

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting
October 8, 2019

- I. Call to Order by President, LaRue Reese at 6:30 pm in the Old Music Room Administration Office, 227 Nichols Street, Wellsboro, PA
- II. President Reese led the Pledge of Allegiance
- III. Roll Call of Members: LaRue Reese, Tracy Doughtie, Chris Gastrock, Wayne Hackett, Kacy Hagan, John Hoover, Sue Judlin, Matt Feil. Absent-David Messineo

Present were the following: Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager/ Board Secretary; Steve Adams, Elementary School Principal; Todd Outman, Acting High School Principal; Benjamin Miller, Middle School Assistant Principa;, Jeremy Byrd, High School Assistant Principal; Liz Barnhart, arrived at 7:00pm, Special Education Supervisor; Daren Bryant, Director of Buildings and Grounds.

Visitors Present: Natalie Kennedy, Wellsboro Gazette;, Jillian Mickey, Don Gill Student Representative; Lucia Mignano, High School Student Representative; Megan & Nora Mickey, Eric & Cary Barlett, Bethany Salada, Josh, Khara & Travis Martin, Annette Nuss, Laney Mattison, Bianca Lorse, Alexis, Nicole & Kodi Passmore, Jason Stewart.

- IV. Announcement of any Executive Sessions – Tuesday, October 1, 2019 at 5:45 PM for the purpose of personnel;
- V. Concerned Resident Issues - None
- VI. Approval of Agenda A motion was made by Kacy Hagan, seconded by Sue Judlin to approve the agenda. The motion passed by unanimous voice vote.
- VII. Board Minutes/Financials – A motion was made by Chris Gastrock, seconded by Wayne Hackett to approve The Board Minutes/Financials as presented:
 - *A. Minutes of Previous Meetings
Regular Board Meeting of September 10, 2019
 - *B. Financial Reports (Policy #006.5)
Board Summary September 2019
 - *C. Approval of Bills (Policy 006.5)
General Fund September 2019 Invoices
School Lunch September 2019 Fund Invoices
Capital Reserve September 2019 Fund InvoicesThe motion passed by unanimous voice voted.
- VIII. Public Comment on Title I and other Federal Programs - None

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IX. A. Reports (Policy #006.5)

1. Superintendent

- Student of the Month-Elementary-Travis Martin
Middle School-Alexis Passmore
High School-Charlie Stevens
- Safe School Conference
 - -#1 leading the nation and in Pennsylvania is the rise of students using Vaping devices. This is at an epidemic level. The district has information on our website and information will be sent out at the high school.
 - Attorney General has put together a Task Force for Social Media (Bullying and cyber harassment. For example, Snapchat message will last a short time and be gone; however, when you sign up for that account you are giving away your rights for any photos you have on account. Those photos belong to that company. We need to make our students aware of the ramifications of these sites.
- Youth Workforce Readiness Act was recently introduced to establish grant funds for community businesses/employers so they can teach students the skills to be employed after graduation.

2. Business Manager- Auditors were here mid-September and we are working on finishing out the 2018-19 audit; Adjusted Act 1 Index for 2020-21 will be 3.3%
Health Insurance rates for preliminary budget will be increased 7.5%

3. Administrators

Steve Adams- provided summary of Act 80 day staff trainings and reviewed building goals
Ben Miller –stated staff is using data to drive instruction and gearing up for teacher parent conferences.

Todd Outman-Mike Diehl, Traffic Safety Coordinator was at high school and the first day counted how many students who arrived without seat belts on. There were 26 students not wearing seat belts. The next day, Chief Bodine and Mr. Diehl had an assembly on the importance of seat belts and distracted driving. The first time in 20 years, the Band is attending Oktoberfest in Corning.
Jeremy Byrd- reviewed building goals.

Daren Bryant-roofs are done for the year; currently have 2 walk-in freezer projects, Ash Tree project at Don Gill being completed; Muncibid sale will start Thursday; and shared information on Javelin Runway costs.

Liz Barnhart-had a professional development day for gifted training, working on rolling out a curriculum program called language live; ability mentoring day will be held November 1st; PATTEN will be holding a training for Teachers.

4. Board Members- None

X. CONSENT ITEMS

A motion was made by Chris Gastrock, seconded by Matt Feil to approve the consent items as follows:

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1. **ADMINISTRATION AND ORGANIZATION**

*A. 2019-2020 BLaST Intermediate Unit #17 Technology Services Agreement

Consideration of approval for 2019-2020 BLaST Intermediate Unit #17 Technology Services Agreement to provide certain technology services – EXHIBIT #1 – Option #1 – Service provided on call without a contract-\$88.00 per hour (8:00 AM – 4:00 PM Monday – Friday). After hours - \$108.0 with a four hour minimum.

*B. BSN Sports Reward Program for Wellsboro High School

Consideration of approval of BSN Sports Reward Program for Wellsboro High School for the purchase and supply of athletic apparel and equipment, as presented.

