

Wellsboro Area School District
Board of Education
WORK SESSION MINUTES
March 3, 2020

Called to Order by President Susan Judlin at 6:30 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

Roll Call of Members: Mrs. Linda West, Mr. Lee Stocks, Mr. John Hoover, Mrs. Tracy Doughtie, Mrs. Susan Judlin (via conference call) and Mr. David Messineo. Absent from the meeting were Mr. Wayne Hackett, Mr. Chris Gastrock, and Mr. Matt Feil.

Present were the following: Dr. Brenda Freeman, Superintendent; Mrs. Laura Perry, Business Manager/Board Secretary; Administrators: Mr. Steven Adams, Mr. Robert Kreger, Mr. Ben Miller, Mr. Jeremy Byrd, Mr. Daren Bryant, and Mr. Bryant Murphy; Press present: Natalie Kennedy (Wellsboro Gazette); and faculty and community members.

Laura Perry, Board Secretary, read into the minutes the Notice of Work Session.

Mr. Katrina Doud, Regional Manager, Nutrition, Inc. provided the Directors with an overview of the district's food service program including a review of the Offer versus Serve protocols, compliance with Healthy Hunger Free Kids Act, and the Nutrition Inc's viewpoint on dietary compliance if nutritional guidelines are relaxed.

Mr. Sam Scarantino, Architect, Quad 3 Group, provided a presentation to the Directors for a schematic design and budget proposal for the additional and/or renovations to the existing High School and Administration Building to accommodate the transfer of Middle School students to the facility. The Directors were provided an opportunity to discuss the design specifications during the meeting. No decisions were made by the Directors and follow-up with Mr. Scarantino will occur at a later date. At the conclusion of the presentation made by Mr. Scarantino, discussion occurred between the Directors and Administration as to the funding possibilities and for the solicitation of feedback on the design that was presented. Dr. Freeman stated that the district would not be able to capture budgetary savings under this model and it was basically moving the location of the students from its current location and housing them in a new location. Further review must be made regarding the district's outstanding debt service in order for a more thorough discussion on financing options.

Dr. Freeman, Superintendent, discussed the following:

- Review of the status of the prior approved field trip by the French 3 & 4 Students to France, originally scheduled for March 16 – March 24, 2020, due

to the Coronavirus outbreak around the world. No decisions were made during the work session as the possible postponement of the trip.

- Dr. Freeman provided the Directors with a proposed 2020-21 Calendar for review and comment. This item was approved for inclusion on the March 10, 2020 board agenda.
- The Directors were informed that Mrs. Donna Townsend, Meade Street, Wellsboro, had contacted district officials to offer the right of first refusal for her property per a previous conversation with the district. At this time, the Directors agreed that the property is not needed by the district and she should be notified to proceed with a private sale.

Mrs. Perry, Business Manager, discussed the following:

- The district's investment account with PLGIT has been changed from "Class" to "Class I" classification to capture additional investment income. The only change is that instead of having the ability to withdraw from the account on a daily basis, as needed, the district will be afforded withdraw opportunities twice a month. Also, PFM will be providing an account review for any refunding opportunities.
- The administration is requesting consideration to convert its existing Financial Software Program to Keystone Information System and a discussion ensued as to the cost and timeline. The Directors agreed to place the item on the March 10, 2020 agenda for consideration.

Public Comment - None

The work session adjourned at 7: PM.

Respectfully submitted,

Laura Perry, Secretary to the Board
Board Secretary
Wellsboro Area School District