

WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form

All States

1. Teacher: Sensenig School: WAHS
2. No. of Students: 1 Adults: 1 Class or Organization: WAHS Chorus
3. Date of Trip: April 6-8 2022 Destination: Pocono Mountain East HS + Katahahi Resort Total Miles: approx. 375 miles
4. Estimated departure time: 8am From: WAHS
5. Estimated return time (arrival in the district): 8pm on 4/8?
6. Meal Plans (if applicable): 3 days worth for adult

7. Is school bus transportation required? Yes No How many? _____

8. Will a coach bus be required? Yes No How many? _____

9. Are private cars to be used? Yes No If yes, how many cars will be used? _____
Who are the drivers? I will drive my car

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof?

10. The district is requested to pay \$ total out of the total cost of \$ _____
Account Code Number 581

735.00 student/adult housing
275 - student registration
180 - adult registration
250 - food
\$1440.00 + mileage
459 substitute costs

11. If the district is not expected to pay all of the costs, what other funds are going to be used? _____
Account Code, if appropriate: 1899

Notes: _____

12. For overnight field trips, a list of Students and Chaperones is attached. Hayne Webster

13. A brief itinerary/description of trip is attached. PMEA All State Chorus + Conference

14. Signature of Teacher: [Signature] Date Submitted: 3/8/22

15. Principal's Approval: [Signature] Date: 3/8/22

16. Superintendent's Approval: Dr. Brenda M Freeman Date: 3/9/22

17. Received by Transportation Coord.: _____ Date: _____

18. Estimated Cost: _____ Bus Contractor: _____

Distribution:

- Original - Superintendent/Transportation Coordinator
- Copy 2 - Building Secretary
- Copy 1 - Business Office (SS, FS, AA)
- Copy 3 - Faculty Member

X-3B

CHORUS Schedule
Pocono Mountain East HS
231 Pocono Mountain School Rd. Swiftwater, PA 18370
(app. 15 minutes via PA-314 E from Kalahari Resorts)
Tim Eick - Host

Wednesday 4/6/2022 - PMEA does NOT provide LUNCH on this day

10:30 am - 12:45 pm- Student Registration at Host School Pocono Mountain East HS-

Directors are to enter the MAIN ENTRANCE of the SCHOOL with drivers license/photo ID to check in through the RAPTOR Visitor ID System while students remain in the vehicle. Directors will also receive student ID badges at the Main Entrance. Directors then return to the vehicle, give out the student ID Badges and escort students to their designated ENTRANCE. The PMEA NURSE will check-in student medications.

*****STUDENT LUGGAGE OPTIONS*****

A. Luggage Truck will be at Host School/ Luggage remains in the truck until students return from their Host school, then will unload at Kalahari.

B. Directors keep student luggage in their vehicle until evening and then make arrangements with students to secure luggage from vehicles via the Main Kalahari Lobby (students will sign out/in via Chaperones)

C. If Kalahari rooms are available and the Director has registered students, luggage may go to the room.

11:00 am - until evening at Kalahari Resort Student Lodging Registration (All Ensembles).

Directors are responsible for registering their students and obtaining room keys to distribute to them. Directors are to make arrangements with their students for a meeting location and time to dispense keys. (Examples- Kalahari Main Lobby or Host School).

1:00 pm- Instructions and Seating Assignment (based on SUBMITTABLE Auditions) from Host/
DOWNBEAT Rehearsal

1:00 pm- 4:15 pm- Rehearsal/ Breaks at discretion of Host including snack breaks

4:30 pm- 5:15 pm- Dinner

5:30 pm - 6 BUSES DEPART from PME to Kalahari Resort

AT Kalahari - Directors may meet students in the Main Lobby to give out keys, students may obtain luggage from the luggage truck or students will sign out/in via Chaperones to obtain luggage from the Director's vehicle.

6:00 pm- 8:00 pm- Check In to Kalahari/ Indoor Water Park/Arcade/Food Vendors

Back to Room- TBA/ Room checks by Chaperones

***** Directors who are visiting during the rehearsals on THURSDAY or FRIDAY are to enter the MAIN ENTRANCE of the POCONO MOUNTAIN EAST HS with their drivers license/photo ID to check in via the RAPTOR System and obtain a Visitors Pass.

Thursday 4/7/2022

7:00am- 8:30 am- Breakfast to go

8:00 am- Exhibits at Kalahari OPEN/ Students are welcome to attend.

9:15 am- BUSES DEPART from Kalahari to Pocono Mountain East.

10:00 am- 5:00 pm- DOWNBEAT Rehearsal

Breaks at Discretion of Host including snack breaks AND Lunch

*1st Lunch- Sopranos and Tenors at Lunch while Altos and Basses/ Sectionals

*2nd Lunch - Altos and Basses at Lunch while Sopranos and Tenors-Break

5:15 pm- 6:15 pm- Dinner

*1st Dinner - Altos and Basses at Dinner while Sopranos and Tenors/ Sectionals

*2nd Dinner- Sopranos and Tenors at Dinner while Altos and Basses- Break

6:30 pm/ 7:00 pm- BUSES DEPART from PME to Kalahari Resort.

7:30 pm- 9:30 pm- Speaker- Dr. Tim Lautzenheiser- "Music For All" and Concert- U.S. Army Band "Pershing's Own".

Back to Room- TBA/ Room checks by Chaperones

Friday 4/8/2022

7:30 am- 8:45 am- Breakfast to go, pack luggage, final room check out. LUGGAGE stays at Kalahari.

9:00 am- BUSES DEPART from Kalahari to Pocono Mountain East.

9:30 am- 11:00 am- FINAL Rehearsal at Pocono Mountain East HS

11:00 am- 11:15 am- Boxed Lunches to go

11:30 am- BUSES DEPART from PME to Kalahari Resort

12:00 pm- 12:40- Boxed Lunches / Robes at Kalahari

12:40 pm - 1:50 pm- PHOTOS/Final Rehearsal/Soundcheck/ Kalahari Resorts

2:00 pm- Water and SNACKS provided by Kalahari

2:15 pm- Doors OPEN at Kalahari

3:00 pm- CHORUS CONCERT