

WELLSBORO AREA SCHOOL DISTRICT
Reorganization Meeting of the Board
December 5, 2019

- I. Call to Order by President LaRue Reese at 6:37 pm in the Old Music Room Administration Office, 227 Nichols Street, Wellsboro, PA
- II. President Reese led the Pledge of Allegiance
- III. Roll Call of Members: LaRue Reese, Tracy Doughtie, Matthew Feil, Wayne Hackett, John Hoover, Susan Judlin, David Messineo, Lee Stocks, Linda West.

Present were the following: Dr. Brenda Freeman, Superintendent; Bonnie Thompson, Business Manager/ Board Secretary; Steve Adams, Elementary School Principal; Robert Kreger, Middle School Principal; Benjamin Miller, Middle School Assistant Principal; Jeremy Byrd, High School Assistant Principal; Daren Bryant, Director of Buildings and Grounds.

Visitors Present: Kevin McNett, Natalie Kennedy, Wellsboro Gazette; Carys Barlett, Middle School Student Representative; Rhiannon Carnahan, Jeremy Smith, Margaret Ball, Sandy Lundgren, Katrina Doud, Joyce Butler, Eric & Courtney Barlett, Jordan Judlin, Beka Charles, Melinda Moyer.

- IV. Election of Temporary President – A motion was made by John Hoover, seconded by Wayne Hackett for to nominate Matt Feil as Temporary President. The motion passed by unanimous voice vote.

At this time, Mr. Reese stated this would conclude his official duties as a board member.

- IV-a Swearing in of newly Elected/Re-Elected Board Members Linda West, Lee Stocks, John Hoover and Tracy Doughtie by Bonnie Thompson, Board Secretary.
- V-a. Election of President – A motion was made by Dave Messineo, seconded by Tracy Doughtie to appoint Sue Judlin as President of the School Board. Motion to close the nominations for President made by Dave Messineo , seconded by Tracy Doughtie. The motion passed by unanimous voice vote.
- VI. Presentation of Gavel to New President- New President presides over remainder of meeting;
- VII-a Election of Vice President – A motion was made by Matt Feil, seconded by Dave Messineo to appoint Tracy Doughtie as Vice President of the School Board. Motion to close the nominations for Vice President made by Dave Messineo, seconded by Matt Feil. The motion passed by unanimous voice vote.
- VIII-a. Election of Assistant Secretary – A motion was made by Sue Judlin, seconded by Tracy Doughtie to appoint Dave Messineo as Assistant Secretary of the School Board. Motion to close the nominations for Assistant Secretary made by Sue Judlin, seconded by Tracy Doughtie. The motion passed by unanimous voice vote.
- IX. Announcement of any Executive Session – Tuesday, December 3, 2019 at 6:45 PM, Conference Room, for the purpose of legal matters;
- X. Concerned Resident Issues - LaRue Reese thanked the board for the honor of serving the past 16 months and shared some observations and the challenges facing the board.
- XI. Approval of Agenda – A motion was made by Dave Messineo, seconded by Matt Feil to approve the agenda with omission of Consent Item XV 1 F- Budgetary Transfers.

Roll call vote. All votes were affirmative.

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- XII. Board Minutes / Financials – A motion was made by Matt Feil, seconded by Dave Messineo to approve the Board Minutes/Financials as presented.

*A. Minutes of Previous Meetings (Policy #006.9)

Regular Board Meeting of October 8, 2019
Special Board Meeting of November 5, 2019
Work Session of November 5, 2019
Regular Board Meeting of November 12, 2019
Special Board Meeting of December 3, 2019

*B. Financial Reports (Policy #006.9)

Board Summary Report
2019-20 General Fund Invoices
2019-20 School Lunch Fund Invoices
2019-20 Student Activities Fund

Roll call vote. All votes were affirmative.

- XIII. Public Comment on Title I, and other Federal Programs - None

XIV. A. Reports (Policy #006.5)

1. Student Representatives – Carys Bartlett, Middle School.
2. Superintendent – Presentation of Retirement Gift – Margaret Ball-26 years
 - District was awarded School Resource Officer Grant for \$60,000
 - stated the district is having a substitute shortage
3. Business Manager- Jeremy Smith, from Buffamante Whipple Buttafaro, Accountants – presented on the WASD Single Audit Report for Year Ending June 30, 2019;
4. Administrators – Melinda Moyer reported on STEM program at Elementary school
5. Board Members

XV. **CONSENT ITEMS**

A motion was made by Matt Feil, seconded by Dave Messineo to approve the consent items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

A. Board Meeting Location and Time

Consideration of approval that the Board establish the Old Music Room located in the District Administration Office, 227 Nichols Street, Wellsboro, PA at 6:30 PM as the Board Meeting site and meeting time for the Year 2020.

*B. Board Meeting Schedule for Year 2020

Consideration of approval to adopt the Board Meetings for Year 2020 as presented.

*C. Work Session Schedule for Year 2020

Consideration of approval to adopt the Work Session Schedule for Year 2020 as presented.

