



1. Teacher: Dan Sensenig School: WAHS
2. No. of Students: 1+ Adults: 1 Class or Organization: WAHS Band 8 2019
3. Date of Trip: 3/26-28/20 Destination: To be Determined (Honesdale?) Total Miles: _____
4. Estimated departure time: noon From: HS Commons
5. Estimated return time (arrival in the district): students return w/ parents
6. Meal Plans (if applicable): one on the way there, the rest are included in registration
7. Is school bus transportation required? ☐ Yes ☒ No How many? _____
8. Will a coach bus be required? ☐ Yes ☒ No How many? _____
my vehicle / school van
9. Are private cars to be used? ☐ Yes ☒ No If yes, how many cars will be used? _____

Who are the drivers? _____

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance,
and do you have proof? ☐ Yes ☒ No

10. The district is requested to pay \$ 605- out of the total cost of \$ 605 estimated
Account Code Number 10-1110-513-000-30-800-000 *see attachment

11. If the district is not expected to pay all of the costs, what other funds are going to be used?

_____ Account Code, if appropriate: _____

Notes: _____

12. ☐ For overnight field trips, a list of Students and Chaperones is attached.
13. ☒ A brief itinerary/description of trip is attached. costs estimated off of last year
14. Signature of Teacher: [Signature] Date Submitted: 9/17/19
15. Principal's Approval: [Signature] Date: 9-17-19
16. Superintendent's Approval: [Signature] Date: 9-18-19
17. Received by Transportation Coord.: _____ Date: _____
18. Estimated Cost: _____ Bus Contractor: _____

Distribution:

- ☐ Original - Superintendent/Transportation Coordinator
☐ Copy 1 - Business Office (SS, FS, AA)

- ☐ Copy 2 - Building Secretary
☐ Copy 3 - Faculty Member

Region Band Field Trip Attachment

School Year 2019/2020

Personnel Involved:

Student(s) –I will supply name pending successful auditions

Adults – Mr. Dan Sensenig, HS Music Teacher/PMEA Sponsor

Itemized Costs: Estimated costs based off of 2018/19 school year

Quantity	Description	Individual Cost	Total
1	Student registration fee including hotel housing, meal at the festival, music, etc.	\$135.00	\$135
1	School van approx. to and from Lewisburg HS and hotel	x	\$100
1	Director hotel housing (estimate) 2 nights	x	\$250.00
1	Director meals while there and feeding the students on the way (estimate)		\$120.00
TOTAL			\$605.00

Justification:

PMEA Region IV Band is the second round of 3 for instrumental students. Collegiate level conductors are brought in to work with the students on even more challenging music. The students learn a variety of new techniques that are then brought back and shared with the rest of our ensemble. These are wonderful and enriching opportunities for our students. I can also receive Act 48 hours through rehearsal observations and clinic attendance. Information from the host is attached as well.