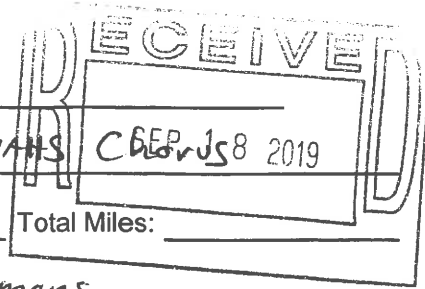


WELLSBORO AREA SCHOOL DISTRICT  
Field Trip Transportation Request Form

Over...



1. Teacher: Dan Sensenig School: WAHS
2. No. of Students: 3+ Adults: 1 Class or Organization: WAHS Chorus
3. Date of Trip: 2/27-29/20 Destination: To Be Determined Total Miles: \_\_\_\_\_
4. Estimated departure time: noon From: HS Commons
5. Estimated return time (arrival in the district): students return w/ parents
6. Meal Plans (if applicable): feed on the way, other meals included in registration
7. Is school bus transportation required? ☐ Yes ☒ No How many? \_\_\_\_\_
8. Will a coach bus be required? ☐ Yes ☒ No How many? \_\_\_\_\_  
school van / my vehicle
9. Are private cars to be used? ☐ Yes ☒ No If yes, how many cars will be used? \_\_\_\_\_  
Who are the drivers? \_\_\_\_\_
- Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? ☐ Yes ☒ No
10. The district is requested to pay \$ 1,057.<sup>16</sup> out of the total cost of \$ 1,057.<sup>16</sup> estimated  
Account Code Number 10-1110-513-000-30-800-000 \* see attachment
11. If the district is not expected to pay all of the costs, what other funds are going to be used?  
\_\_\_\_\_  
Account Code, if appropriate: \_\_\_\_\_
- Notes: \_\_\_\_\_
12. ☐ For overnight field trips, a list of Students and Chaperones is attached.
13. ☒ A brief itinerary/description of trip is attached. cat estimates based off of last years
14. Signature of Teacher: [Signature] Date Submitted: 2/17/19
15. Principal's Approval: [Signature] Date: 2-17-19
16. Superintendent's Approval: Mr. Brendan Freeman Date: 2-18-19
17. Received by Transportation Coord.: \_\_\_\_\_ Date: \_\_\_\_\_
18. Estimated Cost: \_\_\_\_\_ Bus Contractor: \_\_\_\_\_

Distribution:

- ☐ Original - Superintendent/Transportation Coordinator  
☐ Copy 1 - Business Office (SS, FS, AA)

- ☐ Copy 2 - Building Secretary  
☐ Copy 3 - Faculty Member

# Region Chorus Field Trip Attachment

## School Year 2019-2020

### Personnel Involved:

Students – Will provide list upon successful auditions at Districts

Adults – Mr. Dan Sensenig, HS Music Teacher/PMEA Sponsor

### Itemized Costs: Based off of 2018/19 Costs

Quantity	Description	Individual Cost	Total
4+	Student registration fee -estimate	\$150	\$600
1	4 music folders	\$16	\$64
1	transportation approx. 252 miles for duration of the trip at \$0.58 per mile (estimated cost)	x	\$146.16
1	Director hotel housing (estimate) 2 nights	x	\$220.00
1	Director meals while there and feeding the students on the way (estimate)		\$27
TOTAL			\$1,057.16

### Justification:

PMEA Region IV Chorus is the second round of 3 for vocal students in the PMEA Festival system. Collegiate level conductors are brought in to work with the students on even more challenging music. The students learn a variety of new techniques that are then brought back and shared with the rest of our ensembles. These are wonderful and enriching opportunities for our students. I can also receive Act 48 hours through rehearsal observations and clinic attendance. Information from the host is attached as well.