

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
March 8, 2022

I. Call to Order by President Christopher Gastrock at 6:43 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

II. President Gastrock led the Pledge of Allegiance.

III. Roll Call of Members: Ms. Linda West; Mr. Lee Stocks; Mr. John Hoover; Ms. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Ms. Rebecca Charles; Mrs. Megan McConnell; Mr. Wayne Hackett was absent from the meeting;

Present were the following: Dr. Brenda Freeman, Superintendent; Linda Gamble, Acting Board Secretary; Mr. Steve Adams, Elementary Principal; Mr. Ben Miller, Middle School Assistant Principal; Mr. Robert Kreger, Middle School Principal / Interim Director of Buildings & Grounds; Ms. Karen Farrer, Supervisor of Special Education; Ms. Amy Coots, Principal of Academic Affairs; Mr. Todd Outman, High School Assistant Principal; Mr. Jeremy Byrd, High School Principal; Natalie Kennedy representing the Wellsboro Gazette; and community members;

IV. Announcement of any Executive Sessions – Tuesday, March 8, 2022 at 6:15 PM, Conference Room, Administration Office, for the purpose of personnel;

V. Concerned Resident Issues – None at this time.

VI. Approval of Agenda – A motion was made by Mrs. Doughtie, seconded by Mrs. Charles, to accept the agenda as presented. On a voice call, there were 8 yes votes.

VII. Board Minutes/Financials – A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell, to accept the board minutes and financials as presented. On a voice call, there were 8 yes votes. Motion carried.

A. Minutes of Previous Meeting

Work Session of February 8, 2022;
Board Meeting of February 8, 2022;

B. Financial Reports:

January 2022 Statement of Revenue and Expenditures
January 2022 Student Activity Fund

C. Approval of Bills

1/14 - 2/3/2022 General Fund Invoices
1/14 - 2/3/2022 School Lunch Fund Invoices
1/14 - 2/3/2022 Student Activity Fund Invoices
1/14 - 2/3/2022 Public Purpose Invoices
1/14 - 2/3/2022 Checks (General Fund; Student Activity; Food Services;
Parks & Recreation; Capital Reserve; Public Purpose Trust,
Capital Projects)

VIII. Public Comment on Title I, other Federal Programs and ESSERS – None at this time.

IX. A. Reports

1. Student Representatives – High School: Hayne Webster;
Middle School: Olivia Gage; Evelyn Wetherbee;
2. Superintendent Freeman - Students of the Month Awards:
Elementary: Emma Gardner
Middle School: Jacob Smith
High School: Travis Woodward

Superintendent Freeman gave updates on the 2021 state basic education test scores including the Keystone Exams.

Dr. Freeman congratulated the students on winning the Regional 2022 STEM Design K'Nex Competition for the 4-5 and 6-8 grade band. The teams will advance to state competition in May. Grades 4-5: Jackson Largey & Ryleigh Sporer; Grade 6-8: Luna Moyer, Wyatt Sporer, Ella Steinbacher, Hayden Wilson.

The Odyssey of the Mind Rock L. Butler Middle School teams took first place in their division advancing to Lock Haven competition. One team won 3rd place. At the High School level one team won 2nd place in their division advancing to state competition in Lock Haven.

Dr. Freeman advised that the restroom project at the Middle School is near completion of the first set of restrooms. They are waiting for an occupancy for one completed restroom and the other is waiting for a sink to arrive before occupancy can be filed. They will, however, move on to the next set of restrooms while awaiting these matters.

President Gastrock commented on the outstanding job that the IU #17 performed in searching for a new superintendent for the District. The Board also is thankful and appreciative of Dr. Freeman for her years of service in the District.

Dr. Freeman advised that the Board that she will be taking off time during March, April and May of this year. She thanked the Board for its support.

X. CONSENT ITEMS

A. A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell, to approve the Consent Items, as follows:

1. ADMINISTRATION AND ORGANIZATION

***A. Approval of Engagement Letter of EFPR Group**

Consideration of approval of Engagement Letter from EFPR Group, Corning, NY (for a period of two years ending June 30, 2022 and June 30, 2023. Estimation of fees to be \$25,900 for Year ending 6/30/2022 and \$26,900 for Year ending 6/30/2023;

B. Second Reading and Final Adoption of Revised WASD Policies

Consideration of approval for the second reading and final adoption of revised WASD Policies #700 PROPERTY which were reviewed at the Programs & Policy Committee Meeting of February 23, 2022. Policies were revised in accordance with the PSBA Contract for Professional Services Program for Policy Review Service approved by the Board of Education on January 25, 2019.

