

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting Minutes

February 18, 2019

I. Call to Order By President, LaRue Reese at 7:35 pm in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

II. President Reese led the Pledge of Allegiance

III. Roll Call of Members: LaRue Reese, Sue Judlin, Christopher Gastrock by phone, Mathew Feil, John Hoover, Kacy Hagan, Wayne Hackett by phone 7:39 pm, Tracy Doughtie David Messineo

Present were the following: Dr. Brenda Freeman, Superintendent, Bonnie Thompson, Business Manager/ Board Secretary, Steve Adams, Elementary Principal, Robert Kreger, Middle School Principal, Mike Pietropola, Curriculum Director, Emily Ostrom Graham, High School Principal, Daren Bryant, Director of Buildings and Grounds

Visitors Present: Lauren Kosek, Elementary Student Representative, Brian Driscoll, BLAST IU #17, Heather/Ayden, Todd & Nicole Cleveland, Kambri Cleveland, Middle School Student Representative, Brandi Boyce, Carly Clark, Zoe Iseri, High School Student Representative, Tina Colton, Madelyn Rudy, Lilly Abadi, Sarah Abadi, Jessa Lohr.

IV. Announcement of any Executive Sessions – Tuesday, February 5, 2019 at 8:00 PM, Conference Room, for the purpose of personnel; Tuesday, February 12, 2019 at 6:00 PM, Conference Room, for the purpose of student and personnel;

V. Concerned Resident Issues - None

VI. Approval of Agenda – A motion was made by Matthew Feil, seconded by Kacy Hagan to amend agenda to move Consent item 1C- BLAST IU 17 Budget to an Action items and amend the wording for Action Item 2E. The motion passed by unanimous voice vote

VII. Board Minutes/Financials – A motion was made by Matthew Feil, seconded by Tracy Doughtie to approve the Board Minutes/Financial as presented:

A. Minutes of Previous Meeting

Regular Board Meeting of January 15, 2019;

Special Board Meeting of February 5, 2019;

Work Session of January 8, 2019

B. Financial Reports

Board Summary Report (YTD 1/31/2019)

Student Activity Fund Summary

C. Approval of Bills

January 2019 General Fund Invoices

January 2019 School Lunch Fund Invoices

The motion passed by unanimous voice vote

VIII. Public Comment on Title I and other Federal Programs - None

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- IX. A. Reports (Policy #006.5)
1. Student Representatives
 2. Superintendent:
 - a. Student of the Month Award Certificates
 3. Business Manager- introduced Brian Driscoll, BLAST IU #17, Business Manager, presented on the IU annual budget
 4. Administrators
 5. Board Members
- X. **CONSENT ITEMS**
- A motion was made by Matthew Feil, seconded by Dave Messineo, to approve the Consent Items as follows:
1. **ADMINISTRATION AND ORGANIZATION**
- A. **Dual Enrollment Course Agreement with Southern Tioga School District**
Approval of Dual Enrollment Course Agreement with Southern Tioga School District and Wellsboro Area School District for the purpose of establishing a relationship whereby students may receive education experience in their area of matriculation subject to the provision of said Agreement.
 - B. **WASD Teacher Equity Plan for School Year 2018-19**
Approval of Wellsboro Area School District Teacher Equity Plan for School Year 2018—19 as presented. Said Plan was reviewed by the Programs & Policy Committee on January 24, 2019 with no exceptions.
 - D. **Agreement between Wellsboro Area School District and Snyder's Driving School, LLC**
Approval of Agreement between Wellsboro Area School District and Snyder's Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator's license and promote safe driving habits with the requirements of the PA Department of Transportation.
 - E. **Approval of Student Exchange Program**
Approval for CIEE (Council on International Educational Exchange) as a foreign exchange student program to be recognized by the Wellsboro Area School District.
2. **PERSONNEL**
- A. **Extra-Curricular Volunteer Appointments for School Year 2018-19**
 1. Hannah Smith as High School Softball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 2. Steve Adams as High School Softball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 3. Janelle Tombs as High School Softball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 4. Aaron Yungwirth as High School Softball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 5. Edwin Weaver as High School Boys Basketball Volunteer Assist. Coach effective February 13– March 23, 2019;
 6. Howard Iseri as High School Boys/Girls Track Volunteer Assistant Coach effective March 4 – May 25, 2019;
 7. Brett Hamblin as Middle School Baseball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 8. Kyle Smith as Middle School Baseball Volunteer Assistant Coach effective March 4 – June 14, 2019;
 9. John Redell as High School Boys Tennis Volunteer Assistant Coach effective March 4 – May 25, 2019;
 10. Steven Leach as High School Boys Tennis Volunteer Assistant Coach effective March 4 – May 25, 2019;
 11. Ed Ryan as High School Boys Tennis Volunteer Assistant Coach effective March 4 – May 25, 2019;
 - B. **Extra-Curricular Resignations** - Accept letters of resignation from:
 1. Chase Kriner, High School Boys Basketball Head Coach, effective January 15, 2019;
 2. Benjamin Miller, High School Football Assistant Coach, effective January 23, 2019;

