

WELLSBORO AREA SCHOOL DISTRICT  
Board of Education Meeting Minutes  
January 14, 2020

- I. Call to Order by President Susan Judlin at 6:38 PM in the Old Music Room Administration Office, 227 Nichols Street, Wellsboro, PA.
- II. President Judlin led the Pledge of Allegiance.
- III. Roll Call of Members: Mrs. Linda West, Mr. Lee Stocks, Mr. John Hoover, Mr. Wayne Hackett, Mrs. Tracy Doughtie, Mr. Matthew Feil, Mrs. Susan Judlin, and Mr. David Messineo. *Mr. Hackett and Mr. Messineo participated via conference call.*

Present were the following: Dr. Brenda Freeman, Superintendent, Laura Perry, Business Manager/ Board Secretary, Steve Adams, Elementary School Principal, Jeremy Byrd, High School Assistant Principal, Benjamin Miller, Middle School Assistant Principal, Dr. Liz Barnhart, Special Education Supervisor, Daren Bryant, Director of Operations and Maintenance, as well as, Solicitor Chris Lantz, Wellsboro Gazette reporter, and community members.
- IV. Announcement of any Executive Sessions – An Executive Session was held on Tuesday, January 14, 2020 at 6:00 PM, Conference Room, Administration Office, for the purpose of negotiations.
- V. President Judlin read a statement on behalf of the Board of Education regarding the status of transportation negotiations with Benedict's, LLC, to clarify rumors within the community and to reaffirm the Board's position that negotiations are ongoing.
- VI. Concerned Resident Issues – Following the read statement by President Judlin, a number of community members, including Tyler Benedict, expressed concerns of information they had heard within the community regarding transportation services between the district and Benedict's, LLC. There was amicable dialogue of questions and answers between the community with the board members and the district's solicitor. The board reiterated that the negotiations were ongoing with Benedict's LLC and while there was no specific timeline that could be identified for additional negotiations, the board did commit to share additional information when it became available.
- VII. Approval of Agenda – A motion was made by Matt Feil, seconded by Traci Doughtie to accept the agenda and to include the addition of the following items:
  - X. Personnel:
    - 2.F. Matt Perry, Varsity Baseball Head Coach, for a stipend of \$ 3,314.00.
  - XI. Action Items:
    - E. Authorization to the Administration to add an addendum to the existing ESS Contract for placement of Building Based substitutes – 1 per building, with a daily rate of \$ 110.00. This addendum would be effective upon receipt.
    - F. Authorize the Administration to negotiate a revision of the M.O.U. Language between the Wellsboro Area Education Association and the district regarding Jr. Varsity to Junior High Baseball and Softball, dated April of 2016.

On a voice call there were 8 yes votes, and 0 no votes. Motion carried.

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VIII. Board Minutes/Financials – A motion was made by Matt Feil, second by Traci Doughtie, to accept the board minutes and financials as presented. On a voice call, there were 8 yes votes. Motion carried.

\*A. Minutes of Previous Meeting

Reorganization Board Meeting of December 5, 2019

\*B. Financial Reports

Board Summary Report - December, 2019

\*C. Approval of Bills

December, 2019 General Fund Invoices

December, 2019 School Lunch Fund Invoices

IX. Public Comment on Title 1 and other Federal Programs. None at this time.

X. A. Reports

1. Student Representatives

2. Superintendent

a. Student of the Month Recognition;

b. Discussion – Softball/Baseball;

c. Donation Stations

d. Spanish Trip (Brett Kennedy)

e. Weight Room Update and Job Description Update

f. Review of Policies – PSBA

g. Discussion on Odyssey of the Mind

h. FFA Recognition and Presentation (Melanie Bernstein)

3. Business Manager

a. Governor’s Budget Address – 2/4/20

b. Establish Budget and Finance Committee Meeting for 2020/21 Budget Development

4. Administrators

5. Board Members

a. Appointments:

i. PSBA Liaison: John Hoover

ii. Parks & Recreation Representative: Lee Stocks; Wayne Hackett

iii. IU #17 Representative: Held in Reserve for 2019/20 School Year

iv. Student Representatives

High School: Lucia Mignano

Middle School: Carys Barlett

Elementary: Jillian Mickey

b. Board Committees:

i. Public Relations Committee: Tracy Doughtie

ii. Buildings & Grounds Committee: Chris Gastrock

iii. Employee Relations/Personnel Committee: Sue Judlin

iv. Budget & Finance Committee: Matt Feil

v. Programs & Policy Committee: Dave Messineo

vi. Transportation Committee: Sue Judlin

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X. CONSENT ITEMS

A motion was made by Matt Feil, second by Tracy Doughtie to approve the consent items, as follows:

1. **ADMINISTRATION AND ORGANIZATION**

\*A. Resignation of School Board Director

Consideration of approval to accept the resignation of LaRue Reese, with regret, as School Board Director of the Board of Education for the Wellsboro Area School District, effective December 9, 2019.

