

March 10, 2019

To Whom it May Concern:

Please accept this letter as notice that I will be resigning from my position. My last day will be Friday, March 22, 2019.

As I'm sure you have noticed, I am currently pregnant. I found out after I accepted my position. I am resigning because my C-Section will be at the end of April, six and a half weeks from now. I am a high risk pregnancy and I have just been informed that I will now need to see my doctor in Corning, NY twice weekly instead of every two weeks. It's very hard for me to schedule so many appointments after my work day and I don't want to inconvenience anyone with my frequent absence.

I am extremely thankful for the opportunity to be a part of the school district. I have learned a lot and am grateful to have met so many wonderful people.

If there is anything you need for me to do, please don't hesitate to let me know.

Sincerely,

Andrea Newton