

WELLSBORO AREA SCHOOL DISTRICT
REQUEST TO ESTABLISH A STUDENT ACTIVITY

All Activity clubs must follow the guidelines and procedures established by the Business Office.

1. NAME OF ORGANIZATION:

Class of 2023

2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

Maintain class money

3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

Raise funds for trips, prom

4. FUND RAISING: a. Will this organization raise funds? Yes ☒ No ☐

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Food sales, shirt sales - all students in class

5. FINANCIAL RESPONSIBILITY: (who will be the advisor? How will fund-raising, expenditure and/or transfer decisions be made?)

TBD Principle to start

Date Submitted: _____

Submitted by: _____

(Advisor)

Approved by: _____

[Signature]

(Principal)

Approved by: _____

Business Manager

SCHOOL BOARD ACTION

This request was (Approved ☐ Disapproved ☐) by the School Board at the meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows.

Date:

Secretary:

SUBMIT ORIGINAL TO BUSINESS OFFICE

COPY WITH PRINCIPAL