
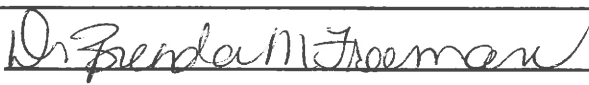


**WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form**

1. Teacher: D. Sensenig School: WAHS
2. No. of Students: 1 Adults: 1 Class or Organization: Band
3. Date of Trip: 3/7-9/2019 Destination: Lewisburg Area HS Total Miles: approx. 170
4. Estimated departure time: 7:30am From: WAHS
5. Estimated return time (arrival in the district): 5pm
6. Meal Plans (if applicable): most provided
7. Is school bus transportation required? Yes No How many? _____
8. Will a coach bus be required? Yes No How many? _____
9. Are private cars to be used? Yes No If yes, how many cars will be used? 1
- Who are the drivers? myself in my car
- Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? Yes No
10. The district is requested to pay \$ 605 out of the total cost of \$ 605
- Account Code Number 10-1110-581-000-30-800-000
11. If the district is not expected to pay all of the costs, what other funds are going to be used?
_____ Account Code, if appropriate: _____
- Notes: This is for PMEA Region IV Band Festival
12. For overnight field trips, a list of Students and Chaperones is attached.
13. A brief itinerary/description of trip is attached.
14. Signature of Teacher:  Date Submitted: 2-5-19
15. Principal's Approval: _____ Date: _____
16. Superintendent's Approval:  Date: 2-5-19
17. Received by Transportation Coord.: _____ Date: _____
18. Estimated Cost: _____ Bus Contractor: _____

Distribution: Original - Superintendent/Transportation Coordinator Copy 2 - Building Secretary
 Copy 1 - Business Office (SS, FS, AA) Copy 3 - Faculty Member

Attachment X-3A-1

Region Band Field Trip Attachment

Personnel Involved:

Student(s) –Rachel Chamberlain – Clarinet

Adults – Mr. Dan Sensenig, HS Music Teacher/PMEA Sponsor

Itemized Costs:

Quantity	Description	Individual Cost	Total
1	Student registration fee including hotel housing, meal at the festival, music, etc.	\$135.00	\$135
1	School van approx. to and from Lewisburg HS and hotel	x	\$100
1	Director hotel housing (estimate) 2 nights	x	\$250.00
1	Director meals while there and feeding the students on the way (estimate)		\$120.00
TOTAL			\$605.00

Justification:

PMEA Region IV Band is the second round of 3 for instrumental students. Collegiate level conductors are brought in to work with the students on even more challenging music. The students learn a variety of new techniques that are then brought back and shared with the rest of our ensemble. These are wonderful and enriching opportunities for our students. I can also receive Act 48 hours through rehearsal observations and clinic attendance. Information from the host is attached as well.



PMEA Region IV Band Festival

Lewisburg Area High School

March 7th-9th, 2019

Mr. Richard Saucedo, Guest Conductor

Mr. Daniel Schwanger, Host Director

Directors' Schedule

Thursday, March 7th, 2019

9:00am-11:00am	Arrival and Registration at Lewisburg Area High School
11:00am-11:15am	Welcome, Ensemble seating on Stage, Meet Conductor
11:30am-12:00pm	Opening Meeting for Directors
11:15am-1:15pm	Warm-up & Rehearsal on Stage
1:15pm-2:00pm	Lunch in Cafeteria
2:00pm-3:30pm	Students in Rehearsal on Stage
3:00pm-3:30pm	Audition In-Service Meeting for Directors
3:30pm-6:00pm	Festival Auditions
5:30pm-6:30pm	Dinner in Cafeteria as auditions conclude
6:30pm-9:00pm	Rehearsal on Stage
9:00pm	Students Board Buses and depart for Hotel
10:30pm	Room check/Lights out

Friday, March 8th, 2019

6:00am-7:30am	Student Breakfast at Hotel
7:45am	Students Board Buses, Depart Hotel
8:00am	Students Arrive at LAHS
8:30am-1:15pm	Students in Rehearsal on Stage
10:00am-12:00pm	Clinic for Directors
12:00pm-1:00pm	Catered Lunch for Directors
1:30pm-3:00pm	Policies and Procedures Committee Meeting
2:00pm-6:00pm	Students in Rehearsal on Stage
3:00pm-5:00pm	Director's Jazz Ensemble Rehearsal
6:00pm-7:00pm	Student Dinner in Cafeteria
7:00pm-8:00pm	Students in Rehearsal on Stage
8:15pm-8:45pm	Director's Jazz Band performance for students.
9:00pm	Students Board Buses and depart for Hotel
10:30pm	Room check/Lights out

Saturday, March 9th, 2019

6:00am-7:30am	Student Breakfast at Hotel
7:45am	Students Board Buses, Depart Hotel
8:00am	Students Arrive at LAHS
8:30am-10:30am	Students in Rehearsal on Stage
9:30am-10:30am	Business Meeting for Directors
10:30am-11:00am	Students move luggage and change into Uniforms
11:00am-11:15am	Photo on Stage
11:15am-12:15pm	Banquet in HS Cafeteria
12:15pm-12:45pm	Tuning and Line-up in Gym
12:45pm-12:55pm	Students move to Stage
12:55pm-1:00pm	Pre-Concert Ceremonies
1:00pm-2:00pm	CONCERT
2:00pm-2:30pm	Students meet families in Auditorium, departure