\*B. Approval of Job Description for Educational Interpreter

Consideration of approval to accept the job description for WASD Educational Interpreter as presented.

2. **PERSONNEL**

A. Extra-Curricular Volunteer Appointments for School Year 2019-2020

Consideration of approval for the extra-curricular volunteer appointments for school year 2019-20:

1. Maxwell Johnson as Volunteer Stage Manager for 2019-20 High School Spring Musical;
2. Jennifer Anderson, as Volunteer Odyssey of the Mind Coach;
3. Bryan Murphy, as Volunteer Assistant Director of Dramatics – Middle School Spring Musical;
4. Melissa Ryan, as Volunteer Assistant Director of Dramatics – Middle School Spring Musical.

\*B. Conference Requests:

Consideration of approval for the following conference requests:

1. Jill Yusinski and Chelsey Rendos, Speech and Language Impaired K-12 Teachers, to attend “Eligibility Requirements for Speech & Language Impairment” on January 28, 2020 in Canton PA (approximate costs of \$ 17.50 (for mileage));
2. Dr. Elizabeth Barnhart, Supervisor of Special Education, to attend “PDE Conference – Making a Difference: Educational Practices that Work!”, on March 9-11, 2020 in Hershey, PA (approximately costs of: Travel: \$ 224; Lodging: \$270; Meals: \$ 100; Registration: \$ 195; Total: \$ 789 to be paid from Special Education Fund);
3. Jennifer Outman, Grade 5 Social Studies Teacher, to attend “Help Your Students Master the Next Generation Science Standards: Practical Strategies and the Best, New Tools”, Harrisburg, PA on February 10, 2020 (approximate costs: Travel: \$154; Lodging: \$100; Registration: \$279; Sub Costs: \$135; Total: \$ 668 to be paid from Building Budget);
4. Kevin Cavanaugh, Grade 8 History Teacher, to attend “30<sup>th</sup> Annual Symposium Pathways to Career Readiness: An Education and Workforce Develop. Sym”, Hershey PA on February 13 & 14, 2020 (approximate costs: Travel: \$ 115; Lodging: \$160; Meals: \$60; Registration: \$180; Sub Costs: \$ 270 (2 days); Total: \$ 785 to be paid out of Building Budget).

\*C. Professional Resignations Due to Retirement

Consideration of approval to accept letters of resignation due to retirement, with regret, from:

1. Mary Peropat, High School Science Teacher, effective at the conclusion of the 2019-2020 school year;

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2. Jennifer Livingston-Paucke, High School English Teacher, effective at the conclusion of the 2019-20 school year;
3. Sharon O'Shea, School Nurse, effective June 30, 2020.

\*D. Extra-Curricular Resignations

Consideration of approval to accept the resignation letter from John DeLeonardis as Strength and Conditioning Coach, effective June 5, 2020.

\*E. Support Staff Resignation

Consideration of approval to accept letter of resignation from Mary Beth Sampson, High School Library Aide, effective January 23, 2020.

**3. STUDENT**

\*A. Request for Homebound Instruction for School Year 2019-2020

Consideration of approval for the following Requests for Homebound Instruction for the School Year 2019-20:

1. For Student #3 2019-2020 as per her family physician for a period of approximately twelve (12) weeks, commencing November 22, 2019;
2. For Student #4 2019-2020 as per her family physician for a period of approximately four (4) weeks, commencing December 16, 2019.

B. Independent Study Proposals

Consideration of approval for the following Independent Study Proposals to be conducted during the 2020 Spring Semester (1/15/2020 – 6/4/2020). Purpose of the course is to provide students with the continued practice of writing and thinking creatively; If student successfully completes this study, he/she will receive ½ of an elective credit. Instruction will be provided by Jennifer Paucke, High School English Teacher:

1. K. Cannon, 10<sup>th</sup> Grade
2. J. LaCoe, 12<sup>th</sup> Grade
3. B. Lorje, 11<sup>th</sup> Grade
4. G. Keeth, 10<sup>th</sup> Grade
5. R. Oswald, 12<sup>th</sup> Grade
6. E. Perkins, 10<sup>th</sup> Grade
7. M. Sedor, 10<sup>th</sup> Grade
8. R. Regina, 10<sup>th</sup> Grade
- 9.

**4. OTHER**

A. Approval of School Bus Drivers for School Year 2019-2020:

Consideration of approval for the following school bus drivers:

1. Kathy McClelland, Van Driver, for Correll Student Transport;
2. Lucas Starkweather, Spare Bus Driver, for Niles Transportation Inc. pending completion of all required clearances;

B. Additions to 2019-2020 WASD Substitute List

Consideration of approval for the additions to the WASD 2019-2020 Substitute List as presented.

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The roll call vote was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

XI. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

\*A. **Approval of Receipt of Private Monies in School Year 2019-2020**

Consideration of approval of the following private monies received by Wellsboro Area School District in School Year 2019-2020:

1. \$ 12,500 received from Wellsboro Social Club on November 15, 2019 designated for scholarships.