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C. Conference Requests

1. Bryan Murphy, Computer Technician/Network Administrator, to attend "Tech Talk Live", in Lancaster, PA on May 6 - 8, 2019 (approximate costs of \$910: (Travel - \$210; Lodging: \$300; Meals - \$50; Registration - \$350 to be paid from Technology Account)
2. Tiffany Getty, High School Chemistry Teacher, to attend "AOPA 9th Grade Training" in Frederick, Maryland on April 26 – 28, 2019 (approximate costs of \$1028.60: Travel: \$243.60; Lodging: \$327; Meals: \$135; Registration: \$200; Sub costs: \$132 to be paid out of AOPA Grant Fund)
3. Laura Kozuhowski, High School Art Teacher, to attend "APL" at Mansfield University on March 8, 2019; (approximate costs of \$165.08 to be paid from District Curriculum Account)
4. Matthew Perry, Middle School Math/Science Teacher, Margaret Ball, Middle School Social Studies Teacher, Lewis Brill, Middle School Mathematics Teacher, and Erin Szentesy, Middle School English Teacher, to attend "APL" at Mansfield University on March 8, 2019; (approximate costs of \$610 (\$460 for substitute costs; \$50 for meals) to be paid from District Curriculum Account)
5. Kevin Cavanaugh, Middle School PA History Teacher, Jennifer Outman, Middle School Social Studies Teacher, and Brigitte Largey, Middle School Learning/Emotional Support Teacher, to attend "SAP (Student Assistance Program) Training", on March 11, 12 & 13, 2019, Williamsport, PA (approximate costs of \$1,080 to be paid out of Grant Funds and the remaining balance of \$1,414 will be paid out of Building Budget)
6. Kevin Post, High School Learning/Emotional Support Teacher, and Sharon Mohr, High School Social Studies Teacher, to attend "APL" at Mansfield University on March 8, 2019; (approximate costs of \$300 to be paid from District Curriculum Account)

D. Professional Resignation Due to Retirement

Accept letter of resignation due to retirement, with regret, from Deborah Greco, Don Gill Title I Reading Specialist, effective July 10, 2019.

3. STUDENT

A. Overnight Field Trip Request

1. Daniel Sensenig, High School Music Teacher, to take 1 Band student to PMEA Region 5 Band Festival, Lewisburg, PA on March 7-9, 2019 to attend annual competition;
2. Daniel Sensenig, High School Music Teacher, to take 4 Chorus students to PMEA Region IV Chorus, Canton, PA on March 20-22, 2019.

B. Requests to Establish Student Activity Accounts

1. Wellsboro Area Archery Club, a new account created to compete in archery competitions, and to teach others about 3d Archery Shooting. There will be fundraising activities. Melanie Berndtson, High School Horticulture/AgScience Teacher, will be the Advisor.
2. Wellsboro High School Outdoor Club, a new account created to provide a forum for students to engage in & discuss outdoor activities found within our local community. There will be fundraising activities. Jessica Webster, High School Biology/General Science Teacher, will be the Advisor.

C. Requests for Homebound Instruction

1. For Student #5 HB 2018-2019 as per her family physician for a period of three (3) weeks, commencing January 22, 2019;
2. For Student #6 HB 2018-2019 as per his family physician for a period of twelve (12) weeks, commencing January 18, 2019;
3. For Student #7 HB 2018-2019 as per his family physician for a period of 4 – 6 weeks, commencing February 11, 2019;

D. In Lieu of Expulsion Agreement

In Lieu of Expulsion Agreement for Student #2 E-2018-19.

