

WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form

Overnight

1. Teacher: Melanie Berndtson School: WAHS
2. No. of Students: 6 Adults: 1 Class or Organization: Grand Canyon FFA
3. Date of Trip: 3/15-3/17/2020 Destination: SLLC Conference - Sheraton Harrisburg Total Miles: _____
4. Estimated departure time: 7:00 AM From: WAHS
5. Estimated return time (arrival in the district): 4:00 PM
6. Meal Plans (if applicable): Students will pay for meals on way down and back. All other meals will be provided.
7. Is school bus transportation required? ☐ Yes ☒ No How many? _____
8. Will a coach bus be required? ☐ Yes ☒ No How many? _____
9. Are private cars to be used? ☒ Yes ☐ No If yes, how many cars will be used? 1
- Who are the drivers? Melanie Berndtson - School van if possible
- Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? ☒ Yes ☐ No
10. The district is requested to pay \$ 200 substitute out of the total cost of \$ _____
- Account Code Number L810S
11. If the district is not expected to pay all of the costs, what other funds are going to be used?
- FFA Activity Account Code, if appropriate: _____
- Notes: _____
12. ☐ For overnight field trips, a list of Students and Chaperones is attached.
13. ☒ A brief itinerary/description of trip is attached.
14. Signature of Teacher: Melanie Berndtson Date Submitted: 9-11-19
15. Principal's Approval: [Signature] Date: 9-12-19
16. Superintendent's Approval: Dr. Brenda M. Freeman Date: 9-18-19
17. Received by Transportation Coord.: _____ Date: _____
18. Estimated Cost: _____ Bus Contractor: _____

Distribution: ☐ Original - Superintendent/Transportation Coordinator
☐ Copy 1 - Business Office (SS, FS, AA)

☐ Copy 2 - Building Secretary
☐ Copy 3 - Faculty Member



2019 State Legislative Leadership Conference
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Sunday, March 17th

- 11:00-1:00 PM** Registration at the Sheraton Harrisburg - Hershey* – *PA Ballroom*
- 12:00-5:00 PM** PAAE Board and PSU Ag & Extension Education Advisory Board – *Hemlock*
- 1:00-5:00 PM** Teachers Judging Proficiencies – *PA Ballroom*
- 1:00-1:15 PM** Opening & Conference Orientation*– *Commonwealth Ballroom*
- 1:20-3:30 PM** Leadership Workshops*

- Practical Parli-Pro – *Elm & Fir*
- Dinner for Thirty – *Dogwood & Ash*
- Our Voice, Our Brand – *Salon C & Birch*
- Perceptions 101 – *Salon D & Chestnut*

3:35-4:20 PM Legislative Committee Gatherings*

- House Ag & Rural Affairs, H.B. 99 – *Ash & Birch*
- House Education, H.B. 49 – *Chestnut & Dogwood*
- House Game & Fisheries, H.B. 177 – *Fir & Elm*

- Senate Ag & Rural Affairs, S.B. 85 – *Salon C*
- Senate Education, S.B. 115 – *Salon D*
- Senate Game & Fisheries, S.B. 147 – *Salon E*

4:25-5:30 PM Legislative Committee Meetings – Round 1 – Discuss & Amend*

- House Ag & Rural Affairs, H.B. 99 – *Ash & Birch*
- House Education, H.B. 49 – *Chestnut & Dogwood*
- House Game & Fisheries, H.B. 177 – *Fir & Elm*

- Senate Ag & Rural Affairs, S.B. 85 – *Salon C*
- Senate Education, S.B. 115 – *Salon D*
- Senate Game & Fisheries, S.B. 147 – *Salon E*

6:00-7:30 PM Dinner Buffet*** – *Commonwealth Ballroom*

7:30-10:30 PM Teachers Judging Proficiencies – *PA Ballroom*

7:40-8:05 PM Caucus Meetings – Round 1 – Reading of the Bills***

- House Majority – *Salon A*
- House Minority – *Salon B*

- Senate Majority – *Ash & Birch*
- Senate Minority – *Elm & Fir*

8:10-9:10 PM Introduction of Delegate Issues*** – *Commonwealth Ballroom*



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Tuesday, March 19th

- 7:00 AM Check out of Sheraton Harrisburg – Hershey* – *Main Lobby of Sheraton Harrisburg - Hershey*
- 7:30 AM Legislative Pictures with Representatives and Senators* – *Lobby of Radisson Camp Hill*
- 8:00 AM Legislative Breakfast* – *Ballroom of Radisson Camp Hill*
- 10:00 AM Adjournment & Group Photo* – *Front of Radisson Camp Hill*
- 10:30 AM Optional: Visit Capital Building, Legislative Offices, and Visitor Center* – *State Capital*
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Special Notes

* – Official Dress is required. Black shoes and white collared shirts must be worn by everyone. Official FFA Jacket zipped to the top. Skirts must be below the fingertips when standing with arms at side. Please refer to handbook for further instructions on official dress.

** – Casual Dress is allowed. Khakis or jeans with no holes. T-shirts must be school appropriate. No tank tops, spaghetti straps, or mid-drift showing shirts. No hats worn indoors!

*** – Chapter t-shirt or polo is required. Each chapter should wear their favorite chapter t-shirt or polo with khakis or jeans with no holes.

^^ – Conference T-Shirt is required. Please wear your conference t-shirt with khakis or jeans with no holes.

Note: Participants at SLLC will want to bring a clean, white t-shirt for the Glow Rave.

Have a Safe Trip Home!

Thank you for attending the

32nd State Legislative Leadership

Conference (SLLC)!

Please send thank you cards to our partners!

