAY

Dr. Freeman reported SAFE 2 SAY is being mandated to us by Auditor General office. There are required training and work with police and 911 center. This is an anonymous call or text system to report non-life threatening and life threatening situations to school personnel. School Districts has received different communication from the state. This is a large task with a short mandatory timeframe.

Introduction of new teacher, Kristopher Davis.

3. Business Manager

Mrs. Thompson reported a packet of information is provided to each board member reflecting data/graphs of our school district from the Forecast 5 software program.

4. Administrators-

Steve Adams reported we have 4 OM teams in Elementary. December 19<sup>th</sup> is 3<sup>rd</sup> grade Christmas Concert.

Emily Graham reported on students assisting with Dickens, guest speaker coming in January to speak on diversity/empathy acceptance overall; Career Military College Panel on 21<sup>st</sup>.

Daren Bryant-reported on Maintenance concerns. Also, radio testing will be occurring in the buildings to find out where we have and do not have coverage. This communication testing is an initiative by the County and they are including the school districts.

5. Board Members

LaRue Reese reported attending the Elementary STEM demonstration.

Dave Messineo reported on Program and Policy meeting.

Sue Judlin thanked Natalie Kennedy and The Gazette for the article on the crossing guards.

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- XV. CONSENT ITEMS A motion was made by Matt Feil, seconded by Kacy Hagan to approve the Consent Items as follows:
1. ADMINISTRATION AND ORGANIZATION
    - A. Board Meeting Location and Time

Consideration of approval that the Board establish the Old Music Room located in the District Administration Office, 227 Nichols Street, Wellsboro, PA at 6:30 PM as the Board Meeting site and meeting time for the Year 2019.
    - B. Board Meeting Schedule for Year 2019

Consideration of approval to adopt the Board Meetings for Year 2019 as presented. (Attach. XV-1B)
    - C. Work Session Schedule for Year 2019

Consideration of approval to adopt the Work Session Schedule for Year 2019 as presented. (Attachment XV-1C)
    - D. Northern Tier Industry Education Consortium Career Development Training Program

Consideration of approval to enter into Career Development Training Program with Northern Tier Industry Education Consortium to provide services to WASD students for School Year 2018-2019 as provided in said Program. Fee structure shall be \$1,200 per student for the first eight (8) students, \$925 per student for nine-fifteen (9-15) students and \$650 per student for fifteen plus (15+) students. The District will be invoiced twice a year. (Attachment XV-1D)
    - E. Creation of Rock L. Butler Middle School Special Education Emotional/Learning Support Teacher Grades 5 – 8

Consideration of approval for the creation of a Special Education Emotional/Learning Support Teacher Position in the Rock L. Butler Middle School. This position shall be part of the Wellsboro Area Education Association Contract Agreement, July 1, 2017 – June 30, 2021.
  2. PERSONNEL
    - A. Conference Request

Consideration of approval for the following conference requests:

      1. Dr. Ben Largey, School Psychologist, to attend “Special Education Laws Made Simple” on February 11, 2019 in Scranton, PA (approximately costs of \$497.24 to be paid from Special Education Fund)
      2. Benjamin Miller, High School Social Studies Teacher, to attend “Investments and the Stock Market Challenge Training”, on February 7, 2019 in Williamsport, PA (approximate costs of \$224.91 to be paid from Building Budget)
      3. Candy Lewis, Middle School Special Education Teacher and Marcia Smith, Elementary Special Education Teacher, to attend “QBS Train the Trainer Recertification” on January 28, 2019 in Williamsport, PA; (approximate costs of \$1,170 to be paid out of Special Education Fund)
      4. Todd Outman, High School Head Teacher, Alice Nowak, MS/HS Nurse’s Aide; Jodi Niver, High School Social Studies Teacher and Emily Ostrom Graham, High School Principal, to attend DEC (Drug Endangered Children) on December 6, 2018 in Wellsboro, PA (approximate costs of \$130-Sub costs)
      5. Barbara West, High School Mathematics Teacher, to attend “Cross-Curricular Project-Based learning Conference” on January 17 & 18, 2019 and ½ day virtual training TBA, in Smethport, PA (approximate costs of \$153.25 to be paid from Building Budget; reimbursement for sub costs available)

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### B. Appointment for Student Observation Experience

Consideration of approval to approve the appointment of Christina Good as a special education student serving under direction of Steven Adams, Elementary Principal. Miss Good will be observing an elementary classroom (Emotional/Learning Support) for a period of 140 hours prior to her student teacher experience. This is an unpaid position. All clearances have been received.