*C. Second Reading and Adoption of Revised WASD Policies 100 - 150

Consideration of approval for the second reading and adoption of the following WASD Policies which were reviewed by the Programs & Policy Committee at their meeting of September 10, 2019. The policies were revised in accordance with the PSBA Contract for Professional Services Program for Policy Review Service which was approved by the WASD Board of Education on January 15, 2019:

| | |
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| Policy #100 | Comprehensive Planning |
| Policy #101 | Mission Statement/Vision Statement |
| Policy #102 | Academic Standards (Attachment X-1C-3) |
| Policy #103 | Nondiscrimination/Discriminatory Harassment-School and Classroom Practices |
| Policy #103.1 | Nondiscrimination – Qualified Students with Disabilities |
| Policy #104 | Nondiscrimination/Discriminatory Harassment – Employment Practices |
| Policy #105 | Curriculum |
| Policy #105.1 | Review of Instructional Materials by Parents/Guardians and Students |
| Policy #105.2 | Exemption From Instruction) |
| Policy #106 | Guides for Planned Instruction |
| Policy #107 | Adoption of Planned Instruction |
| Policy #108 | Adoption of TextBooks |
| Policy #109 | Resource Materials |
| Policy #109.1 | DELETE (Reconsideration of Instructional Materials |
| Policy #110 | Instructional Supplies |
| Policy #111 | Lesson Plans |
| Policy #112 | Guidance Counseling |
| Policy #113 | Special Education |
| Policy #113.1 | Discipline of Students With Disabilities |
| Policy #113.2 | Behavior Support |
| Policy #113.3 | Screening and Evaluations for Students With Disabilities |
| Policy #113.4 | Confidentiality of Special Education Student Information |
| Policy #113.5 | DELETE (Early Intervention |
| Policy #114 | Gifted Education |
| Policy #115 | Career and Technical Education |
| Policy #116 | Tutoring |
| Policy #117 | Homebound Instruction |
| Policy #118 | Independent Study |
| Policy #119 | Current Events |
| Policy #120 | DELETE Human Development Program |
| Policy #121 | Field Trips |
| Policy #122 | Extracurricular Activities |
| Policy #123 | Interscholastic Athletics |

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| Policy #123.1 | DELETE Academic Criteria for Extracurricular Activities |
| Policy #123.1 | Concussion Management |
| Policy #123.2 | Sudden Cardiac Arrest |
| Policy #124 | Alternative Instruction |
| Policy #125 | Adult Education |
| Policy #126 | Class Size |
| Policy #127 | Assessment System |
| Policy #130 | Homework |
| Policy #137 | Home Education Programs |
| Policy #137.1 | Extracurricular Participation by Home Education Students |
| Policy #138 | Language Instruction Educational Program for English Learners |
| Policy #140 | Charter School |
| Policy #140.1 | Extracurricular Participation by Charter/Cyber Charter Students |
| Policy #142 | Migrant Students |
| Policy #143 | Standards for Persistently Dangerous Schools |
| Policy #144 | Standards for Victims of Violent Crimes |
| Policy #146 | Student Services |
| Policy #150 | Title I – Comparability of Services |

*D. Approval of Authorized 403 (b) TSA Plan Providers

Consideration of approval for Authorized 403 (b) TSA Plan Providers as presented.

2. PERSONNEL

*A. Conference Requests

Consideration of approval for the following Conference Requests:

1. Denise Route, Middle School Teacher, to attend PBEA (PA Business Education Assoc.) Annual Conference in Grantville, PA on November 21 & 22, 2019 (Estimated costs: \$135 for substitute costs; \$100 lodging) (
2. Denise Route, Middle School Teacher, to attend “Quarterly Workshops for Code.Org Training” (remote login) on October 2, December 4, 2019; January 30 and March 3, 2020; (Estimated costs: \$541 substitute costs)
3. Dr. Elizabeth Barnhart, Special Education Supervisor, to attend “How To Be Special Ed Pro-Active/Responsive/Organized” in Harrisburg, PA on October 22, 2019; (Estimated costs: Travel-\$120; meals-\$15)
4. Dr. Elizabeth Barnhart to attend “Special Education Fiscal Training” in State College, PA on November 7, 2019 (Estimated costs: \$63.80-travel)
5. Bonnie Thompson, Business Manager, to attend “Susquehanna Valley Business Administrators Conference” in State College, PA on November 6-8, 2019 (Estimated costs:\$98.28-travel; lodging-\$148.74 (my costs-sharing room costs with Williamsport Area School District; (Attachment X-2A-5)
6. Sandra Mead, Administrative Assistant-Child Acct/Registrar, to attend “ECYEH/Foster Care” in Pocono Manor, PA on October 15-17, 2019 (Estimated costs: \$185-travel; \$310-lodging; \$75-meals)
7. Jessica Webster and Brandon Falk, High School Teachers, to attend “Annual Biology Teachers’ Workshop” in Williamsport, PA on November 26, 2019; (Estimated costs: \$61.48-travel; \$80-registration; substitute costs-\$170)
8. Jeremy Byrd, HS Assistant Principal and Tanya Harmon, HS Guidance Counselor, to attend mandatory Perkins Regional Workshop on October 9, 2019 in Pleasant Gap, PA (Estimated costs: \$95.12-travel)

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*B. Sabbatical Request

Consideration of approval of sabbatical request for the second semester of school year 2019-2020 (January 16 – June 5, 2020) submitted by Tiffany Getty, High School Chemistry Teacher at Wellsboro Area High School, for the purpose of professional development during the school year.

