

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
April 12, 2022

I. Call to Order by President Christopher Gastrock at 6:32 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

II. President Gastrock led the Pledge of Allegiance.

III. Roll Call of Members: Mrs. Megan McConnell; Ms. Linda West; Mrs. Rebecca Charles; Mr. Lee Stocks; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Board Member John Hoover was absent;

Present were the following: Mr. Robert Kreger, Administrator in Charge; Linda Gamble, Acting Board Secretary; Mr. Ben Miller, Administrator in Charge (Middle School); Mr. Jeremy Byrd, High School Principal; Todd Outman, High School Assistant Principal; Karen Farrer, Special Education Supervisor; Amy Coots, Principal of Academic Affairs; Natalie Kennedy representing the Wellsboro Gazette; community members;

IV. Announcement of any Executive Sessions: Tuesday, April 5, 2022 at 7:25 PM, Old Music Room, for the purpose of personnel; Tuesday, April 12, 2022 at 5:30 PM, Old Music Room, for the purpose of personnel;

V. Concerned Resident Issues: David Messineo, of Wellsboro, PA addressed the Board on several issues, including the Odyssey of the Mind Program, and the passing of school board member, Wayne Hackett;

VI. Approval of Agenda: A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell, to accept the Agenda as presented. On a voice call, there were 7 yes votes.

VII. Board Minutes/Financials – A motion was made by Mrs. Charles, seconded by Mrs. Doughtie, to accept the board minutes and financials as presented. On a voice call, there were 7 yes votes. Motion carried;

A. Minutes of Previous Meeting:

Work Session of March 8, 2022;
Board Meeting of March 8, 2022;
Special Meeting of March 16, 2022;

B. Financial Reports:

February 2022 Statement of Revenue and Expenditures
February 2022 Student Activity

C. Approval of Bills:

General Fund Invoices
School Lunch Fund Invoices
Student Activity Fund Invoices
Checks (General Fund; Student Activity; Food Services)

VIII. Public Comment on Title I, other Federal Programs and ESSERS – None at this time

IX. A. Reports

1. Administrator in Charge, Robert Kreger, presented the Odyssey of the Mind students and coaches, Amber Whitney, Brigitte Largey and Sadie Mack. Sadie Mack introduced the Middle School students and Amber Whitney introduced the high school students. They include: Jennifer Belz, Joelle Bull, Julie Clark, Gabriella Deveney; Elise Largey; Angelena Mack; Wyatt McConnell; Megan Newruck; Zander Rachiele; Jacob Smith; Emiley Sodman; Elliot Spooner; Henry Whitney; Katherine Whitney; The following coaches and coordinators will be chaperoning the OM World Finals (May 24-30, 2022) Mel Belz, Ben Largey, Brigitte Largey, Sadie Mack, Janessa Smith, and Amber Whitney. The coordinators addressed the Board with what they will be doing insofar as fundraising events; they stated that donations could be made payable to PTO;

2. Student Representatives: Rosalie Ladd commented on events happening at the High School during the month of April 2022. Evelyn Wetherbee and Olivia Gage gave their report regarding events happening at the Middle School.

3. Board Members – Mrs. Doughtie and Mrs. McConnell reported that a Public Relations Committee Meeting would be held on Tuesday, May 10th at 5:30 PM in the Old Music Room (immediately preceding regular board meeting at 6:30 PM)

There was discussion among the board members and administrators concerning the traditional district-wide art show. Board Member Charles stated the COVID precautions still preclude holding the event as “it was in the past in the administration building” However, elementary teacher Sarah Wagaman is working on an outdoor display of student art, hopefully by the first Friday of May, to wit, May 6th. High School Principal Jeremy Byard commented that the high school will host an open house to showcase the student murals, Probably closer to the end of the school year.