### C. Extra-Curricular Appointments for School Year 2018-2019

Consideration of approval for the extra-curricular appointment of:

1. Jason Greenfield as Volunteer High School Boys Basketball Assistant Coach (December 7, 2018 – March 23, 2019); all clearances have been received;
2. Michael Buckwalter as Volunteer Wrestling Coach upon receipt of all required clearances for the school year 2018-19, enabling all WASD wrestling students to participate in tournaments;

### 3. OTHER

A. Additions to 2018-19 WASD Substitute List-Consideration of approval for the additions to the 2018-19 WASD Substitute List as presented. (Attachment XV-3A)

Roll call vote. All votes were affirmative. The motion carried.

## XVI. ACTION ITEMS

### 1. ADMINISTRATION AND ORGANIZATION

A. Approval of Receipt of Private Monies in School Year 2018-19-A motion was made by Matt Feil, seconded by Kacy Hagan to approve of the following private monies received by Wellsboro Area School District in School Year 2018-19--

1. Donation from Delta Kappa Gamma (International Society for Key Women Educators) in the amount of \$250.00 as a classroom enrichment grant for the purpose of purchasing a chemistry flask. Roll call vote. All votes were affirmative. The motion carried.

B. Approval of Quad 3 Outline of Services and Fee - A motion was made by Dave Messineo, seconded by Matt Feil to approve Quad 3 Outline of Services and Fee for developing preliminary project program and plan for creating a middle school / high school campus in the amount of Eight Thousand Five Hundred Dollars and no/100 (\$8,500.) plus reimbursable printing expenses as presented. (Attachment XVI-1B) Roll call vote. All votes were affirmative. The motion carried.

C. Approval of Contract with Tioga County Commissioners (NaviGate Prepared) - A motion was made by Christopher Gastrock, seconded by Matt Feil to approve a Contract for Services with NaviGate Prepared in the amount of \$3,000 annually, beginning July 1, 2019 and running through five years with an annual payment of \$3,000. The County of Tioga will fund the initial term of this Agreement and is provided at no cost to the WASD in an effort to promote public safety and security in the community. The initial term is ended on June 30, 2019. (Attachment XVI-1C) Roll call vote. All votes were affirmative. The motion carried.

### 2. PERSONNEL -

A. Extra-Curricular Hire - A motion was made by Kacy Hagan, seconded by Chris Gastrock to approve the following extra-curricular hire for the school year 2018-19:

1. Kristy Ann Hartman, Odyssey of the Mind Elementary Coach, for a stipend of \$250.00; Roll call vote. All votes were affirmative. The motion carried.

B. Administrative Assistant Hire - A motion was made by Sue Judlin, seconded by Chris Gastrock to approve the hire of Sharon Vargeson as Administrative Assistant for Payroll/Benefits/Taxes, effective December 7, 2018, at a salary of \$47,962.29. This position will be part of the Support

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Services Administrative Compensation Plan of July 1, 2015 – June 30, 2019. Roll call vote. All votes were affirmative. The motion carried.

- C. Transfer - A motion was made by Chris Gastrock, seconded by Kacy Hagan to approve the transfer of Jessica Witmer, Charlotte Lappla Elementary Learning/Emotional Support Teacher, to Rock L. Butler Middle School Special Education Learning/Emotional Support Teacher Grades 5 – 8, effective January 2, 2019. Present salary will remain the same. Roll call vote. All votes were affirmative. The motion carried.
- D. Professional Hire - A motion was made by Kacy Hagan, seconded by Chris Gastrock to approve the hire of Kristopher L. Davis as Charlotte Lappla Special Education Learning/Emotional Support Teacher, effective January 2, 2019 at Step #1, \$48,839, Bachelors. Kristopher L. Davis will be a WASD day-to-day substitute beginning December 13, 2018 until all required documentation is received. Roll call vote. All votes were affirmative. The motion carried.
- E. Approval to Advertise/Interview for 2019-2020 Graduate School Psychology Intern - A motion was made by Dave Messineo, seconded by Chris Gastrock to approve for the advertising and interviewing process to take place in order to procure a Graduate School Psychology Intern for the school year 2019-2020 at a rate of \$15.55 per hour for a total of 1350 hours. This position is qualified to perform all duties of a school psychologist under direct supervision of a certified school psychologist and is also responsible for coordinating the after-school tutoring program at the Rock L. Butler Middle School. Roll call vote. All votes were affirmative. The motion carried.

XVII. Public Comment - None

XVIII. Adjournment - A motion was made by Matt Feil and seconded by Chris Gastrock, to adjourn the meeting at 7:57 PM. All ayes.

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Bonnie Thompson, Board Secretary  
Wellsboro Area School District  
Board of Education