C. Extra-Curricular Volunteer Appointments for School Year 2019-2020:

Consideration of approval for the following volunteer appointments for school year 2019-20:

1. Jodi Niver, High School Social Studies Teacher, as volunteer chaperone for Class Trip to France on March 13 – 21, 2020;
2. Dan Sensenig, High School Music Teacher, as volunteer chaperone for Class Trip to France on March 13 - 21, 2020;
3. Margaret Sensenig, WASD Special Education Instructional Aide, as volunteer chaperone for Class Trip to France on March 13 – 21, 2020;
4. Jenell Pelton as Volunteer Cheerleading Advisor;
5. Nathan Gage as Volunteer Advisor for High School Interact Club-Rotary Club contingent on receipt of FBI Clearance; all other clearances have been submitted;

D. Approval of Tenure

Consideration of approval for tenure for the following WASD teachers:

1. Sarah Tinney, Elementary School Nurse, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;
2. Molly Cary, Elementary Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;
3. Jill Yusinki, Speech & language Impaired PK-12 Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;

E. Overnight Field Trip Requests in School Year 2019-2020

Consideration of approval for the following overnight field trip requests during school year 2019-2020:

1. Ronald Brought, High School Softball Head Coach, to take thirteen students (softball team) to Orlando, FL (Walt Disney World) on March 11-15, 2020 for Spring Training as presented;
2. Melanie Berndtson, High School Horti-Culture/AgScience, requests approval for the following:
 - a. Thirty (30) Grand Canyon FFA students to Harrisburg, PA on February 8 & 9, 2020 for PA FFA Association – “2019 Agricultural Cooperation Establishes Success #ACE Sunlimited;
 - b. Nine (9) Grand Canyon FFA students to Delaware Valley University, Doylestown, PA on February 28 & 29, 2020 for Leadership Conference; (
 - c. Six (6) Grand Canyon FFA students to SLLC Conference, Harrisburg, PA on March 15-17, 2020;
 - d. Twenty-five (25) Grand Canyon FFA students to FFA Activities Week, State College, PA on June 9 – 11, 2020;
3. Daniel Sensenig, High School Music Teacher, requests approval for the following:
 - a. One (1) Chorus Student to Pocono, PA on April 22-25, 2020 for State Chorus;
 - b. One Band (1) Student to (TBD) on March 26-28, 2020 for Region and Field Trip;
 - c. Three (3) Chorus Students to (TBD) on February 27-29, 2020 for Region Chorus Field Trip;
 - d. Two (2) band Students to Danville High School on February 13-15, 2020 for District Band Field Trip

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- F. Resignation of Business Manager
Consideration of approval to accept, with regret, resignation of Bonnie Thompson, WASD Business Manager, effective December 9, 2019
3. **STUDENT**
- A. Request for Homebound Instruction
Consideration of approval for the following Request for Homebound Instruction for the School Year 2019-2020:
1. For Student #2 HB 2019-2020 as per her family physician for a period of approximately twelve (12) weeks, commencing September 16, 2019.
- B. Request to Establish a Student Activity Account
Consideration of approval for the request of Class of 2023, a new account created to maintain class account money. There will be fundraising activities to offset costs incurred with competitions. Advisor will be High School Principal. (Attachment X-3B)
- C. In Lieu of Expulsion Agreement
Consideration of approval for In Lieu of Expulsion Agreement for Student #1 E-2019-2020.
4. **OTHER**
- A. Additions to 2019-2020 WASD Substitute List
Consideration of approval for the additions to the 2019-2020 WASD Substitute List as presented.

Roll call vote. All votes were affirmative. The motion carried.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

- *A. Partners in Progress Student Transition Services Agreement- A motion was made by Chris Gastrock, seconded by Kacy Hagan for approval of Partners in Progress Student Transition Services Agreement, effective September 3, 2019 for a term of one year. Services to be performed in accordance with Exhibit "A" as presented.

Roll call vote. All votes were affirmative. The motion carried.

2. **PERSONNEL**

Extra-Curricular Hires for School Year 2019-2020 A motion was made by Chris Gastrock, seconded By Kacy Hagan for approval for the following extra-curricular hires for the school year 2019-2020:

1. Sayward Mack, as Odyssey of the Mind Coordinator for the Rock L. Butler Middle School, for school year 2019-2020 at a stipend of \$800;
2. Brenda Brought, Mentor for Jennifer Sporer, for School Year 2018-2019, to be paid a pro-rated payment of \$833.36 for November 2018 – June 2019.
3. Melissa Ryan as Homebound Instructor for Student #2 HB 2019-2020 at a rate of \$32.00 per hour for five hours per week;

Roll call vote. All votes were affirmative. The motion carried.

XII. Public Comment - None

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- XIII. Adjournment – The motion was made by Chris Gastrock, seconded by Sue Judlin to adjourn the meeting at 7:21 pm. All ayes.

Bonnie Thompson, Board Secretary