X. CONSENT ITEMS

A motion was made by Mrs. Doughtie, seconded by Mrs. Charles, to approve the following Consent Items:

1. ADMINISTRATION AND ORGANIZATION

A. Approval of 2022-23 Art, General, Computer, Custodial and Athletic Supplies

Consideration of approval for the following bids with KPN:

1. Art Supplies, Keystone Purchasing Network, for School Year 2022-23:	
Pyramid School Products	\$4,852.36
Kurtz Brothers	\$2,575.65
National Art & School Supplies	\$2,685.58
School Specialty	\$3,817.46
Cascade School Supplies	\$2,485.49
Blick Art Supplies	<u>\$1,156.83</u>
	\$17,573.37
2. General Supplies, Keystone Purchasing Network, for School Year 2022-23:	
Pyramid School Products	\$4,252.84
Kurta Brothers	3,920.01
National Art & School Supplies	2,978.38
School Specialty	997.45
Cascade School Supplies	<u>464.98</u>
	\$12,613.66
3. Computer Supplies, Keystone Purchasing Network, for School Year 2022-23:	
Kurtz Brothers	161.51
The Tree House, Inc.	<u>84.95</u>
	\$246.46
4. Custodial Supplies, Keystone Purchasing Network, for School Year 2022-23:	
LIC Distributors of Fuller Brush	174.70
Hassingier & Company, Inc.	809.41
PA Paper & Supply Co.	<u>470.15</u>
	\$1,454.26
5. Athletic Supplies, Keystone Purchasing Network, for School Year 2022-23:	
Pyramid School Products	\$1,356.41
School Health Corp	76.00
Sportsmans	2,604.37
Henry Schein, Inc.	168.89
BSN Sports Passons	<u>2,266.83</u>
	\$6,472.50
GRAND TOTAL:	\$ 38,360.25

B. Appointment of Right- to- Know Officer

Consideration of approval to appoint Robert Kreger, Administrator in Charge, as the Wellsboro Area School District Right-to Know-Officer, 227 Nichols Street, Wellsboro, PA 16901 effective April 13, 2022.

C. WASD School Calendar for School Year 2022-2023

Consideration of approval for the Wellsboro Area School District 2022-2023 School Calendar as presented.

D. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Amy Coots, Principal of Academic Affairs, to submit grant applications for Federal Programs Consolidated as they may become available.

2. PERSONNEL

A. Extra-Curricular Volunteer Appointments for School Year 2021-2022

Consideration of approval for the following extra-curricular volunteer appointments:

1. Jason Gehman, as Volunteer High School Assistant Track Coach, effective 4/13/2022 – 5/28/2022;
2. Erin Butters, as Volunteer High School Assistant Track Coach, effective 4/13/2022 – 5/28/2022;
3. Melina Moyer, as Volunteer Middle School Assistant Track Coach, effective 4/13/2022 – 5/28/2022;
4. Aaron Singer, as Volunteer High School Assistant Track Coach, effective 4/13/2022 – 5/28/2022;

B. Extra-Curricular Resignation

Consideration of approval to accept letters of resignation from:

1. John Davis as High School Girls Basketball Head Coach, effective March 25, 2022.
2. Douglas Keck as Middle School Boys Basketball Assistant Coach, effective March 21, 2022

C. Resignation of Groundskeeper

Consideration of approval to accept letter of resignation from James Servera, part-time groundskeeper, effective March 25, 2022.

D. Conference Request

Consideration of approval of the following Conference Request:

1. Wade Owlett, Rock L. Butler Middle School 6th Grade English Teacher, to attend The National Forum to Advance Rural Education, Green Bay, Wisconsin on October 19-22, 2022 (approximate costs: Travel: \$378; Lodging: \$450; Registration: \$400; Substitute costs: \$462 TOTAL: \$1,690)

E. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Carolann Ward-Spencer, High School Special Education Teacher, effective May 11, 2022.

3. STUDENT

A. Approval of In Lieu of Expulsion Agreement

Consideration of approval for the In Lieu of Expulsion Agreement for the following: 1. Student #19 2021-2022;

B. Approval of Overnight Field Trip Request

Consideration of approval for Daniel Sensenig, High School Music Teacher, to travel to:

1. Daniel Sensenig, High School Music Teacher, to take one High School Chorus student to Pocono Mountain East High School and Kalahari Resort on April 6 – 8, 2022 to attend PMEA All-State Chorus & Conference.