D. Change in Budget with The Nutrition Group

Consideration of approval of a change in the budget with The Nutrition Group. Enrollment increases at Don Gill Elementary School has caused a need for additional personnel which may require an adjustment to the guarantee profit for the 2019-2020 school year.

E. WASD Single Audit Financial Report for Year ending June 30, 2019

Consideration of approval for the Single Audit Financial Report for year ending June 30, 2019 prepared by Buffamante Whipple Buttafaro, PC as presented.

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2. **PERSONNEL**

*A. **Conference Requests**

Consideration of approval for the following conference requests:

1. Laura Kozuhowski, High School Art Teacher, to attend "AA Panel" in Wellsboro, PA on January 9, 2020 (there are no costs with this workshop except for substitute costs of one-half day of \$67)
2. Jacob Rogers, School Psychologist, to attend "National Association of School Psychologists Annual Convention" in Baltimore, Maryland on February 18-21, 2020 (approximate costs of \$599 (travel: \$220; Meals: \$100; Registration: \$279)

B. **Extra-Curricular Appointment for School Year 2019-2020**

Consideration of approval for the extra-curricular appointment of:

1. Rebecca Dodson-Webster as Volunteer Wellsboro Swim Coach for all Wellsboro High School Swimmers for the school year 2019-2020;

3. **STUDENT**

A. **Request for Extension of Approved Homebound Instruction**

Consideration of approval for an extension until January 31, 2020 of an approved homebound instruction for Student #01 HB 2019-2020 on September 10, 2019

Roll call vote. All votes were affirmative.

XVI. **ACTION ITEMS**

1. **ADMINISTRATION AND ORGANIZATION**

A. **Approval to Advertise/Interview for 2020-2021 Graduate School Psychology Intern**

A motion was made by Matt Feil, seconded by Dave Messineo for approval for the advertising and interviewing process to take place in order to procure a Graduate School Psychology Intern for the school year 2020-2021 at a rate of \$15.55 per hour for a total of 1350 hours. This position is qualified to perform all duties of a school psychologist under direct supervision of a certified school psychologist and is also responsible for coordinating the after-school tutoring program at the Rock L. Butler Middle School

Roll call vote. All votes were affirmative.

- *B. **Adoption of Resolution** A motion was made by Matt Feil, seconded by Wayne Hackett for approval for the adoption of Resolution of the Board of Education for the Wellsboro Area School District indicating that the District will not raise the rate of any tax for the support of its public schools for the 2020-21 fiscal year by more than the adjusted index established by the Department of Education of 3.3%.

Roll call vote. All votes were affirmative.

- *C. **Approval of Addendum of ESS Northeast, LLC Agreement** - A motion was made by Matt Feil, Seconded by Wayne Hackett for approval for the Addendum of ESS Northeast, LLC Agreement as presented.

Roll call vote. All votes were affirmative.

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2. **PERSONNEL**

A. Extra-Curricular Hires – A motion was made by Dave Messineo, seconded by Matt Feil for approval for the following extra-curricular hires for the school year 2019-2020:

1. Isaac Cary as Science Department Chairperson for a stipend of \$1,500 pro-rated, effective December 6, 2019;
2. Morgan Shaffer, as Middle School Spring Marching Band Director (1/2), for a stipend of \$1,376.56;
3. Daniel Sensenig, Middle School Spring Marching Band Director (1/2), for a stipend of \$1,286.50;
4. Heather Ladd, Middle School Student Council Advisor (1/2) for a stipend of \$744.26;
5. Kristen West, Middle School Student Council Advisor (1/2) for a stipend of \$717.44;
6. James Mack, High School Senior Class Advisor, for a stipend of \$1,360;
7. Margaret Sensenig, High School Band Front-Colorguard, for a stipend of \$1,107;
8. Jennifer Mosher, High School Percussion Director, for a stipend of \$1,107;
9. Shane Mascho, Middle School Baseball Head Coach, for a stipend of \$2,458.86;
10. Margery Hoffman, High School Boys Tennis Head Coach, for a stipend of \$2,481;
11. Maureen Poirier, High School Girls Basketball Head Coach, for a stipend of \$4,659;
12. Ronald Brought, High School Softball Head Coach, for a stipend of \$3,413.42;
13. Michelle McNett, Middle School Softball Head Coach, for a stipend of \$2,458.86;

Roll call vote. All votes were affirmative with Linda West abstaining from Item #5 and all board members abstaining from Item #9 until further discussion.

B. Approval of Support Staff Transfer - A motion was made by Dave Messineo, seconded by Matt Feil for approval for the following support staff transfer:

1. Hannah O'Neil, from part-time (5 hrs. per day/9 months) Rock L. Butler Middle School Special Education Learning Support Instructional Aide, to full-time (7 hrs. per day/9 months) Rock L. Butler Middle School Special Education Emotional Support Instructional Aide, effective December 6, 2019. Pay rate will remain the same at \$12.11 per hour.

Roll call vote. All votes were affirmative.

XVII. Public Comment -

XVIII. Adjournment – A motion was made by Matt Feil, seconded by Dave Messineo to adjourn the meeting at 7:59 pm

Bonnie Thompson

Bonnie Thompson, Board Secretary