



2400 Reach Road  
PO Box 3609  
Williamsport, PA 17701  
570-323-8561 Fax: 570-323-1738

33 Springbrook Drive  
Canton, PA 17724  
570-673-6001 Fax: 570-673-6007

www.iu17.org

---

## Memorandum of Understanding Between Intermediate Unit 17 and the Wellsboro Area School District

The purpose of this letter is to summarize the agreement between Intermediate Unit 17 (IU 17) and the Wellsboro Area School District (District) relating to the provision of a temporary Special Education Coordinator.

### Services to be rendered:

- IU 17 will provide a Special Education Coordinator to the District for up to 20 days during the 2018-19 school year. Upon request by the District, days worked in the District may be adjusted upward, if the Coordinator's schedule allows. Schedule will be determined jointly between IU 17 and District to accommodate both parties' needs. Please refer to the attached page for expectations of the IU 17 special education coordinator.

### District Responsibilities:

- The District will make staff and resources available to support the Special Education Coordinator, with the understanding that the Special Education Coordinator will not supplant the roles of current staff. It is the district's responsibility to provide peripheral training within the District's allocated days in any areas needed to perform specialized roles in the District.

### Fees and costs:

The District will be billed the daily rate for the Special Education Coordinator, which will be reconciled and invoiced with IU 17 Special Education contract billing. The daily rate will be calculated at \$620/day.

\_\_\_\_\_  
Christina Steinbacher-Reed  
Executive Director, IU 17

\_\_\_\_\_  
Brenda Freeman  
Superintendent, Wellsboro Area School District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment X-1C