C. Request to Establish a Student Activity Account

Consideration of approval of Request to Establish a Student Activity account, to wit,

“The Garden Club” for the purpose of planting flowers in the garden around the Rock L. Butler Middle School, 9 Nichols Street, Wellsboro, PA and also to grow and sell fruits and vegetables. Advisor: Brittany Nelson, Middle School Special Education Teacher

D. Approval of Request for Approved Educational Field Trip

Consideration of approval for the following Request for Approved Educational Field Trip:

1. Adam Elgizawi, 5th grade student at Rock L. Butler Middle School, to travel to Saudi Arabia from March 29th – April 15th, 2022.

E. Approval of Overnight Field Trip Request

Consideration of approval for Amber Whitney, High School Industrial Arts Teacher, and Sayward Mack, High School Special Education Teacher, to take fourteen (14) Odyssey of the Mind students to Ames, Iowa to attend Odyssey of the Mind World Finals on May 24 – 30, 2022.

The roll call vote was as follows:

Mrs. Charles - Yes	Mrs. Doughtie - Yes
Mrs. West - Yes	Mrs. McConnell - Yes
Mr. Stocks - Yes	Mr. Bieber - Yes
Mr. Gastrock - Yes	

The motion carried with seven (7) affirmative votes.

XI. ACTION ITEMS:

Action Items XI – 1A, 1B and 1C were moved on action by Mrs. West, seconded by Mrs. Charles.

1. ADMINISTRATION AND ORGANIZATION

A. Approval of Quote – from SINGER EQUIPMENT COMPANY for Roll-in Refrigerator

Consideration of approval for quote obtained from SINGER Equipment Company, Elverson, PA for the purchase of a roll-in refrigerator, Turbo Air model No. PRO-26R-RI-N(L) PRO Series , 34”Wx37.75”Dx84.25”H, in the amount of \$6,553.15. Refrigerator will be located at the Don Gill Elementary School.

B. Addendum to Superintendent’s Contract

Consideration of approval for an Addendum to the Superintendent’s Contract whereby the newly appointed superintendent, Alanna Huck, is permitted to work prior to July 1, 2022 as available and will be paid per diem based on her 2022-23 salary of \$137,500.

C. Approval of Resolution

Consideration of approval of Resolution of the Wellsboro Area School District, Tioga County and Lycoming County, Pennsylvania directing and authorizing the issuance of a Statement of Charges related to conduct outlined in Statement of Charges and Notice of Hearing for an Employee, and all steps necessary to proceed in accordance to the laws of the Commonwealth of Pennsylvania including the School Code and the Public Employer Relations Act, both as amended and supplemented.

The roll call vote was as follows:

Mr. Gastrock - Yes	Mr. Stocks - Yes
Mr. Bieber - Yes	Mrs. Doughtie - Yes
Mrs. West - Yes	Mrs. Charles - Yes
Mrs. McConnell - Yes	

Action Items XI – 2A and 2B were moved on action by Mrs. Doughtie, seconded by Mrs. Charles.

2. PERSONNEL

A. Approval of Groundskeepers

Consideration of approval for the hire of:

1. Jack Witmer, part-time groundskeeper, at a rate of \$13.50 per hour, on an “as-needed basis”, effective March 1 - November 18, 2022.
2. Scott D. Burrous, part-time groundskeeper, at a rate of \$12.50 per hour, on an “as-needed basis”, effective April 11 – November 18, 2022.

B. Extra-Curricular Hire

Consideration of approval for the hire of Francis Novak as Strength and Conditioning Coach, effective April 13, 2022 at a stipend of \$6,604. Stipend will be pro-rated for the School Year 2021-22.

The roll call vote was as follows:

Mrs. Doughtie - Yes	Mr. Stocks - Yes
Mr. Bieber - Yes	Mrs. West - Yes
Mrs. Charles - Yes	Mrs. McConnell - Yes
Mr. Gastrock - Yes	

XII. Public Comment - Carrie Heath (Zoom), Wellsboro, PA.

XIII. Adjournment - The motion was made by Mrs. Doughtie, seconded by Mrs. Charles, adjourn the meeting At 7:07 PM.

Respectfully Submitted,

Linda Gamble
Acting WASD Board Secretary