C. Assignment of Signature Authorization - Principal Life Insurance Co., De Moines, Iowa

Consideration of approval to authorize Dr. Brenda M. Freeman, Superintendent, Wellsboro Area School District for the purpose of authorizing plan changes and/or terminations on behalf of Wellsboro Area School District 45 Deferred Compensation Plan with Principal Life Insurance Company, Des Moines, Iowa. This authorization is effective immediately.

D. Approval of Appointment for Acting Board Secretary

Consideration of approval to appoint Linda Gamble as Acting WASD Board Secretary from March 9, 2022 until further notice.

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2021-2022

Consideration of approval for the following extra-curricular volunteer appointments:

1. Lisa Lane, as Volunteer High School Tract Assistant Coach for the School Year 2021-2022;
2. Michelle McNett, as Volunteer High School Softball Assistant Coach, for the School Year 2021-2022;
3. Darci Warriner, as Volunteer High School Softball Assistant Coach for the School Year 2021-2022;

*B. Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Kyle Smith, Middle School Boys Basketball Head Coach, effective March 1, 2022. (Attachment X-2B)

*C. Conference Request

Consideration of approval for the following conference request:

1. Melanie Berndtson, High School Horticulture/Vo-Ag Teacher to attend CASE Curriculum Lead Teacher Training – Elite Elevation on March 24-25, 2022 (approximate costs: Substitute costs: \$306)

3. STUDENT

A. Request for Homebound Instruction

Consideration of approval for Student #4 HB 2021-2022 as per his family physician from February 24, 2022 for a period of three (3) months.

B. Approval of In Lieu of Expulsion Agreements

Consideration of approval for the In Lieu of Expulsion Agreement for the following:

1. Student #9 2021-2022;
2. Student #10 2021-2022;
3. Student #11 2021-2022;
4. Student #12 2021-2022;
5. Student #13 2021-2022;
6. Student #14 2021-2022;
7. Student #15 2021-2022;
8. Student #16 2021-2022;
9. Student #17 2021-2022
10. Student #18 2021-2022

*C. Approval of Overnight Field Trip Request

Consideration of approval for Daniel Sensenig, High School Music Teacher, to travel to:

1. Wyoming Valley West High School with one (1) Concert Band student (Regional Band) on March 10 & 11, 2022.
2. Valley View High School with two (2) Chorus students (Regional Chorus) on March 24 & 25, 2022. (
3. James Mack, Culinary Arts Teacher, taking 2 Culinary Arts Students (winning in Skilled Arts Competition moving to states), to Hershey Motor Lodge, Hershey, PA on April 6-8, 2022;

*D. Request to Establish a Student Activity Account

Consideration of approval of request to establish a student activity account, to wit, **RLBMS S.T.I.N.G** for the purpose of promoting good deeds and spreading kindness in our schools, at home and in the community. Advisor: Jennifer Outman, Middle School Fifth Grade Teacher

*E. Request to Close a Student Activity Account

Consideration of approval of request to close student activity account “*Sophia Campbell Memorial Fund*” with a closing balance of \$825.96. Said balance shall be transferred over to “*RLBMS S.T.I.N.G.*” account.

The roll call vote was as follows:

Mrs. Charles - Yes	Mrs. Doughtie - Yes
Mrs. West - Yes	Mrs. McConnell - Yes
Mr. Stocks - Yes	Mr. Bieber - Yes
Mr. Gastrock - Yes	Mr. Hoover - Yes

The motion carried with 8 affirmative votes.

XI. ACTION ITEMS:

Action Items XI – 1A, 1B and 1C were moved on action by Mrs. Charles, seconded by Mrs. Doughtie.

1. ADMINISTRATION AND ORGANIZATION

*A. Approval of Receipt of Private Monies in School Year 2021-2022

Consideration of approval of the monies received by Wellsboro Area School District from David G. Patterson Foundation in the amount of \$7,000 to be used for the purchase of sound shields (Music Department)

*B. Approval of Addendum between WASD and ESS Northeast, LLC

Consideration of approval of Addendum between Wellsboro Area School District and ESS Northeast, LLC adding the position of Secretarial (Hourly) at the rate of \$14.67 per hour for the 2021-2022 School Year, \$14.73 per hour for the 2022-23 School Year and \$14.78 per hour for the 2023-24 School Year, as presented.

C. Approval of Appointment of WASD Superintendent of Schools 7/1/2022 – 6/30/2025

Consideration of approval for the appointment of Alanna Huck as Wellsboro Area School District Superintendent of Schools for a three year term beginning July 1, 2022 – June 30, 2025.