Motion made by Tracy Doughtie, second by Wayne Hackett to approve the receipt of private monies. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

2. **PERSONNEL**

A. **Extra-Curricular Hires for School Year 2019-2020**

Consideration of approval for the extra-curricular hires for school year 2019-2020:

1. Jill Gastrock, as High School Boys Track Head Coach, effective March 2 – May 23, 2020, for a stipend of \$ 3,518;
2. Elizabeth Hoover, as High School Girls Track Head Coach, effective March 2 – May 23, 2020, for a stipend of \$ 4,045.70.
3. Matthew Perry, as Varsity Baseball Head Coach, for a stipend of \$ 3,314.

Motion made by Matt Feil, second by Tracy Doughtie, to approve the extra-curricular hires as presented. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

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B. Professional Staff Transfer

Consideration for approval for the transfer of Kate Kreger, from Don Gill Third Grade Teacher, to Rock L. Butler Middle School 6<sup>th</sup> Grade Teacher, effective date of transfer to be determined at a later time. Salary will remain the same.

Motion made by Matt Feil, second by Tracy Doughtie, to approve the extra-curricular hires as presented. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

C. Removal of Support Staff Employee

Consideration of approval for the voluntary termination of Julie Foil, Special Education Instructional Aide, effective January 8, 2020.

Motion made by Tracy Doughtie, second by Matt Feil, to approve the removal of support staff employee, as presented. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

D. Support Staff Transfer

Consideration of approval for the transfer of Teresa Austin, from part time (5 hours per day/9 months) Don Gill Special Education Personal Care Aide to part-time (5 hours per day/9 months) Rock L. Butler Middle School Life Skills Instructional Aide, effective date to be determined. Pay rate will remain the same at \$ 10.91 per hour.

Motion made by Matt Feil, second by Wayne Hackett, to approve the support staff transfer, as presented. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

E. Addendum to ESS Contract

Consideration of approval to allow Administration to add an addendum to the existing ESS Contract for placement of Building Based substitutes – 1 per building, with a daily rate of \$110. This addendum would be effective upon receipt.

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Motion made by Linda West, second by John Hoover, to approve execution of an Addendum with ESS for Building Based substitutes, as presented. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

F. Revision of MOU of April, 2016

Consideration of approval to authorize the Administration to negotiate a revision of the M.O.U. language between the Wellsboro Area Education Association and the District regarding Jr. Varsity to Junior High Baseball and Softball dated April of 2016.

Motion made by Linda West, second by Tracy Doughtie, to authorize the Administration to negotiate a revision of the M.O.U., dated April of 2016. The roll call was as follows:

|                   |                     |
|-------------------|---------------------|
| Mrs. West – Yes   | Mrs. Doughtie – Yes |
| Mr. Feil – Yes    | Mr. Hoover – Yes    |
| Mr. Stocks – Yes  | Mrs. Judlin – Yes   |
| Mr. Hackett – Yes | Mr. Messineo – Yes  |

Motion carried on 8 affirmative votes.

Interviewing of Candidates for Wellsboro Area School District School Board Director, to fill the vacancy created by the resignation of Mr. LaRue Reese.

At this time, the Director interviewed the following candidates for consideration of filling a vacancy for the Board of Directors, for a two-year term ending November, 2021. This appointment would be effective beginning January 14, 2020 through the first Monday of December, 2021.

Candidates interviewed included:

1. Mr. Al Bieber, 3386 Arnot Road, Wellsboro PA 16901
2. Dr. Shawndra Holderby, 2 Hillcrest Circle, Wellsboro PA 16901
3. Mr. Chris Gastrock, 170 Button Hill Road, Middlebury Center PA 16935

G. Appointment of New School Board Director

Consideration of approval for the appointment of Christopher Gastrock as a member of the Wellsboro Area School District Board of School Directors for a two year term ending November, 2021. This appointment will be effective beginning January 14, 2020 through the first Monday of December, 2021.

On a roll call vote, the Director cast their choice for the appoint of a new Director. The vote recorded, as follows:

|                                    |                                    |
|------------------------------------|------------------------------------|
| Ms. West – Dr. Shawndra Holderby   | Mrs. Doughtie – Mr. Chris Gastrock |
| Mr. Feil – Mr. Chris Gastrock      | Mr. Hoover – Mr. Chris Gastrock    |
| Mr. Stocks – Dr. Shawndra Holderby | Mrs. Judlin – Mr. Chris Gastrock   |
| Mr. Hackett – Mr. Chris Gastrock   | Mr. Messineo – Mr. Chris Gastrock  |

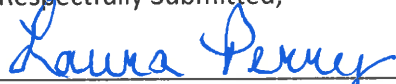
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Mr. Chris Gastrock has been appointed as the Director on 6 yes votes. Motion carried.

XII. Public Comment None

XIII. Adjournment – The motion was made by Matt Feil, seconded by Tracy Doughtie to adjourn the meeting at 9:31 pm

Respectfully Submitted,



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Laura Perry, Secretary to the Board