



DISTRICT ADMINISTRATION OFFICE
227 NICHOLS STREET
WELLSBORO, PA 16901
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EVERY CHILD,
EVERY OPPORTUNITY,
EVERY DAY...
STRIVING FOR SUCCESS

SABBATICAL REQUEST

TIFFANY GETTY CHEMISTRY + AVIATION HIGH SCHOOL
NAME ASSIGNMENT BUILDING

I hereby request a sabbatical leave for the 2019-2020 school year. The purpose of this leave is:

RESTORATION OF HEALTH (Attached hereto is a medical statement attesting to the nature of my illness/disability and need for leave.)

X EDUCATIONAL (Attached hereto is a proposed program of study.)

Period to be covered by this Sabbatical Leave:

First Semester / school term

X Second Semester / school term

Other (explain)

Comments (list any additional information that you feel is pertinent to this request)

PLEASE SEE ATTACHED DOCUMENTS

I understand this application is made in conformance with the provisions for sabbatical leave as outlined in the Pennsylvania School Code and School Board Policy and Regulations as adopted. I signify by my signature that I agree to:

- (a) Return to my employment with the Wellsboro Area School District for a period equal to the length of approved sabbatical immediately following the sabbatical leave of absence, unless prevented by illness or disability, and
- (b) Reimburse the Wellsboro Area School District for any salary and benefits costs received by me if I fail to fulfill the requirements and conditions for which my sabbatical leave is approved unless prevented by illness or disability.

Date: 26 SEPTEMBER 2019

Signed by Tiffany G. Getty

APPROVED:

Date: _____
Board Secretary

Signed by _____
President of the WASB

September 19, 2019

Wellsboro Area School District
227 Nichols Street
Wellsboro, PA 16901

Dear Dr. Freeman,

Please accept this letter as formal notification for sabbatical leave for the purpose of professional development during the second semester of the 2019-2020 school year, between the dates of January 16, 2020 and June 5, 2020. I will return to work on the first day of the 2020-2021 school year, after summer break. The purpose of this sabbatical will be to improve my professional competency as an educator.

During this educational sabbatical I will complete the final nine credits of coursework prior to writing my doctoral dissertation in educational leadership at Wilkes University. I began my doctoral program in 2017, and by the end of this semester I will have completed seventy-five percent of the coursework required to earn this terminal degree. During the Spring 2020 semester I will enroll in three courses (nine credits): (a) ED 632: Learning and Cognition, (b) ED 643: Trends and Innovations in Instructional Technology, and (c) my final elective course which will be determined within the next few weeks when the course selection is posted by the university. I will submit the WASD Course approval form shortly, when the posting of courses becomes available to select my final elective course.

I have attached the following documents with this letter: the WASD Sabbatical Request Form/Application, a written statement to verify proof of my current enrollment in the Wilkes University Doctorate of Education Program, and a current web-transcript from Wilkes University to demonstrate my current status within this program.

This educational sabbatical will help me to achieve my lifetime goal, which is to earn the highest title associated with academic scholarship and eventually become Dr. Tiffany Getty in 2021. My skills as an educational leader will benefit the students of Wellsboro by inspiring them to become lifelong learners and achieve their own goals through education.

Please do not hesitate to contact me via phone or email if you have questions.

Sincerely,



Tiffany Getty
(717) 793-6339
tgetty@wellsborosd.org
tiffany.getty@wilkes.edu