The roll call vote was as follows:

Mr. Gastrock	Yes	Mr. Stocks	Yes
Mr. Hoover	Yes	Mrs. Doughtie	Yes
Mrs. Charles	Yes	Mrs. McConnell	Yes
Mr. Bieber	Yes	Mrs. West	Yes

2. PERSONNEL

Action Items XI – 2A, 2B, 2C and 2D were moved on action by Mrs. Doughtie, seconded by Mrs. Charles.

A. Approval of Substitute After-School Tutor K-4 funded by Federal Programs and ESSER Grant for School Year 2021-2022

Consideration of approval of Ashley Bowen, Elementary Teacher, as Substitute After-School Tutor K-4, effective March 9, 2022 – April 29, 2022 at the rate of \$34.00 per hour as necessary.

B. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2021-2022:

1. Kate Gehman, as High School Girls Track Assistant Coach, at a stipend of \$2,399 effective March 9 – May 28, 2022;
2. Chad Tennis, as Co-Middle School Baseball Assistant Coach, at a stipend of \$840, effective March 9 – June 17, 2022;
3. Jonathan Rothermel, as Co-Middle School Baseball Assistant Coach, at a stipend of \$840, effective March 9 – June 17, 2022;
4. Brooke Kohler, as High School Softball Assistant Coach, at a stipend of \$2,298, effective March 9 – June 17, 2022;
5. Tanya Harmon, as Middle School Softball Assistant Coach, at a stipend of \$1680, effective March 9 – June 17, 2022;
6. Steve Adams, as High School Baseball Head Coach, at a stipend of \$3,314, effective March 9 – June 17, 2022;
7. Shane Mascho, as Middle School Baseball Head Coach, at a stipend of \$2,584, effective March 9 – June 17, 2022;
8. Andrew Borzok, as High School Boys Tennis Head Coach, at a stipend of \$2,481, effective March 9 – May 28, 2022;
9. Elizabeth Hoover, as High School Girls Track Head Coach, at a stipend of \$4,046, effective March 9 – May 28, 2022;
10. Bryce Bitner, as High School Boys Track Assistant Coach, at a stipend of \$2,399, effective March 9 – May 28, 2022;
11. Jill Gastrock, as High School Boys Track Head Coach, at a stipend of \$3,624, effective March 9 – May 28, 2022;

C. Approval of Hire of Student Custodians for School Year 2021-2022

Consideration of approval for the following student custodial hires for the School Year 2021-2022:

1. Kanan Keck, High School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;
2. Travis Woodward, Middle School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;
3. Blaise Florio, High School Student Custodian, at the rate of \$10.00 per hour, no more than twenty-five (25) hours per week;

D. Approval of Support Staff Hires

Consideration of the following support staff hires:

1. Felicia Kizer, part-time (5 hrs. per day/9 months) Paraprofessional (Learning Support), effective March 9, 2022 at a rate of \$10.91 per hour. Hire will serve out the initial forty-five day probationary period at the rate of \$10.00 per hour and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3-C) of Memorandum of Agreement approved by the Board on January 25, 2022.
2. Juliana Snowberg, part-time (5 hrs. per day/9 months) Paraprofessional (Learning Support), effective March 9, 2022 at a rate of \$10.91 per hour. Hire will serve out the initial forty-five (45) day probationary period at the rate of \$10.00 per hour and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3C) of Memorandum of Agreement approved by the Board on January 25, 2022.
3. John Tubbs, full-time (8 hrs. per day/12 months) Charlotte Lappla Custodian, effective February 28, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Probationary period of forty-five (45) days is hereby waived due to previous employment of John Tubbs (6/22/2021 – 1/3/2022).

4. John Hoover, part-time (5 hrs. per day/9 months) Middle School Custodian, effective February 22, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Hire will serve out the initial forty-five (45) day probationary period and if performance is satisfactory, will receive a sum up to \$666 as part of the Sign-On Bonus – New Employees (Section 3-C) of Memorandum of Agreement approved by the Board on January 25, 2022.
5. Donald Bailey, full-time (8 hrs. per day/12 months) High School Custodian, effective March 7, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025). Probationary period of forty-five (45) days is waived.
6. Nancy VanDergrift, full-time (8 hrs. per day/12 months) Technology Technician, effective February 28, 2022 as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021-6/30/2025). Probationary period of forty-five (45) days is waived.

The roll call vote was as follows:

Mrs. McConnell	Yes	Mr. Gastrock	Yes
Mr. Hoover	Yes	Mrs. Doughtie	Yes
Mrs. West	Yes	Mr. Bieber	Yes
Mr. Stocks	Yes	Mrs. Charles	Yes

XII. Public Comment - None

XIII. Adjournment - The motion was made by Mrs. Doughtie, seconded by Mrs. Charles to adjourn the meeting at 7:05 PM.

Respectfully submitted,

Linda Gamble
Acting WASD Board Secretary