

WELLSBORO AREA SCHOOL DISTRICT  
Field Trip Transportation Request Form

District Band

1. Teacher: Dan Sensenig School: WAHS  
2. No. of Students: 1 Adults: 1 Class or Organization: WAHS Band  
3. Date of Trip: Jan 23-25, 2019 Destination: PMEA District 8 Band Total Miles: \_\_\_\_\_  
Mountainsville Area HS  
4. Estimated departure time: noon From: WAHS

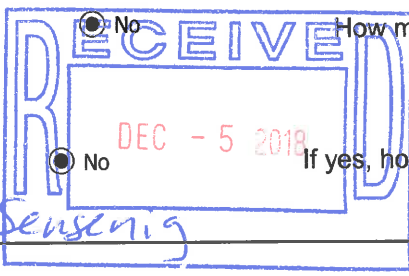
5. Estimated return time (arrival in the district): \_\_\_\_\_

6. Meal Plans (if applicable): meals provided for students

7. Is school bus transportation required?  Yes  No How many? school van or personal vehicle

8. Will a coach bus be required?  Yes  No How many? \_\_\_\_\_  
approx \$60000  
\$70,200

9. Are private cars to be used?  Yes  No If yes, how many cars will be used? my car



Who are the drivers? Dan Sensenig

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof?  Yes  No

10. The district is requested to pay \$ 515,20 out of the total cost of \$ 515,20 - estimates see attachment  
Account Code Number 10-1110-581-000-30-800-000

11. If the district is not expected to pay all of the costs, what other funds are going to be used?  
Account Code, if appropriate: \_\_\_\_\_

Notes: \_\_\_\_\_

12.  For overnight field trips, a list of Students and Chaperones is attached.

13.  A brief itinerary/description of trip is attached.

14. Signature of Teacher: [Signature] Date Submitted: 12/4/18

15. Principal's Approval: [Signature] Date: 12/4/18

16. Superintendent's Approval: Dr. Brenda M. Freeman Date: 12/10/18

17. Received by Transportation Coord.: \_\_\_\_\_ Date: \_\_\_\_\_

18. Estimated Cost: \_\_\_\_\_ Bus Contractor: \_\_\_\_\_

Distribution:  Original - Superintendent/Transportation Coordinator  Copy 2 - Building Secretary  
 Copy 1 - Business Office (SS, FS, AA)  Copy 3 - Faculty Member

Attachment X-3A-1

# District BAND Field Trip Attachment

## Personnel Involved:

STUDENT(S)	
Name	Description
Rachel Chamberlain	Clarinet 3
TEACHER	
Mr. Dan Sensenig	HS Music Teacher/PMEA Sponsor

## Itemized Costs:

Quantity	Description	Individual Cost	Total
1	Student registration fee including hotel housing, meal at the festival, music, etc.	\$125	\$125
1	School van approx. 130 miles for duration of the trip at \$0.54 per mile (estimated cost)	x	\$70.20
1	Director hotel housing (estimate) 2 nights	x	\$220.00
1	Director meals while there and feeding the students on the way (estimate)		\$100.00
<b>TOTAL</b>			<b>\$515.20</b>

**Justification:**

PMEA District 8 Band is the first round of 3 for instrumental students in the PMEA Festival system. Collegiate level conductors are brought in to work with the students on more challenging music than they would typically find in their home schools. The students learn a variety of new techniques that are then brought back and shared with the rest of our ensembles. These are wonderful and enriching opportunities for our students. I can also receive Act 48 hours through rehearsal observations and clinic attendance. Information from the host is attached as well.



2019 PMEA District 8 Band Festival  
January 23-25, Montoursville Area High School  
Dennis Glocke, Guest Conductor  
Adam Wright, Host Director

**2019 District Band Director Schedule**

**Wednesday January 23<sup>rd</sup> (Pizza will be available after auditions)**

<b>1-3PM</b>	<b>Registration</b>
<b>3PM</b>	<b>Director's meeting</b>
<b>3:30PM</b>	Students move to holding rooms
<b>4PM</b>	<b>Auditions begin</b> (pizza in cafeteria once auditions are over)
<b>7:30PM</b>	<b>Rehearsal on Stage with Conductor</b>
<b>9:30PM</b>	Load buses to hotel
<b>10:30PM</b>	Room Check
<b>11PM</b>	Lights out/Quiet

**Thursday January 24<sup>th</sup>**

<b>7AM</b>	Breakfast at hotel
<b>8:30AM</b>	Load Buses to school
<b>9AM</b>	Rehearsal
<b>9:30AM</b>	<b>1-HR Session "How to Maintain Your Timpani" with TJ Waicul or David Nelson</b>
<b>10:30AM</b>	<b>Solo Review Meeting (Bring your solo suggestions!!!)</b>
<b>1:00PM</b>	Student Lunch (Directors on your own)
<b>1:30PM</b>	<b>2-HR Session "How to defend your program to Administrators" with Beth Sokolowski (Villanova University)</b>
<b>2:00PM</b>	Student Rehearsal
<b>5:30PM</b>	Dinner
<b>6:30-7:30PM</b>	Rehearsal
<b>8PM</b>	<b>Penn State Trombone Choir</b>
<b>9:15PM</b>	Load buses
<b>10:30M</b>	Room Check
<b>11PM</b>	Lights out/Quiet

**Friday January 25<sup>th</sup>**

<b>7AM</b>	Breakfast at hotel
<b>8:30AM</b>	Load Buses to school after your room has been checked by a chaperone
<b>9AM</b>	Rehearsal
<b>1:00PM</b>	<b>Director Lunch (Sides is sponsoring and Sharon Styer is cooking!!!)</b>
<b>2:00PM</b>	<b>Policies and Procedure Meeting</b>
<b>2:15PM</b>	Rehearsal
<b>4:30PM</b>	<b>Dinner/Banquet</b>
<b>5:30PM</b>	Change into band uniforms
<b>6PM</b>	Picture
<b>6:30PM</b>	Doors Open
<b>7PM</b>	<b>Concert</b>