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E. Instruction Conducted in the Home Request

Provide Instruction in the Home, said Instruction shall terminate on or about March 11, 2019, for the following:

1. WASD Student #1 IH 2018-19 (6th grader) as allowed under federal regulations 34 CFT Subsection 300.39 (a) (i) at \$32.00 per hour up to five (5) hours per week;

4. OTHER

A. Approval of Van Aides/Van Driver

1. Deanna McElrath as Van Aide for Benedict's Bus Service, effective February 13, 2019;
2. Sheila Yungwirth as Van Aide/Driver for Correll Student Transport, effective February 13, 2019;
3. Jennifer Kriechbaum as Van Aide/Driver for Correll Student Transport, effective February 13, 2019;

B. Additions to 2018-19 WASD Substitute List

The motion passed unanimous vote.

XI. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

2. PERSONNEL

A. Groundskeeper Hires – A motion was made by Kacy Hagan, seconded by Tracy Doughtie for approval of the following groundskeeper hires for the school year 2018-19 and 2019-2020:

1. Jack Witmer, part-time groundskeeper, at a rate of \$12.50 per hour, on an "as-needed basis", effective March 4 – November 22, 2019.
2. Thomas Young II, part-time groundskeeper, at a rate of \$11.00 per hour on an "as-needed basis" effective March 4 – November 22, 2019;

Roll call vote. All votes were affirmative. The motion carried.

B. Increase in Rate of Pay for Cleaning Services - A motion was made by Sue Judlin, seconded by Matthew Feil for approval to increase Selby Jean Pier's hourly rate for cleaning the District Administration Center (5 hours per week) from \$11.33 to \$11.56 (2% increase), effective January 1 – December 31, 2019.

Roll call vote. All votes were affirmative. The motion carried.

C. Extra-Curricular Hire - A motion was made by Matthew Feil, seconded by Sue Judlin of approval for the extra-curricular hire for school year 2018-19:

1. Daniel Marple as High School Boys Basketball Assistant Coach, for the remainder of 2018-19 school year, for a stipend to be determined.

Roll call vote. All votes were affirmative. The motion carried.

D. Motion to Bring Back Tabled Motion - A motion was made by Matthew Feil, seconded by Tracy Doughtie, of approval to bring back Motion of VII. **Action Item 1-B** (Motion to Approve Extra-Duty Compensation) tabled by the Board of Directors' Special Meeting of Tuesday, February 5, 2019.

Roll call vote. All votes were affirmative. The motion carried.

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E. Motion to Approve Extra-Duty Compensation - A motion was made by Matthew Feil, seconded by Tracy Doughtie for approval to appoint Dr. Benjamin Largey, WASD School Psychologist, to cover the duties of Special Education Supervisor (until April 8, 2019, effective start date of Elizabeth Barnhart, Ed.D) for a one-time stipend of \$3,500.00 and to acknowledge his work.

Roll call vote. The motion carried with negative votes cast by Wayne Hackett, John Hoover, Sue Judlin

F. Hire of School Psychology Intern – A motion was made by Dave Messineo, seconded by Matthew Feil for approval for the hire of Kierstan Le as Graduate School Psychology Intern for Wellsboro Area School District for the school year 2019-2020, effective the first day of inservice training, this date to be determined by the WASD Calendar Committee. Rate of pay will be \$15.55 per for 1350 hours for a total stipend of \$20,992.50.

Roll call vote. All votes were affirmative. The motion carried.

G. Approval of IU#17 Contract for Therapy Connect - A motion was made by Sue Judlin, seconded by Dave Messineo for approval to enter into Memorandum of Understanding with BLaST IU #17 in which IU #17 will provide speech/language therapists via telepractice during the 2018-19 school year. Anticipated start date is March 3, 2019 and costs to be calculated at \$115.38 per hour for individual service and \$69.22 per hour for group services.

Roll call vote. All votes were affirmative. The motion carried.

H. BLaST Intermediate Unit #17 Budget for Fiscal Year 2019-2020 – A motion was made by Kacy Hagan, seconded by Dave Messineo for approval of the BLaST Intermediate Unit #17 General Operations Budget for the fiscal Year July 1, 2019 – June 30, 2020 in the amount of \$2,865,582 as presented.

Roll call vote. All votes were affirmative. Chris Gastrock left meeting.

XII. Public Comment -Carly Bowen Clark, teacher at Charlotte Lappla, -Highland Chocolate fundraiser is happening at Charlotte Lappla & Don Gill.

XIII. Adjournment – The motion was made by Matt. Feil , seconded by David Messineo to adjourn the meeting at 8:19 pm. All ayes.

Bonnie Thompson, Board Secretary